

CSF Expectations

The College Success Foundation (CSF) developed the Leadership 1000 Scholarship roadmap to help you make the most of the opportunity provided by this scholarship. We believe that these recommendations will help you achieve your academic goals of earning a bachelor's degree as you make other life decisions. Like with many other undertakings, your education will require time and effort, but the long-term benefit will be worth it!

What you can expect from College Success Foundation:

- **Connect** you with CSF **College Coach** to access resources on campus and in the community to ensure you complete your degree;
- **Financial support** through scholarship funding and emergency funds;
- Academic **coaching** and financial aid counseling;
- One on one engagement **check-ins** on campus or over the phone;
- Quarterly text **message reminders** to complete your college milestones: FAFSA/WASFA completion, academic advising, registration; campus involvement, career exploration and end-of year checklists;
- Supportive staff that will listen to your concerns; **connect and refer** you to people who can help with school challenges; and respect you as a unique individual.

What College Success Foundation expects from you:

- **Maintain regular communication** with your assigned CSF College Coach. Regular communication includes scheduling and attending check-in meetings with your coach a minimum of once per academic term and emailing any important updates regarding your school enrollment and progress.
- **Communicate with the College Success Foundation:**
It is required to check in with CSF staff **at least once every quarter**. Ideally, this will occur in person or over the phone with your assigned Success Coach. If it is not possible, communication will then be mainly **by email**. Make sure CSF has your phone number and email address that you check most often. You are expected to check your email on a regular basis and respond in a timely manner. If you need to make **changes to your contact information** (address, phone number and email), notify your assigned coach right away. It is important you communicate with us:
 - Anytime you **change your enrollment** (e.g. transfer to a different school, withdraw from classes, enroll less than fulltime, etc.)
 - When considering **taking time off** – while this is not encouraged, if you do need to take a quarter/semester off from school, please contact us immediately to ensure your scholarship will continue.
 - Before **Summer** – make sure we have your contact information during the summer as communication may continue over the summer months.
 - When facing any **challenges or concerns** so we can assist you to create a plan and locate supportive resources, if needed.
 - When things are going well. We love to hear about your **successes**, opportunities and achievements!
- **Enroll full time** each quarter/semester at an eligible Washington state college or university. If, for some reason, you are not able to enroll full time, your scholarship will be awarded as follows:
 - The term amount will be pro-rated at 75% of the full-time amount for enrollment of 9-11 credits
 - The term amount will be pro-rated at 50% of the full-time amount for enrollment of 5-8 credits
- **Maintain satisfactory academic progress** for federal aid as defined by your college (generally a 2.0 cumulative GPA).
- **Renew your Leadership 1000 Scholarship every year in May.** CSF will send you a reminder to renew your application online. This is a very easy and quick process to keep us updated on your academic plans.
- **File your Free Application for Federal Student Aid (FAFSA) or Washington Application for State Financial Aid (WASFA)** every year you attend school and respond promptly to all requests from the financial aid office for additional information. Your scholarship funds **CANNOT** be awarded without a complete financial aid package.

- **Attend minimum of one CSF-sponsored events/activities each academic year**
- **Attend class regularly** as absences impact your academic progress.
- **Use tutoring and study skills resources** available on your campus which may include joining a learning community or study group.
- **Plan for Graduation and Beyond**
 - ✓ Meet with your academic advisor to plan your term-by-term path and ensure course selection meets graduation requirements.
 - ✓ Use your campus' career services office to find employment and internship opportunities.
- **Additional Resources to Assist You**
 - ✓ Apply for summer scholarship funding – if you will be enrolled for the summer term, you may request to use one of your scholarship disbursements for this term. Please contact CSF to receive instructions on how to apply.
 - ✓ Request a grant from our Emergency Funds – Scholars can request small amounts of funding for emergency situations (i.e. books, unexpected medical expenses, food, etc.).
- **Communication with Benefactors**
 - ✓ Your scholarship has been provided by a generous benefactor. As a unique part of the Leadership 1000 scholarship program benefactors, when they agreed to provide this scholarship, were offered the opportunity to get to know their scholar once the scholar had been selected. This communication typically includes a thank you card and updates from you (their scholar) and may also include a face to face meeting or email communication.
 - ✓ The Leadership 1000 team will facilitate limited communication between you and your benefactor, including forwarding thank you cards, student updates and/or letters.
 - ✓ The Leadership 1000 team will not share your contact information with the benefactor unless we have your permission to do so.
 - ✓ While meeting your benefactor in person is not a requirement of your scholarship, we have found that getting to know your scholarship benefactor is a positive and rewarding experience. If you and your scholarship benefactor would like to meet, (assuming you attend school nearby or are from the same vicinity as the benefactor), the Leadership 1000 team will assist in coordinating the meeting. In most cases, a Leadership 1000 team member will also attend that meeting.
 - ✓ After an initial meeting, contact may continue between you and your benefactor without the involvement of the Leadership 1000 team. We recommend using common sense in any meetings and/or ongoing communication. We recommend not meeting one on one or sharing transportation without a third party present and we encourage you to bring a parent and/or friend with you if you feel it necessary.
 - ✓ Contact the Leadership 1000 team immediately if you become uncomfortable meeting with or communicating directly with your benefactor.
- You have read the scholarship expectations and agree to the conditions of the scholarship as stated above.

College Success Foundation
 Leadership 1000 Scholarship
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