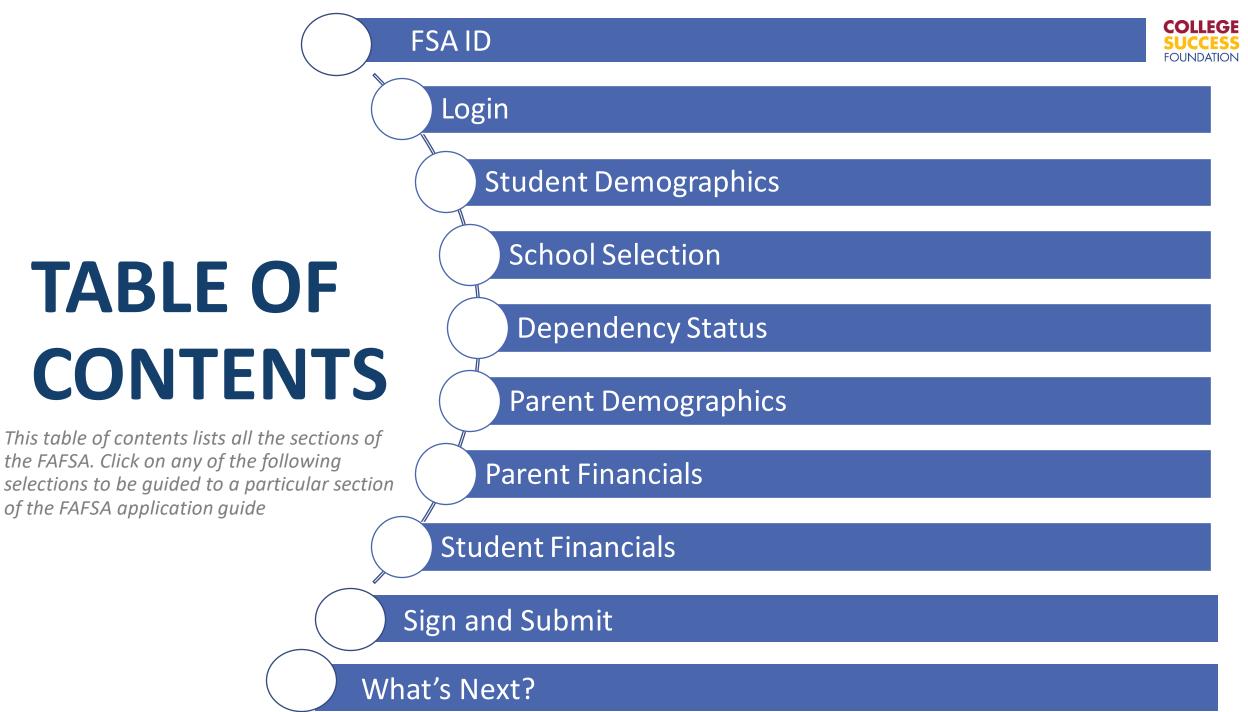


# FAFSA Application Guide 2022-2023





What is an FSA ID?

FSA ID Checklist

Create a Username and Password

**Enter Personal Information** 

**Enter Contact Information** 

**Challenge Questions** 

Confirm and Verify

# FSA ID

Quick Links

Have you created your FSA ID yet?



# Before you file your FAFSA: Create an FSA ID

#### What's an FSA ID?

The FSA ID is a username and password you use to log in to the US Department of Ed (ED) online systems. The FSA ID is your legal signature and should not be created or used by anyone other than you.

You and a parent (if you are a <u>dependent student</u>) will need an FSA ID to file your FAFSA



#### Tips:

- Parent and student should use different email addresses
- If parent doesn't have SSN, do not get an FSA ID (do not use ITIN)
- If multiple children, parents can use same FSA ID.



## Before you file your FAFSA: Create an FSA ID

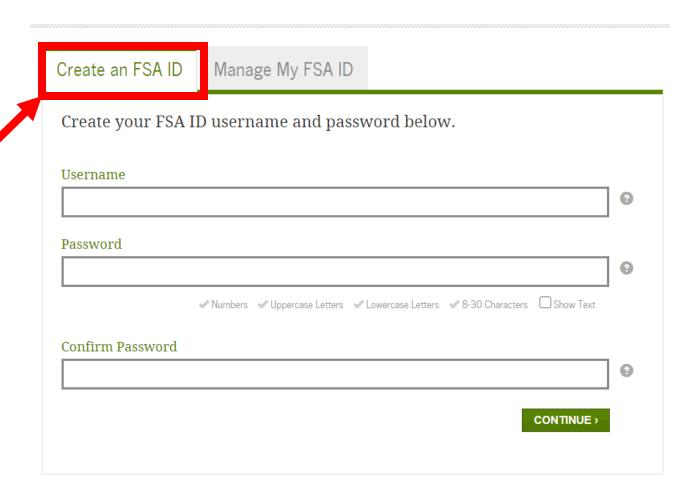




#### Create a Username and Password

Once you arrive at the <u>FSAID.ED.GOV</u> website,

Go to the "Create an FSA ID" tab at the top and create a username and password





#### Enter Personal Information

# After creating your FSA ID, enter your:

- Full Name (as it appears on your social security card)
  - First Name
  - Middle Initial
  - Last name
- Date of Birth
- Social Security Number

Enter your name, date of birth, and social security number exactly as they appear on your Social Security card.	
First Name	
	€
Middle Initial	
•	
Last Name	_
	•
Date of Birth	
mm/dd/yyyy	•
Social Security Number	
	•
□ Show T	ext
⟨ PREVIOUS CONTINU	E>



#### Enter Contact Information

#### Enter your:

- Email address
  - Do not use your high school/college email address, you want to use an email you can access after you graduate
- Mobile phone number
- Alternative phone number
- Permanent mailing address
- Language preference

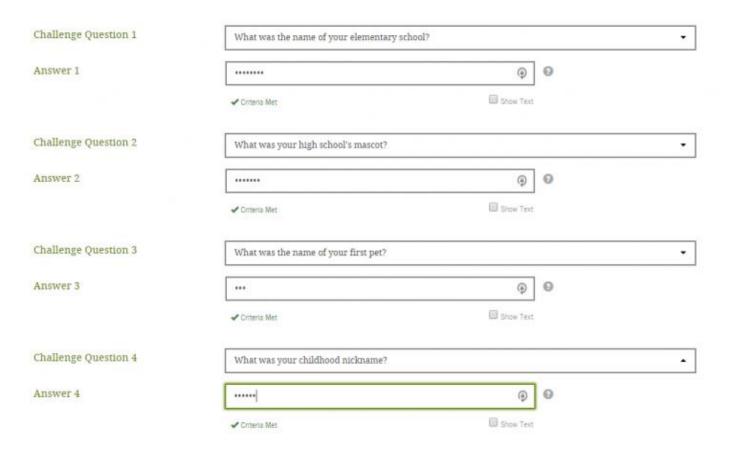
Email	testaccount@xyzemailse	rvice.com	⊕ €
Confirm Email	testaccount@xyzemailse	rvice.com	•
Mobile Phone	(312) 555-1212	0	
Confirm Mobile Phone	(312) 555-1212	⊖	
	I would like to use m secure codes if I forg have read and agree	y phone to receive one-time et my username or password. I to the <u>Terms</u> and <u>Privacy</u>	
Alternate Phone	r-	to the <u>Terms</u> and <u>Privacy</u> data rates may apply.	
Alternate Phone  Mailing Address	I would like to use m secure codes if I forg have read and agree Policy. Message and (773) 555-1212	y phone to receive one-time et my username or password. I to the <u>Terms</u> and <u>Privacy</u> data rates may apply.	
	(773) 555-1212		



## Fill out Challenge Questions

Remember to write down your answers to the challenge questions if you ever forget your login information!

**TIP:** Choose questions with only ONE answer that will withstand time

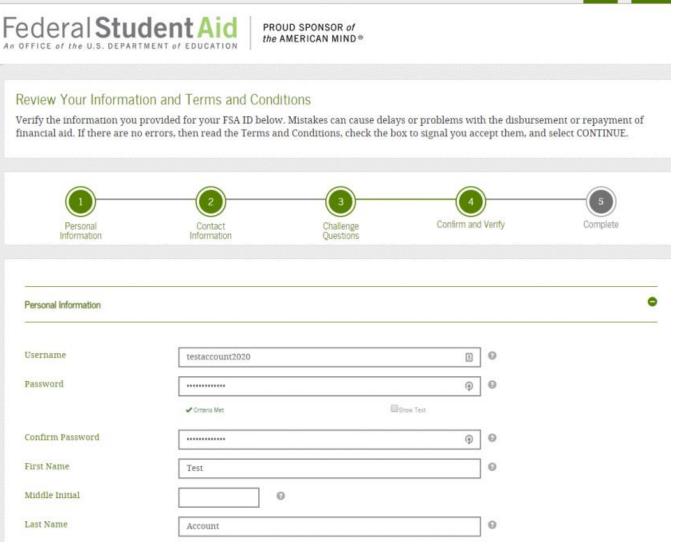




# Confirm and Verify your FSA ID

Review all the information make sure everything is accurate

Confirm and verify your email address and phone number, and your FSA ID is complete!





LOGIN
Quick Links

**Getting Started** 

Select Who is Logging In

**Login Options View** 

**FAFSA Disclaimer** 

Starting the FAFSA

Save Key

**FAFSA Application Sections** 

## Getting Started

Go to www.fafsa.gov

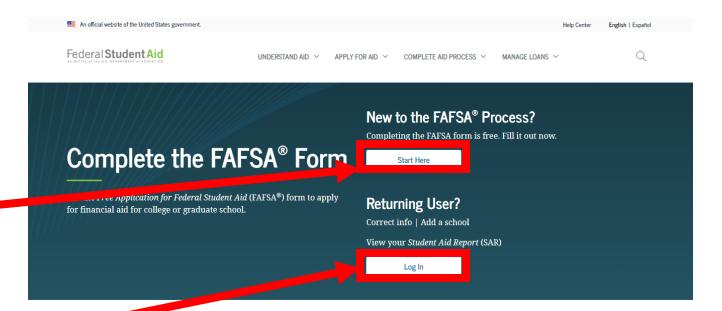
New users select

**Start Here** 

Returning Users select

Log In





#### FAFSA® Announcements

#### Changes to Your Family's Financial Situation

If your or your family's financial situation has changed significantly from what is reflected on your federal income tax return (for example, if you've lost a job or otherwise experienced a drop in income), you may be eligible to have your financial aid adjusted. Complete the FAFSA questions as instructed on the application (including the transfer of tax return and income information), submit your FAFSA form, then contact the school you plan to attend to discuss how your current financial situation has changed. Note that the school's decision is final and cannot be appealed to the U.S. Department of Education. Visit <a href="StudentAid.gov/coronavirus">StudentAid.gov/coronavirus</a> for more information.

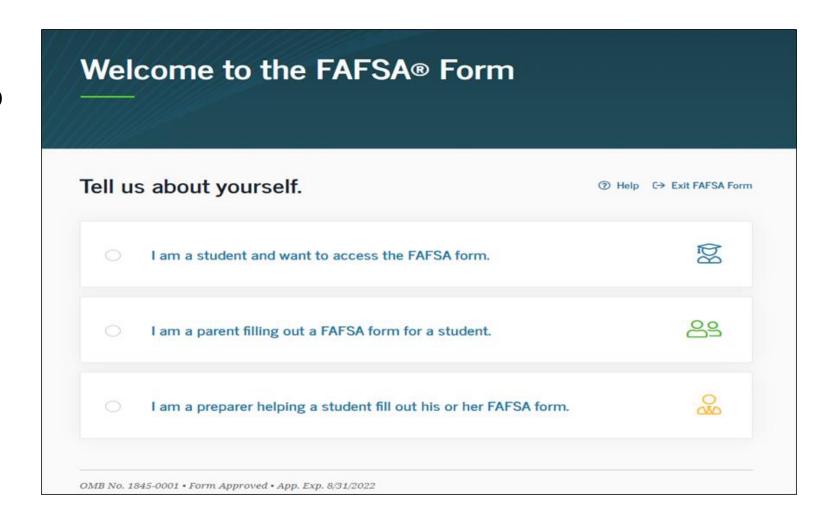


## Login

Select who logging in to the FAFSA application

#### Login options:

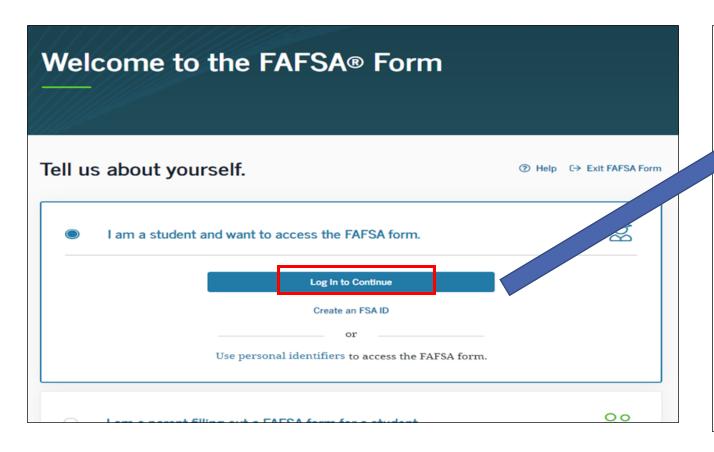
- I am the student
- I am a parent
- I am a preparer (outside 3rd party filling out the form)



# "I am the student" Login View



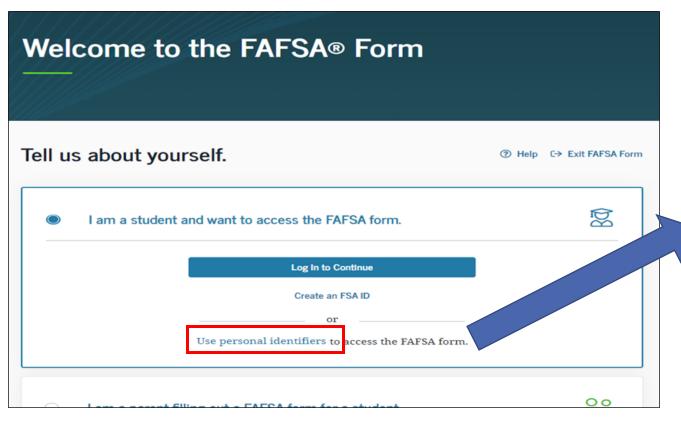
#### Use FSA ID to login



Log In 🗘	
FSA ID Username, Ema	ail, or Mobile Phone
test595011519	<b>②</b>
	Forgot My Username
Password	
••••••	Show Password
	Forgot My Password
	Logila
	Log In
	or

# "I am the student" Login View OR use personal identifiers to log-in

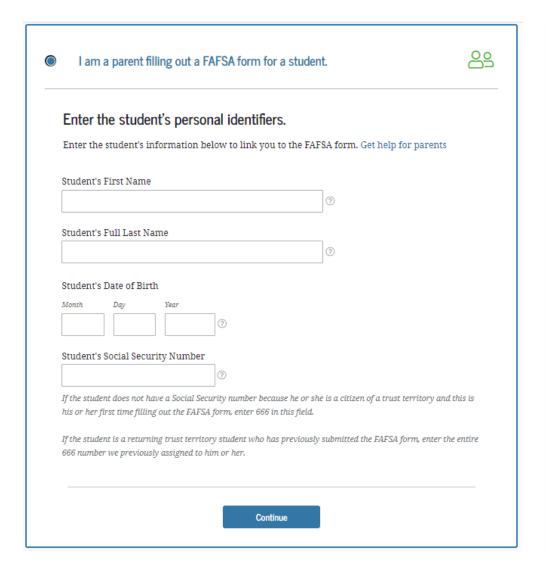




Your First Name		
Test		<b>③</b>
Your Full Last Name		
User		<b>②</b>
•••-1110	SHOW SSN ?	
Your Social Security		
first time filling out the	FAFSA form, enter 666 in this f	
number we previously a		previously submitted the FAFSA form, enter the entire 666
	sociated state.	



# "I am a parent or preparer" Login View Use Student Info to login



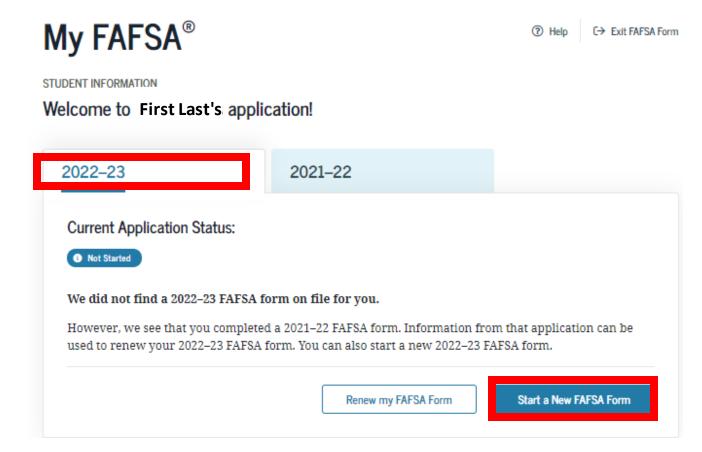
Enter the s	udent's information below to li	ink you to the FAFSA form.	
Student's F	rst Name		
		<b>③</b>	
Student's F	ıll Last Name		
		<b>③</b>	
Student's S	cial Security Number		
		iber because he or she is a citizen of a trust territory and this ter 666 in this field.	is
	is a returning trust territory student e previously assigned to him or her.	t who has previously submitted the FAFSA form, enter the ent :	ire



## Starting the FAFSA

Select the application year Be sure to select the right academic year

Start the 2022-2023 FAFSA





## Create a Save Key

#### Create a 4-8 character Save Key

The Save Key allows an applicant to save their *Free Application for Federal Student Aid* (FAFSA®) form and return later to complete and submit the application.

The application is saved for 45 days, unless the applicant submits their application for processing prior to that.

Additionally, the Save Key provides applicants a way to share access to their FAFSA form or correction if their parent(s) needs to add information or sign it.

Click Here to Learn More

#### 2022-23 FAFSA® Form



#### Start Student's 2022-23 FAFSA® Form

# Create a save key. The save key is for temporary use for you or your parent to return and complete this specific FAFSA form. Create a Save Key Show Show Previous Continue



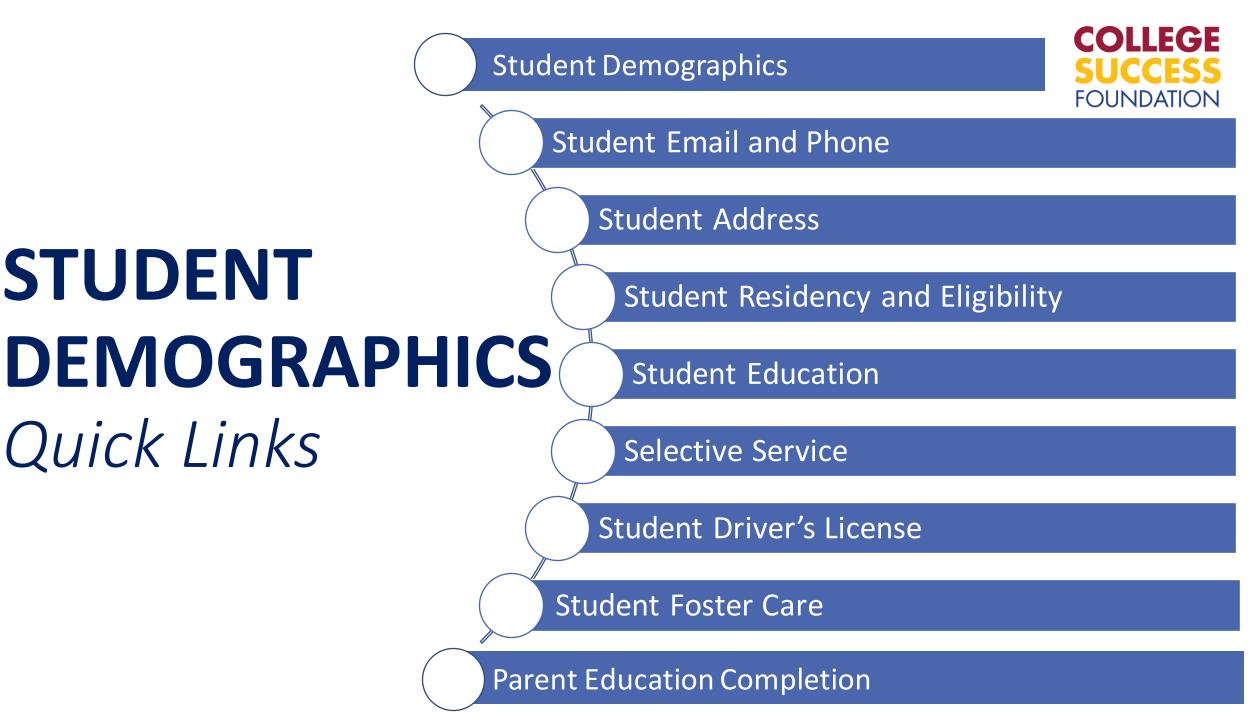
#### FAFSA Application Sections

As you move through the application, the menu at the top will tell you what section you are on in the FAFSA application

#### **FAFSA TIP:**

If you have any questions while filing your FAFSA, hover above the picon

ent Demographics	School Selection Dependency Status Parent Demographics Parent Financials Student Financials Sign & Submit	
	STUDENT INFORMATION	
	Personal Information for Student	
	Because the FAFSA® form belongs to the student, "you" and "your" always (unless otherwise noted) refer to the student.	
	otherwise hoted) refer to the student.	
	Vering the start Committee Woman bear	
	Your Social Security Number	
	1513	
	Your First Name	
	TestE ①	
	Your Middle Initial	
	©	
	Your Last Name	
	Perez	
	Your Date	
	Month Day Year	
	02 05 2001 ②	
	Previous	



**STUDENT** 

Quick Links



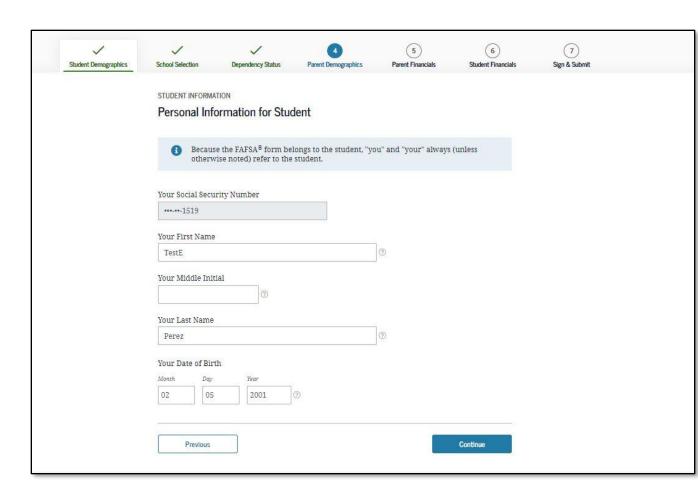
## Student Demographics

The first section is Student Demographics

Enter the following information:

- Student Name
  - Enter your full name exactly as it appears on your social security card
- Student Social Security Number
- Student Date of Birth

Make sure to double check that your social security number, date of birth, and name are all CORRECT

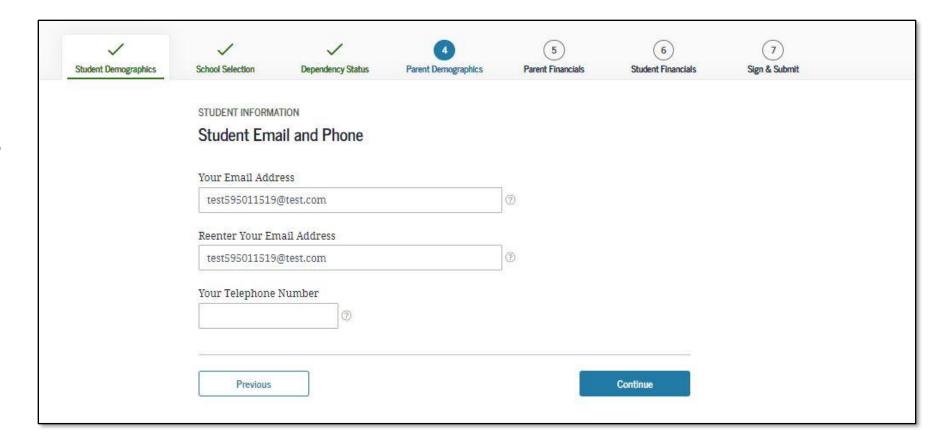




#### Student Email and Phone

# Enter the student's:

- Email address
- Telephone number

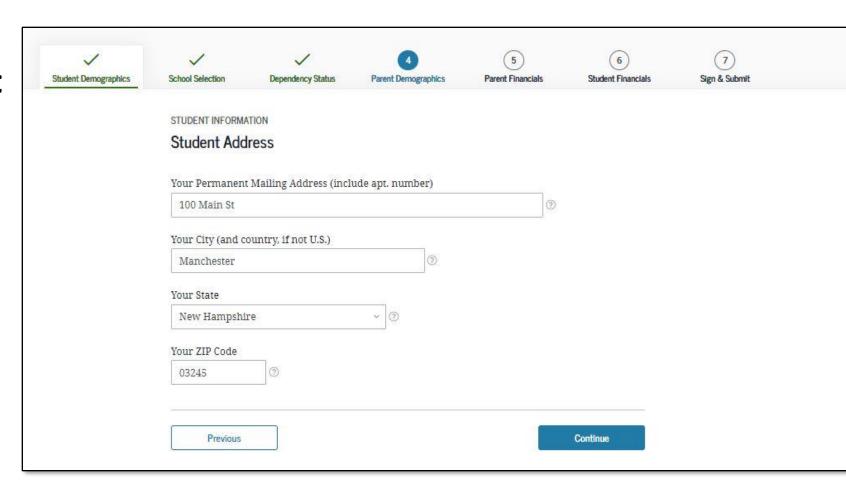




#### Student Address

# Add student's **permanent mailing address**

Click Here to Learn More





# Student Residency and Eligibility

(5) Student Demographics School Selection Dependency Status Parent Demographics Parent Financials Student Financials Have you lived in Washington for STUDENT INFORMATION Student Residency and Eligibility at least 5 years? Have you lived in Washington for at least 5 years? ? If yes, select **YES** Are you a U.S. citizen? Select If no, provide your state of legal residence Previous Continue STUDENT INFORMATION If your legal residence is in a Student Residency and Eligibility foreign country, select "FOREIGN Have you lived in Washington for at least 5 years? ? ○ Yes **COUNTRY**" What is your state of legal residence? **SOURCE:** <u>studentaid.gov</u> Select Learn more about Washington State Residency Requirements Did you become a legal resident of your state before January 1, 2017? ① Are you a U.S. citizen?

Select



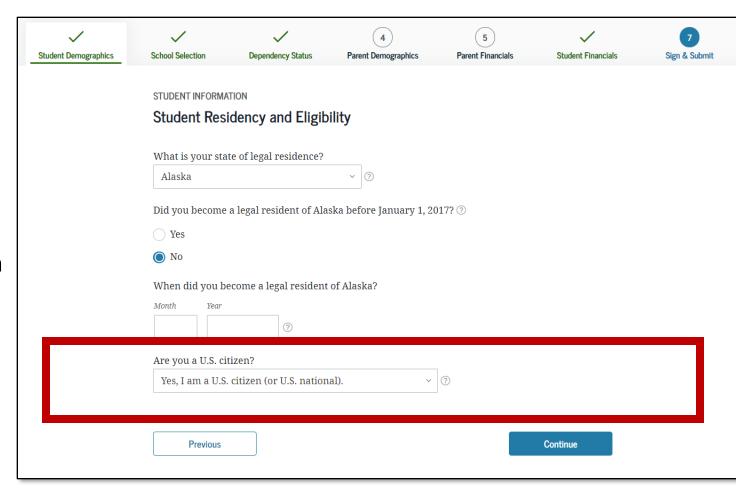
# Student Residency and Eligibility

#### Are you a U.S Citizen?

- Yes, I am a U.S Citizen (or U.S National)
- No, but I am an eligible non-citizen
- No, I am not a citizen or eligible non citizen

**Note:** If you are neither a U.S Citizen or an eligible noncitizen, you are not eligible for federal student aid. But you may still qualify for WA state aid.

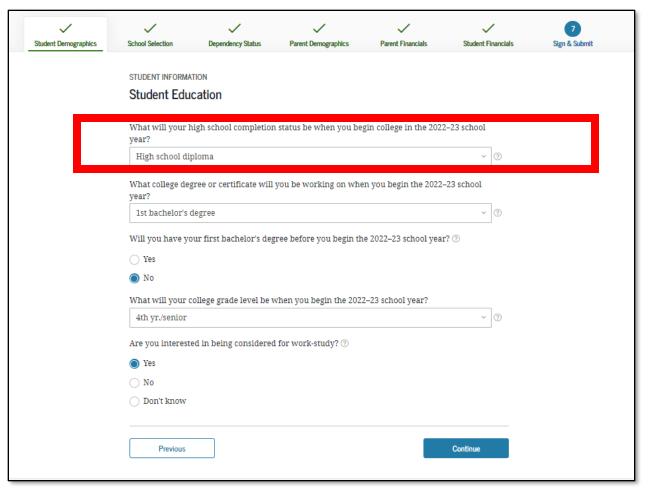
Take the <u>eligibility questionnaire</u> to find out!





What will your high school completion status be when you begin college in the 2022-2023 school year?

Select an answer from the list below:	What does this mean?
High School Diploma	This means you have received or will receive a U.S. high school diploma, or a foreign school diploma that's equivalent to a U.S. high school diploma before the first date of your enrollment in a college or career school.
GED certificate or state authorized high school equivalent certificate	This means you have received or will receive a General Educational Development (GED) certificate, or state authorized high school equivalent certificate before the first date of your enrollment in a college or career school. A state authorized high school equivalent certificate is a certificate that the issuing state recognizes as the equivalent of a high school diploma in that state. Note: A high school certificate of attendance and/or a certificate of completion are NOT the equivalent of a high school diploma.
Home Schooled	This means you've completed home schooling at the secondary level regulated by your state.
None of the Above	This means you don't have a high school diploma, GED, or equivalent, and didn't complete secondary school in a home school setting.



COLLEGE SUCCESS FOUNDATION

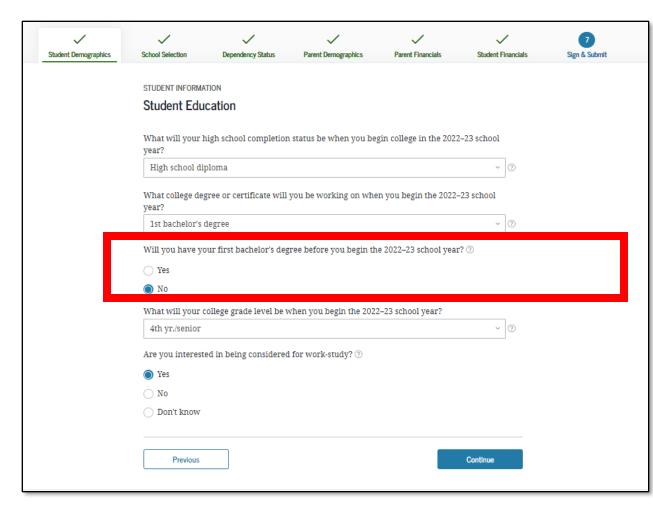
What college degree or certificate will you be working on in the 2022-2023 school year?

Select an answer from the list below:	What does this mean?
1st bachelor's degree	If you are planning on attending a 4-year institution for the 22-23 school year, you will likely be pursuing your 1st bachelor's degree
2nd bachelor's degree	If you already obtained a bachelor's degree and are pursuing a second bachelor's degree for the 22-23 school year, select this option
Associate degree (occupational or technical program)	If you are planning on attending a 2-year institution or career/vocational school for the 22-23 school year, you will likely be pursuing your associate's degree
Associate degree (general education or transfer program)	If you are planning on attending a 2-year institution with the intent on transferring to a 4-year institution, select this option
Certificate/diploma for less than 2 yr. program	If you are not pursuing a degree, but you are enrolled in a certificate or diploma program for less than 2 years for the 22-23 school year select this option
Certificate/diploma for 2 yr. or longer program	If you are not pursuing a degree, but you are enrolled in a certificate or diploma program for longer than 2 years for the 22-23 school year, select this option
Teaching credential program	If you are enrolled in a teaching credential program for the 22-23 school year, select this option
Graduate/professional degree	If you are pursuing a graduate/professional degree for the 22-23 school year, select this option
Other/undecided	If the degree/certificate you are pursuing is not listed, or you are unsure of what degree/certificate you will pursue for the 22-23 school year, select this option

Student Demographics	School Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	7 Sign & Submit
	STUDENT INFORMA					
	year?		status be when you be	gin college in the 2022		
	High school dip	oloma			·   ②	
	What college deg	ree or certificate will	you be working on whe	n you begin the 2022-	-23 school	
	1st bachelor's o	legree			~ ⑦	
	Will you have yo	ur first bachelor's deg	ree before you begin th	e 2022–23 school year	?⑦	
	○ Yes					
	No No					
	What will your c	ollege grade level be v	when you begin the 2022	2–23 school year?		
	4th yr./senior				~ ②	
	Are you intereste	ed in being considered	for work-study? ⑦			
	Yes					
	○ No					
	O Don't know					
	Previous				Continue	

Will you have your first bachelor's degree before you begin the 2022-23 school year?

Select an answer from the list below:	What does this mean?
Yes	Select " <b>Yes</b> " if you have or will have a bachelor's degree or a degree that is equal to a bachelor's degree from a school in another country by July 1, 2022.
No	Select " <b>No</b> " if you don't and won't have a bachelor's degree or an equivalent degree by July 1, 2022.

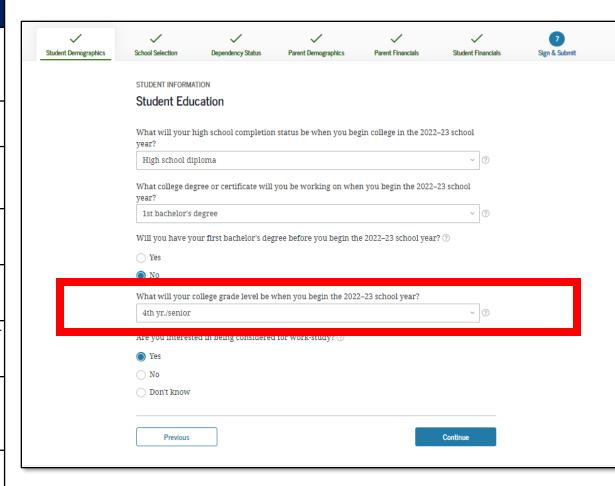






What will your college grade level be when you begin the 2022-2023 school year?

Select an answer from the list below:	What does this mean?
Never attended college/1 <sup>st</sup> yr.	If you are a <b>current high school senior</b> (graduating in June 2022) or have never attended college before, <b>even</b> if you have taken <b>running start</b> , <b>AP/IB</b> , <b>or dual enrollment courses</b> , you will select this option
Attended college before/ 1st yr.	If you have attended college before, but did not complete your 1st year of college, select this option
2 <sup>nd</sup> yr./sophomore	If you are currently in or have completed your 1st year of college, and are heading into your 2nd year for the 22-23 school year, select this option
3 <sup>rd</sup> yr./junior	If you are currently in or have completed your 2nd year of college, and are heading into your 3 <sup>rd</sup> year for the 22-23 school year, select this option
4 <sup>th</sup> yr./ senior	If you are currently in or have completed your 2nd year of college, and are heading into <b>your 3<sup>rd</sup> year for the 22-23 school year</b> , select this option
5 <sup>th</sup> yr. / other undergraduate	If you are currently in or have completed your 4th year of college, and are heading into your 5 <sup>th</sup> year or beyond for the 22-23 school year, select this option
1 <sup>st</sup> yr. college graduate/professional (MBA, MD, PHD, etc.)	If you are currently in or have completed your undergraduate degree, and are heading into your 1st year of a graduate/professional program for the 22-23 school year, select this option
Continuing graduate/professional or beyond (MBA, MD, PHD, etc.)	If you have completed some graduate/professional level coursework and are continuing a graduate/professional program for the 22-23 school year, select this option





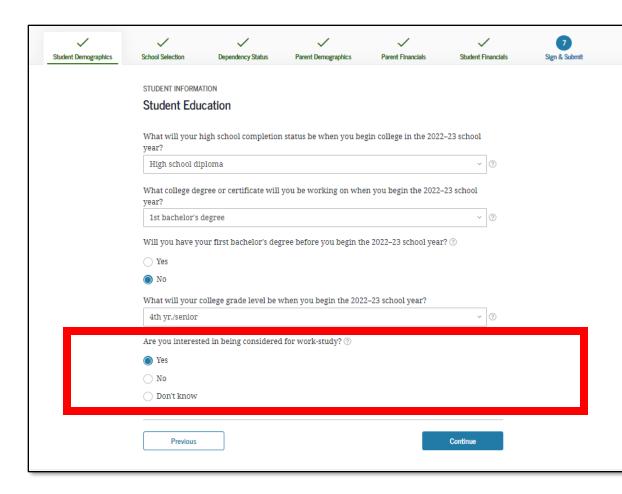
#### Are you interested in being considered for work-study?

#### What is Work Study?

A federal/state student aid program that provides part-time employment while the student is enrolled in school to help pay his or her education expenses. The student must seek out and apply for work-study jobs at his or her school. The student will be paid directly for the hours he or she works and the amount he or she earns cannot exceed the total amount awarded by the school for the award year. The availability of work-study jobs varies by school

SOURCE: studentaid.gov

If you select "Yes" to be considered for workstudy, you are not guaranteed a work-study position. You are only indicating to the financial aid office that you are interested in a work-study position. If you are later offered a work-study position, you may accept or decline.



#### Student Selective Service



Are you registered with the Selective Service System?

If no - Do you want us to register you with the selective service system?

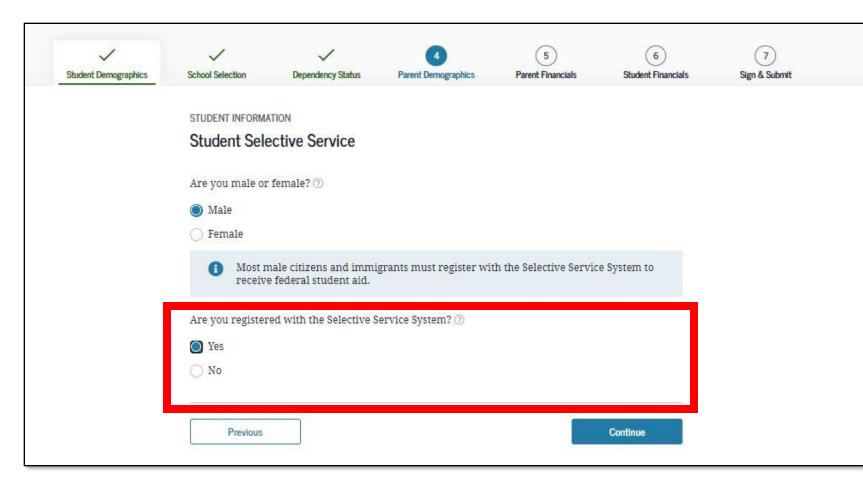
The FAFSA will ask you if you are a male, or a female (as listed on birth certificate). Those who select "male" will be presented with a question regarding Selective Service.

**NOTE:** The response to this question is used to determine if the user needs to register with the Selective Service System. The answer to the Selective Service question will not impact the applicant's eligibility to receive federal student aid.

SOURCE: studentaid.gov

#### What is Selective Service?

A draft is the mandatory enrollment of individuals into the armed forces. The United States military has been all-volunteer since 1973. But an Act of Congress could still reinstate the draft in case of a national emergency. The <u>Selective Service System</u> is the agency that registers men and is responsible for running a draft.



SOURCE: usa.gov



#### Student Driver's License

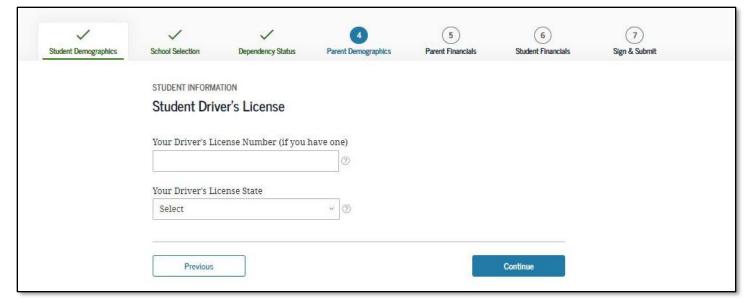
Enter the **student driver's license number** (if they have one)

Use only numbers (0-9), letters (A-Z), dashes (-), asterisks (\*), or blanks (spaces). An asterisk is not allowed in the first position, and the answer cannot contain all asterisks.

And provide the **state** that issued the license

\*If you do not have a drivers license, leave the field blank.







#### Student Foster Care

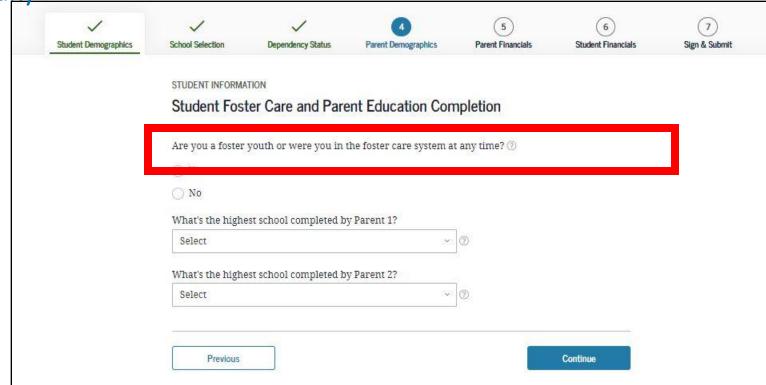
Are you a foster youth, or were you at any

time in the foster care system?

Select "YES" if you are a foster youth or were at any time in the foster care system

Select "NO" if you are not a foster youth or were not at any time in the foster care system

If you are not sure if you were in foster care, check with your state child welfare agency. You can find contact information for your state child welfare agency <a href="https://example.com/here.">here.</a>



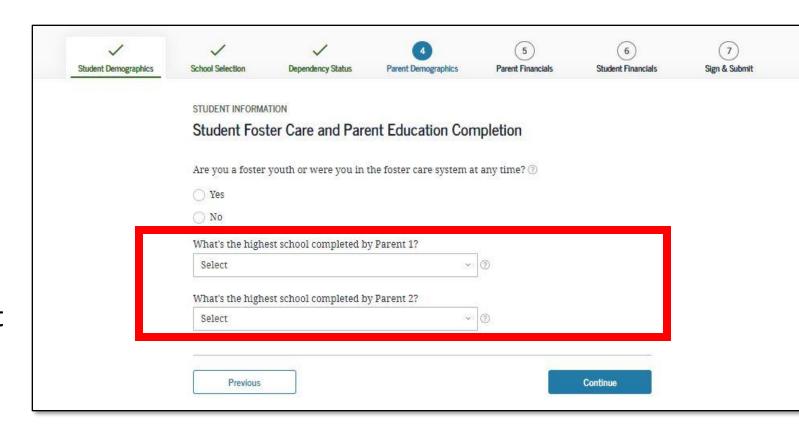


## Parent Education Completion

Select the **highest level of education completed** by your parent(s)

For this question, "parent" means your birth or adoptive parent.

Do not answer this question about a stepparent, legal guardian, or foster parent unless they have legally **adopted** the student

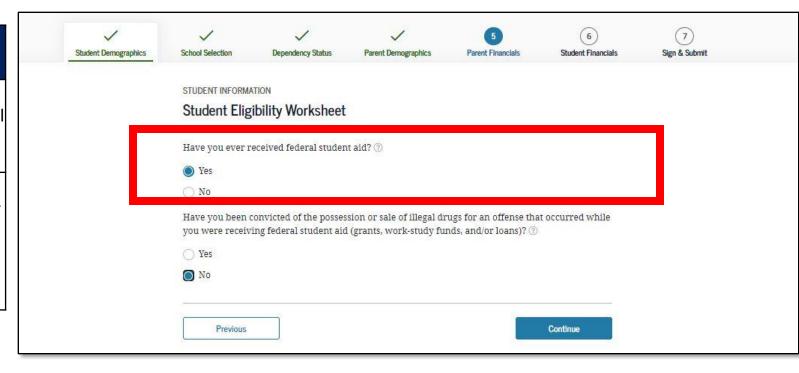




# Student Eligibility Worksheet

Have you ever received federal student aid?

Select an answer from the list below:	What does this mean?
Yes	Select " <b>Yes</b> " if you've received federal student grants, Federal Work-Study funds, or federal student loans.
No	<ul> <li>Select "No" if you've never</li> <li>attended college or career school; or</li> <li>received federal student grants, work-study funds, or federal student loans</li> </ul>

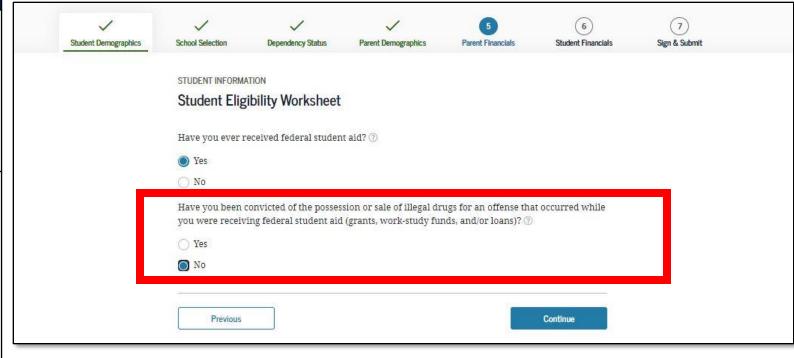


## Student Eligibility Worksheet



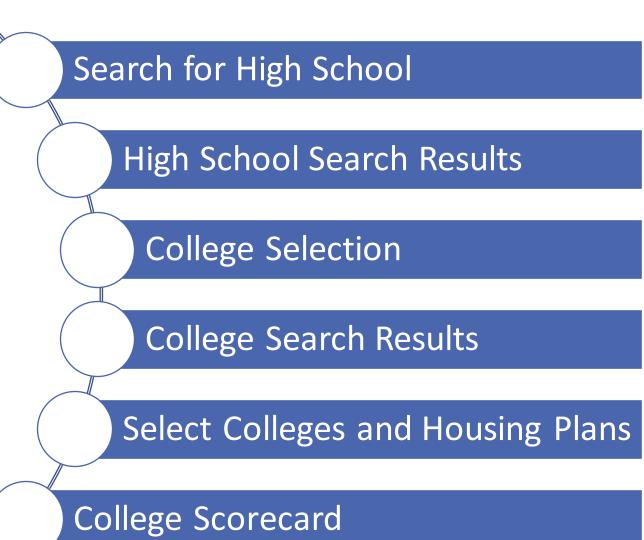
Have you ever been convicted for the possession or sale of illegal drugs for an offense that occurred while you were receiving federal student aid (grants, work study funds, and/or loans?)

Select an answer from the list below:	What does this mean?
Yes	Select "Yes" if you have been convicted for the possession or sale of illegal drugs for an offense that occurred while you were receiving federal student aid  **NOTE: If you select "Yes," additional questions will display. Regardless of your answers, based on a new federal law, you will still be eligible for federal student aid.
No	<ul> <li>Select "No" if</li> <li>you've never received federal student aid;</li> <li>you've never had a conviction for possessing or selling illegal drugs;</li> <li>the conviction wasn't a state or federal offense;</li> <li>the conviction occurred before you were 18 years of age and you weren't tried as an adult;</li> <li>the conviction was removed from your record; or</li> <li>the offense that led to your conviction didn't occur during a period of enrollment for which you were receiving federal student aid (grants, work-study funds, or loans).</li> </ul>





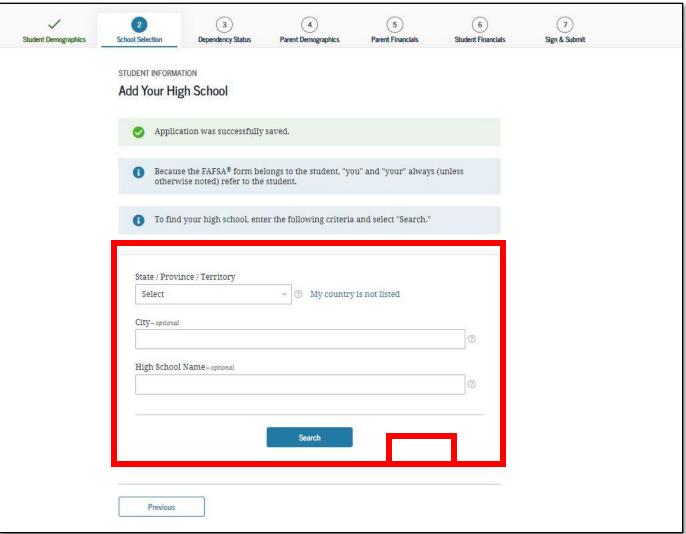
# SCHOOL SELECTION Quick Links





Search for High School

Enter the name, city and state that for your high school where you received or will receive your high school diploma and click Search

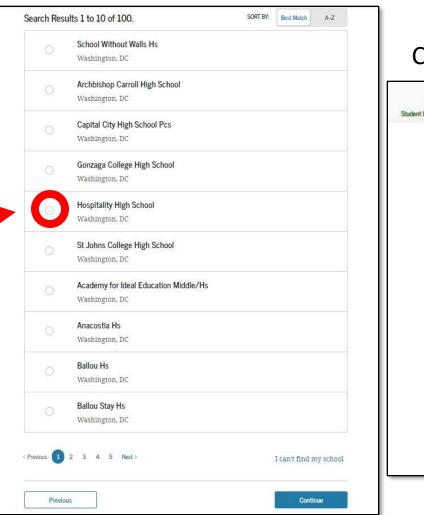


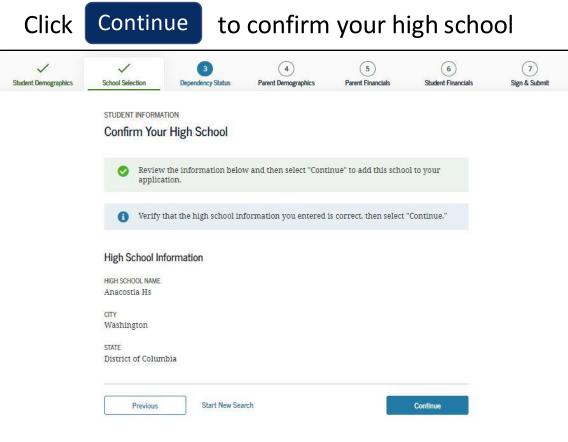


#### High School Search Results

The FAFSA will generate a list of schools

Select the circle by your high school where you received or will receive your high school diploma







### College Selection

In the "School Selection" section, search for all the schools you are interested in applying to or are planning on attending in the 2022-2023 school year

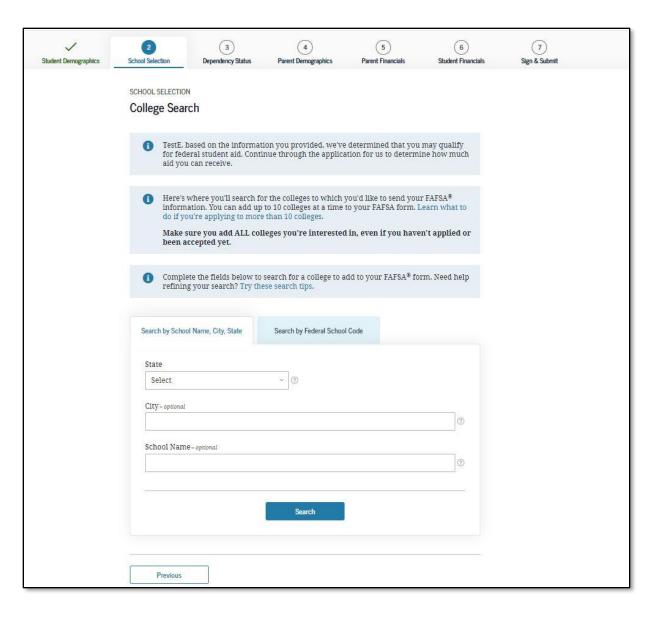
You may search for the schools using federal school codes, or you may additionally search using the state and city that the institution is in

You may select up to 10 schools at a time

Interested in applying to more than 10 schools?

Once your FAFSA is processed (3-5 days) you will:

- 1. Log-in to your FAFSA account
- 2. Select "Make FAFSA Corrections"
- 3. Remove some of the colleges listed on your FAFSA
- 4. Add additional schools you'd like to send your FAFSA to
- 5. Submit your corrections



### College Search Results

The college search results will look like this:

Check the boxes for the colleges you are interested in applying to/planning on attending for the 2022-2023 academic year



	Howard University			
	Federal School Code: 001448   Washington, DC   View C	ollege	Info	
	American University			
	Federal School Code: 001434   Washington, DC   View C	ollege	Info	
	Catholic University of America			
	Federal School Code: 001437   Washington, DC   View C	ollege	Info	
	Gallaudet University			
	Federal School Code: 001443   Washington, DC   View C	ollege	Info	
	George Washington University			
	Federal School Code: 011950   Washington, DC   View C	ollege	Info	
	George Washington University			
	Federal School Code: 001444   Washington, DC   View C	ollege	Info	
	Georgetown University			
	Federal School Code: 001445   Washington, DC   View C	ollege	Info	
П	Georgetown University - Graduate School			
	Federal School Code: E01671   Washington, DC   View C	College	Info	
	Southeastern University			
	Federal School Code: 001456   Washington, DC   View C	college	Info	
	Strayer University			
	Federal School Code: 001459   Washington, DC   View C	ollege	Info	

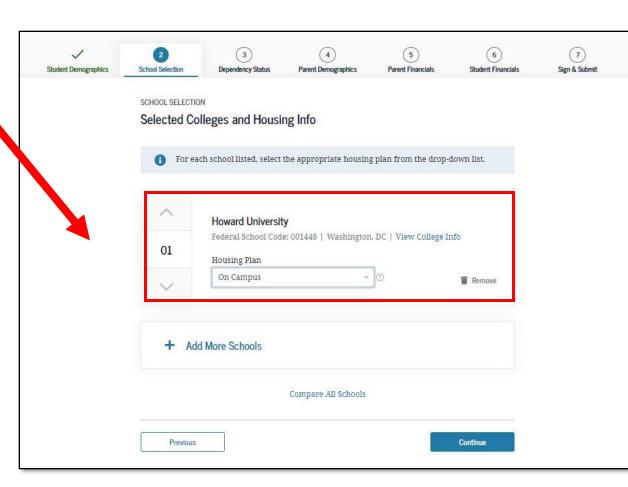


# Select Colleges and Housing Plans

Once you select the colleges you want to send your FAFSA to, select your **housing plans** for the **2022-2023 school year** for **each** school

Select an answer from the list below:	What does this mean?		
On Campus	Select "on campus" if you intend on living in <b>on campus housing</b> (provided by the school). If you are unsure of your housing plans, select this option. You may notify your financial aid office if your plans change		
With Parent	Select "with parent(s)" if you intend to live with your parent(s)		
Off Campus	Select "off campus" if you intend on living off campus, but not with your parents		

**NOTE:** If your housing plans later change, make sure to <u>update your FAFSA</u> or let your financial aid office know!

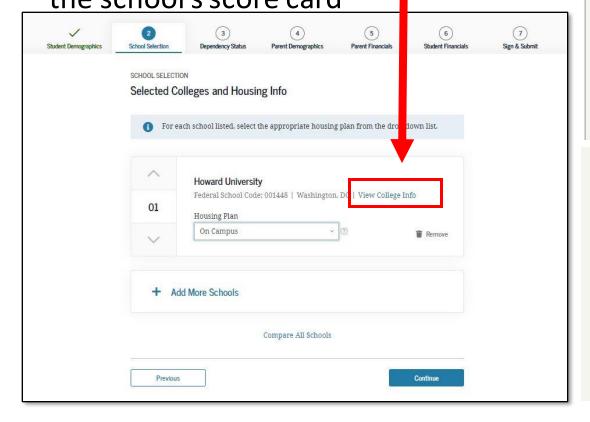




#### College Scorecard

**FAFSA TIP:** To learn more information about the college you are planning on attending, click View College INFO

when you're adding schools to see the school's score card



> UNIVERSITY OF IOWA	
School Name: UNIVER School Type: 4-year, Pub	
Federal School Code:	001892
Address:	4 JESSUP HALL
City:	IOWA CITY
Web site:	www.uiowa.edu
In-State	\$9,267
Out-of-State	\$31,233
Net Price Average:	\$15,893
Graduation Rate:	73%
Retention Rate:	86%
Transfer Rate:	20%
Additional Information from College Scorecard:	NA

- · The information provided above is updated quarterly and may not reflect recent changes.
- If you are attending a branch campus, the information provided here may be for the main campus. College Scorecard
  may have more specific information.
- The amounts for tuition and fees apply to full-time, first-time degree/certificate-seeking students.
- Net Price Average is the average yearly price charged to full-time, first-time undergraduate students receiving
  student aid at an institution of higher education after deducting any grant and scholarship aid received. Average Net
  Price provides students and families with an idea of how much a first-time, full-time undergraduate student who
  receives grant/scholarship aid pays to attend a particular institution after subtracting out that grant/scholarship aid.
- Graduation rate is the percentage of a school's first-time, first-year undergraduate students who complete their
  program within 150% of the published time for the program.
- Retention rate is the percentage of a school's first-time, first-year undergraduate students who continue at that school the next year.
- Transfer rate is the percentage of a school's first-time, first-year undergraduate students who transfer to another
  college within 150% of the published time for the program.
- NA indicates that information is not available from College Scorecard.



**FAFSA TIP:** Look closely at these pieces of data which will give you an insight on how students fare at the institution

The college scorecard will show you...

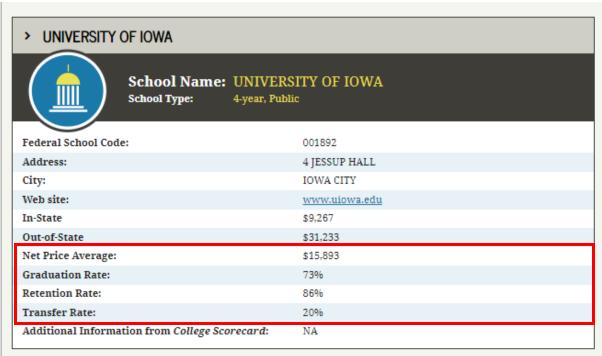
Net Price Average: How much, on average, students/families are left to pay on their own after financial aid is applied

<u>Graduation Rate:</u> The percentage of first-year undergraduate students who complete their program/graduate from this school (may be affected by students transferring to another school or dropping out)

<u>Retention Rate:</u> The percentage of first-year undergraduate students who continue at the school the next following year

<u>Transfer Rate:</u> The percentage of first-year undergraduate students who transfer to another school





#### **Use the College Scorecard to:**

- Help you craft questions to an admissions counselor when exploring your options
- Gauge how students are succeeding/supported at the school
- To factor into your decision-making process when deciding what school you may be attending
- Determine what resources you may need if you attend



**Student Marital Status** 

Dependents – Student's Children

DEPENDENCY
STATUS

Quick Links

Student's Dependents – Other

Student Household Info

Student Number in College

Student Dependency Questions

Student Dependency – Additional Information Required

Able, Unable, Unwilling to Provide Parent Info

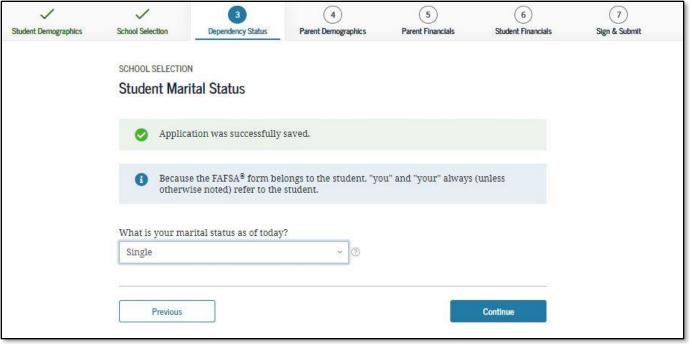


#### Student Marital Status

What is your (student) marital status as of today?

Enter the **student's marital status** as of the day you are filing the FAFSA

Select an answer from the list below:	What does this mean?
I am single	You are unmarried
I am married/remarried	You are legally married
I am separated	You were married, but have separated from your partner, though your marriage has not been legally dissolved via a divorce
I am divorced or widowed	You were married, and have legally divorced

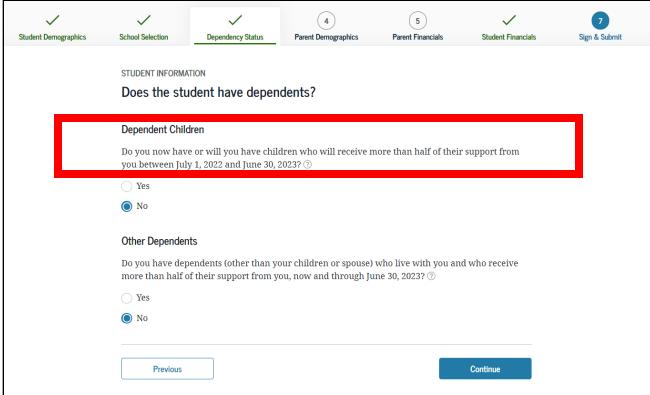




#### Dependents: Student's Children

Do you have or will you have children who will receive more than half of their support from you between July 1<sup>st</sup>, 2022 and June 30<sup>th</sup>, 2023?

Select an answer from the list below	What does this mean?
	Select "YES" if you have children and they are receiving more than half of their support from you (and if married, your spouse)
YES	Select "YES" if you are expecting a child who will be born before or during the 2022-23 award year, and you (and if married, your spouse) will provide more than half of the child's support
	Select "NO" if you do not have children.
NO	"NO" if your children are not receiving more than half of their support from you (and if married, your spouse)



SOURCE: studentaid.gov



#### Student's Other Dependents

Do you have dependents (other than your children or spouse) who live with you and who receive more than half of their support from you now through June 30<sup>th</sup>, 2023?

Select an answer from the list below	What does this mean?
YES	Select "YES" if other people (not the student's children or spouse) live with the student. These other dependents must also be receiving more than half of their support from the student and will continue to receive more than half of their support from you through June 30 <sup>th</sup> , 2023
NO	Select "NO" if the student does not have dependents (other than their children or spouse).  Also select "NO" if you have dependents, but they are not receiving more than half of their support from the student

Student Demographics School Selection Parent Demographics Parent Financials Student Financials Sign & Submit **Dependency Status** STUDENT INFORMATION Does the student have dependents? Dependent Children Do you now have or will you have children who will receive more than half of their support from you between July 1, 2022 and June 30, 2023? ② Yes No Other Dependents Do you have dependents (other than your children or spouse) who live with you and who receive more than half of their support from you, now and through June 30, 2023? ② O Yes No **Previous** 

**(4**)

(5)

SOURCE: studentaid.gov

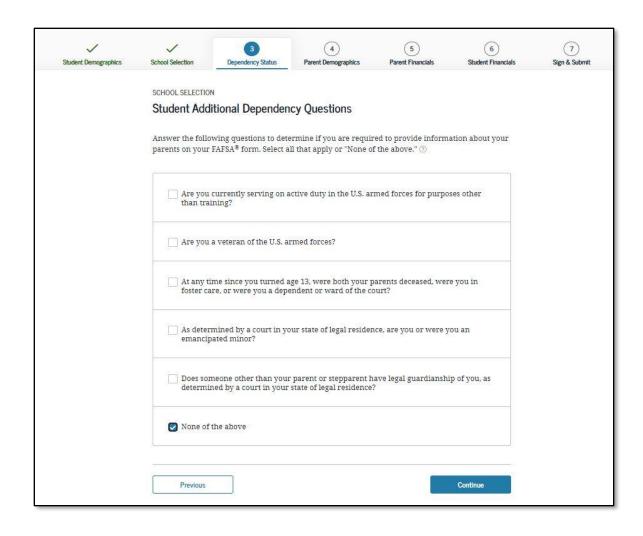


#### Student Dependency Questions

Answer the following questions to determine if you are required to provide information about your parents on your FAFSA. Check all that apply or check none of the above

If the student checks any of the following boxes, or answered yes to any of the questions linked <a href="here">here</a>, the student will...

- Be considered an independent student
- The student <u>will not</u> need to provide parent information on the FAFSA



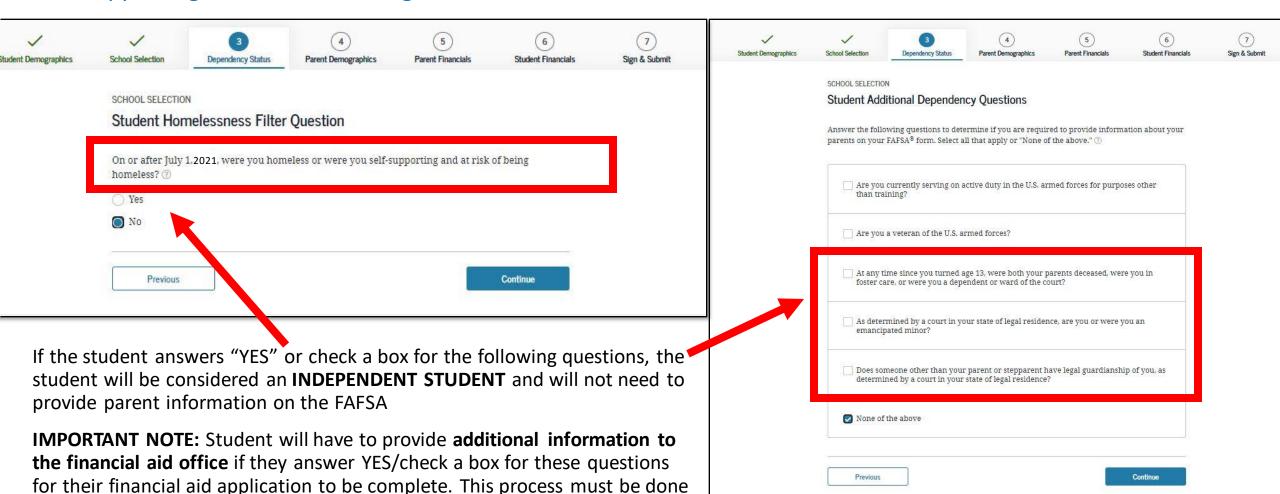
#### Student Dependency – ADDITIONAL INFO REQUIRED



On or after July 1<sup>st</sup>, 2021, were you homeless or were you self-supporting and at risk of being homeless?

every year the student is applying for financial aid. Start collecting

paperwork confirming your circumstances today



#### Student Household Info

#### If the student indicates they are:

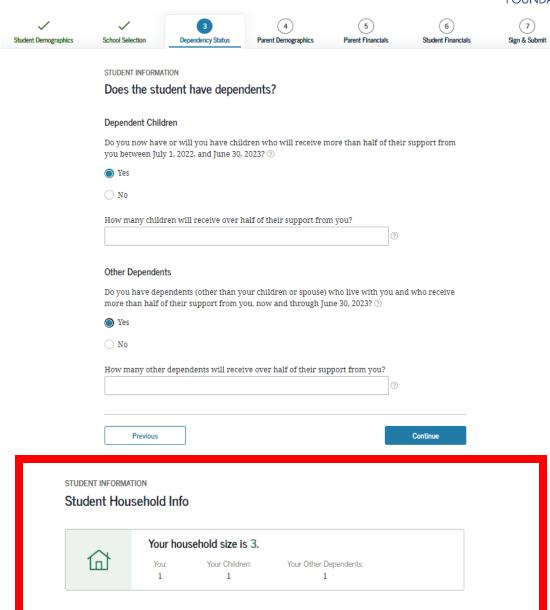
- Married; or,
- Have any dependents

FASFA will calculate your household size based on your marital status and how many dependents you care for

#### Household size includes:

- Your Spouse (if married)
   Your Children (even if they do not live with you, they are under the age of 23 and ONLY IF you provide more than half of their support from July 1<sup>st</sup>, 2022-June 30<sup>th</sup>, 2023)
   Any other people IF...
  - a) They now live with you; and
  - b) You provide more than half of their support; and
  - c) You will continue to provide more than half of their support from July 1, 2022 June 30, 2023







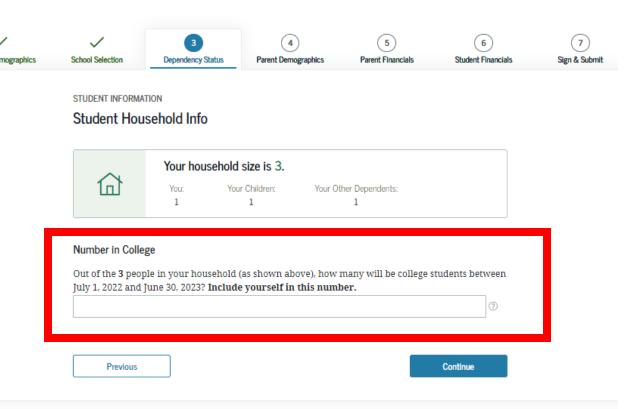
#### Student Number in College

How many people in your household (as reported above) will be college students between July 1<sup>st</sup>, 2022 and June 30<sup>th</sup>, 2023?

You will include yourself, and others in your household if they will attend at least half-time in 22-23 in a program that leads to a college degree/certificate.

SOURCE: studentaid.gov

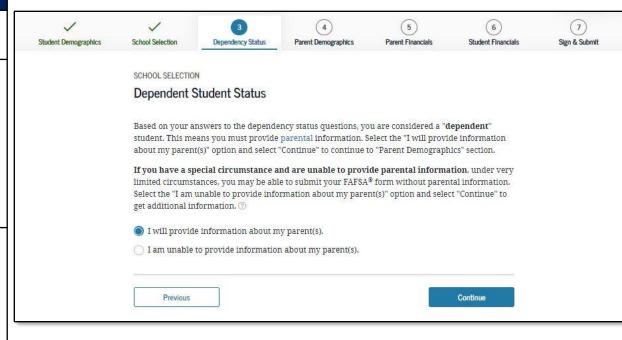
Parents should not be included. If you have questions, contact your financial aid office to see if they'll allow you to do so.



### Able, Unable or Unwilling to Provide Parent Info



, , , , , , , , , , , , , , , , , , , ,				
Scenario	You will select the following answer:	Heads up		
Able to provide parent(s)information	□ "I will provide parent information"	No follow up required		
Unable to provide parent(s)information	<ul> <li>"I am unable to provide parent(s)information"</li> <li>"I have a special circumstances and I am unable to provide parent(s) information"</li> <li>"I understand I must follow up with the financial aid administrator after I submit the FAFSA."</li> </ul>	- No EFC calculated - Follow up with the financial aid office; supporting documentation required		
Parents Unwilling to provide parent(s)information	□ "I am unable to provide parent(s)information" □ "I do not have a special circumstance, but I am unable to provide information about my parent(s)" □ Not all situations are a special circumstance. The following would not be considered a special circumstance: □ You do not live w/ your parents □ Your parents don't provide you with financial support □ Your parents refuse to contribute to your college expenses □ Your parents don't claim you as a dependent on their income tax return □ Your parents do no want to provide	- Very limited funding available - Some financial aid offices may consider an appeal if stepparent refuses to provide information.		
	their information on your application			



If you are unable to provide parent information or are an independent student,

CLICK HERE to proceed to the **STUDENT FINANCIAL SECTION** 



Who's my parent? / Which parent info do I report?

Parent Marital Status

# PARENT DEMOGRAPHICS Quick Links

**Custodial Parent** 

Personal Information for Parent

Personal Information for Other Parent

Parent State of Legal Residence

Parent Household Info

Number in College

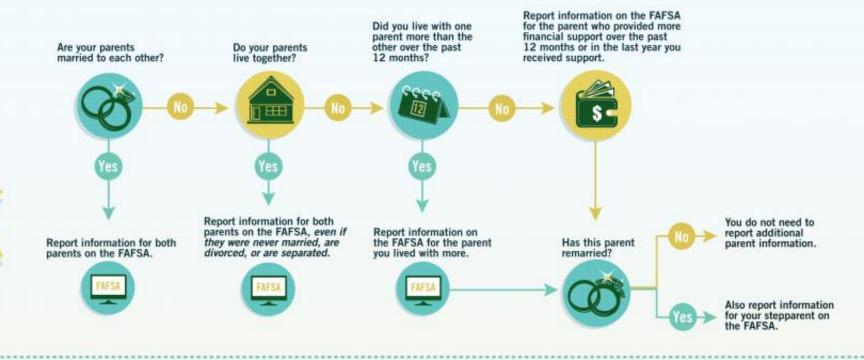


### Which parent information do I report?

#### WHO'S MY PARENT WHEN I FILL OUT MY FAFSA?

Dependent students are required to report parent information on the Free Application for Federal Student Aid (FAFSA). For reporting purposes, "PARENT" means your legal (biological or adoptive) parent or stepparent, or a person that the state has determined to be your legal parent.

Use this guide to figure out which parent's information to include (depending on your family situation).



The following people are not your parents unless they have legally adopted you:













Aunts or Uncles

If you're not sure whom to report as a parent, you can visit StudentAid.ed.gov/fafsa/filling-out/parent-info or call 800-4-FED-AID (800-433-3243).

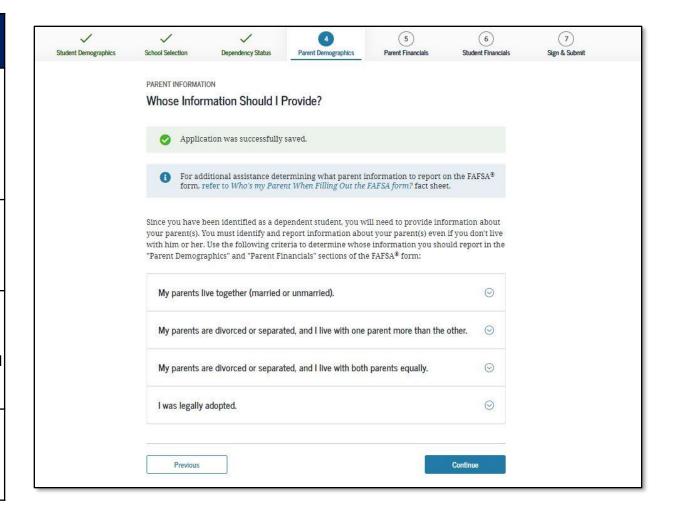
If you're not sure whether you are a dependent student, go to StudentAid.gov/fafsa/filling-out/dependency



### Whose information should you provide?

• This help text will help you identify whose information you need to enter into your FAFSA application

Select an answer from the list below	What does this mean?
My parents live together (married or unmarried)	You need to report both parent information on your FAFSA application
My parents are divorced or separated, and I live with one parent more than the other	Report parent information for the parent (and step parent if remarried) that you live with more than half of the time
My parents are divorced or separated and I live with both parents equally	Report parent information for the parent (and step parent if remarried) that provides more than 50% of financial support. If both provide an equal amount (50/50) of financial support, you can select which parent info to provide
I was legally adopted	Provide info on the FAFSA for adoptive parent(s)

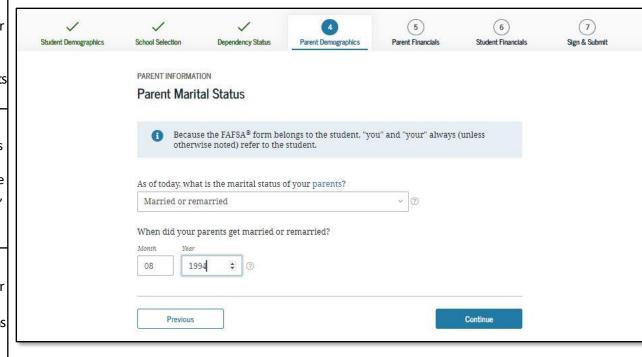


#### Parent Marital Status

**COLLEGE SUCCESS**FOUNDATION

As of today, what is the marital status of your parents?

Select an answer from the list below:	What does this mean?
Never Married	Student's parent has never been married
Unmarried and both legal parents living together	"Unmarried and both legal parents living together" means that both of your legal parents (biological and/or adoptive) aren't married to each other but live in the same household. If your legal parents are divorced but living together, select "Unmarried and both legal parents living together."
Married or Remarried	"Married or remarried" doesn't include parents who are living together who aren't otherwise legally married unless your parents' state of legal residence recognizes their relationship as a common law marriage. Additionally, if one of your parents is widowed or divorced and has remarried, choose "Married or remarried" and answer the questions about that parent and your stepparent.
Divorced or Separated	For FAFSA purposes, "Separated" includes a married couple who is considered legally separated by a state, or if the couple is legally married but has chosen to live separate lives, including living in separate households, as though they weren't married. If your parents are separated but living together, select "Married or remarried," not "Divorced or separated."
Widowed	Student's parent is widowed, meaning the living parent's spouse has passed away.



SOURCE: studentaid.gov



#### **Custodial Parent**

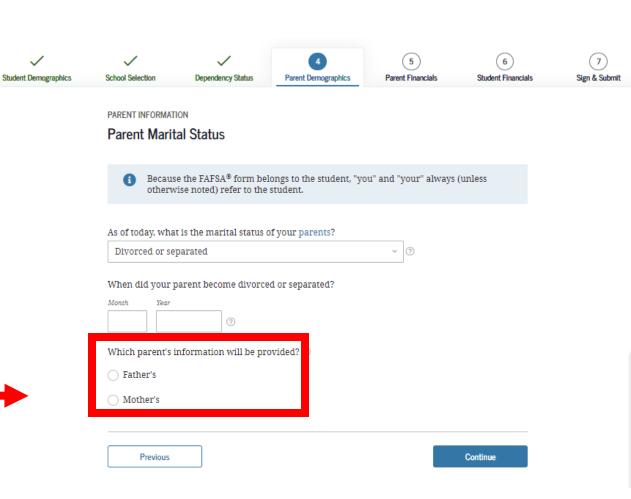
If the student selects one of the following options below, then the student will have to select which parent's information they will provide on the FAFSA

Select an answer from the list below:	What does this mean?
Never Married	Student's parent has never been married
Divorced or Separated	Student's parents are legally divorced, or separated and are not living together
Widowed	Student's parent is widowed, meaning the living parent's spouse has passed away

#### Which parent information do I provide?

The student will provide the information of their **custodial parent** (The parent with whom the student lives with **more than half of the time** and parent who provides **more than half of financial support**)

If your parents support you 50/50, you may choose whose parent info to provide





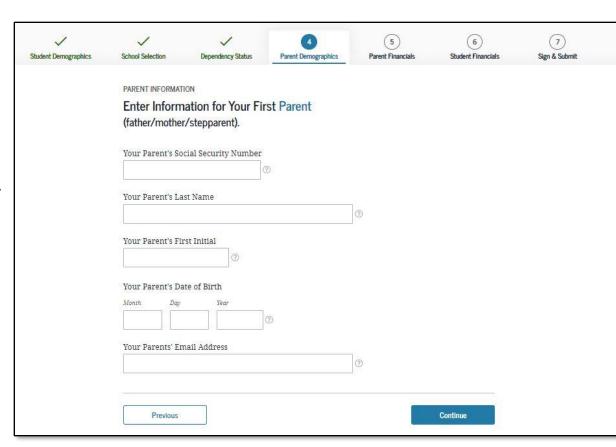
#### Personal Information for Parent

Provide parent information in the **Parent Demographics** section:

- Parent Name
  - Enter your full name exactly as it appears on your social security card
- Parent Social Security Number
  - If your parent does not have a social security number, enter all zeroes (000-00-000)
  - Do not use ITIN
- Parent Date of Birth
- Parent email address (must be different from student's email address

Remember: according to FAFSA, "parents" refers to biological or adoptive only!

Make sure to double check that your **social security number, date of birth, and name** are all CORRECT





#### Personal Information for Other Parent

If the student selects one of the options below, they will have to provide information for BOTH custodial parents

What does this mean?
Student's legal parents are unmarried, but living together
Student's parents are married, or have remarried

Provide parent information for student's other parent in the Parent Demographics Section

- Parent last name, first initial
  - Enter your full name exactly as it appears on your social security card
- Parent Social Security Number
  - If your parent does not have a social security number, enter all zeroes (000-00-000)
    - Do not use ITIN
- Parent Date of Birth
- Parent email address

Student Demographics	School Selection	Dependency Status	Parent Demographics	Parent Financials	6 Student Financials	7 Sign & Submit
	Enter Information (father/mother)	nation for Your Fi	rst Parent			
	Your Parent's So	ocial Security Number	3			
	Your Parent's La	ast Name		0		
	Your Parent's Fi	rst Initial				
	Your Parent's Day	Year	<b>②</b>			
	Your Parents' Er	mail Address		0		



Parent State of Legal Residence

Have your parents lived in Washington for at least 5 years?

If yes, select **YES** 

If no, provide your parent(s)' state of <a href="legal residence">legal residence</a>

If your parent(s) legal residence is in a foreign country, select "FOREIGN COUNTRY"

SOURCE: studentaid.gov



PARENT INFORMATION	
Parent State of Legal Residence	
Have your parents lived in Washington for at least 5 years? ⑦	
○ Yes	
● No	
What is your parents' state of legal residence?	
Washington	~ ②
Did your parents become legal residents of their state before January 1, 2017? 🦪	)
Yes	
ies	
○ No	
Previous	Continue



### Parent's/Parents' dependents

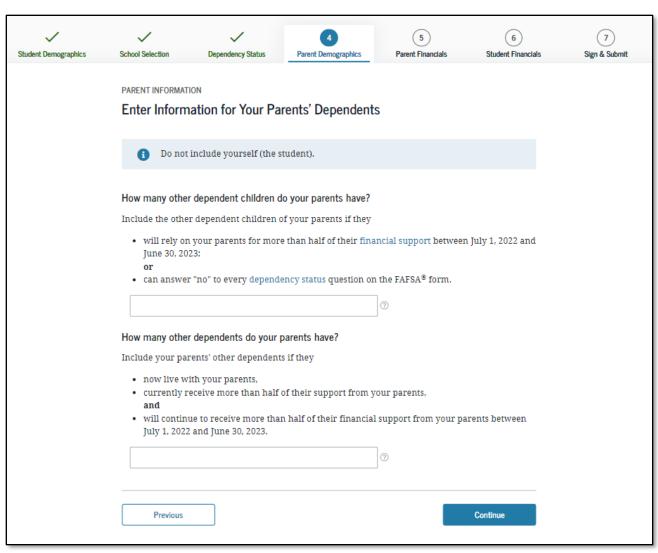
# The FAFSA will ask for your parent's/parents' dependents. Include the following:

**Your parent's other children** (even if they do not live with your parents) IF...

- Your parents will provide more than half of their financial support from July 1, 2022 June 30<sup>th</sup>, 2023
- b) <u>NOTE</u>: DO NOT include yourself in this count

#### Any other people IF...

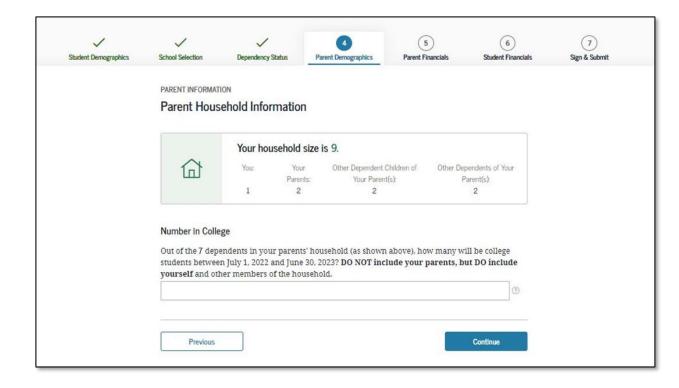
- a) They now live with your parents; and,
- b) Your parents provide more than half of their financial support; and,
- c) Your parents will continue to provide more than half of their support from July 1, 2022 June 30, 2023





#### Parent Household Information

The FAFSA will auto calculate your household size. Please review to ensure accuracy



SOURCE: studentaid.gov



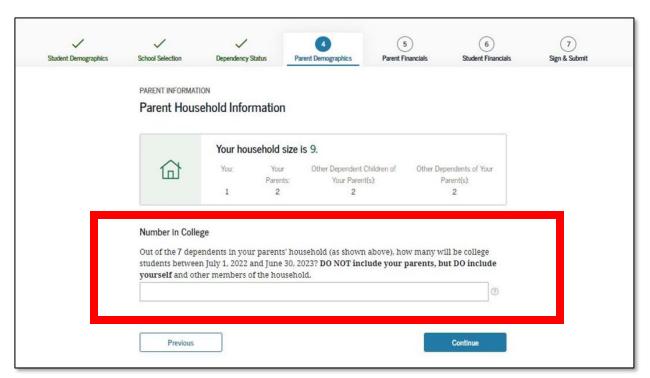
#### Number in College

How many people in your parents' household (as reported above) will be college students between July 1<sup>st</sup>, 2022 and June 30<sup>th</sup>, 2023?

You will include yourself, and others in your household if they will attend at least half-time in 2022-23 in a program that leads to a college degree/certificate

SOURCE: studentaid.gov

**NOTE:** If your parent is a college student, you **WILL NOT** include them in this count







# PARENT FINANCIALS Quick Links

IRS Data Retrieval Tool

Parent IRS Info

Parent Income from Work

Parent Simplified Path Determination

Parent Tax Questions for Tax Filers Only

Additional financial Info

Parent Untaxed Income

**Parent Assets** 

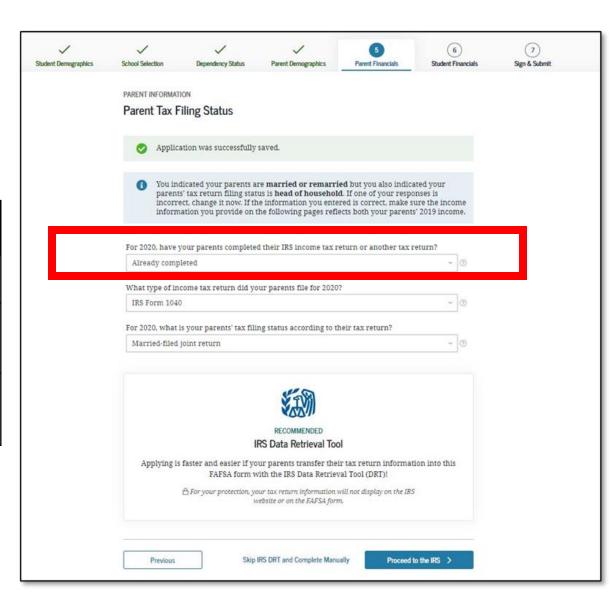


#### Parent Tax Filing Status

# For 2020, have your parents completed their IRS income tax return or another tax return?

Select an answer from the list below:	What does this mean?
Already completed	The student's parent(s) already filed their 2020 taxes
Will file	The student's parent(s) have not filed their 2020 taxes, but will file their 2020 taxes
Not going to file	The student's parent(s) will not file their 2020 taxes

NOTE: If parent(s) filed an IRS 1040-SR for the purposes of the FAFSA form, answer that they filed an IRS 1040

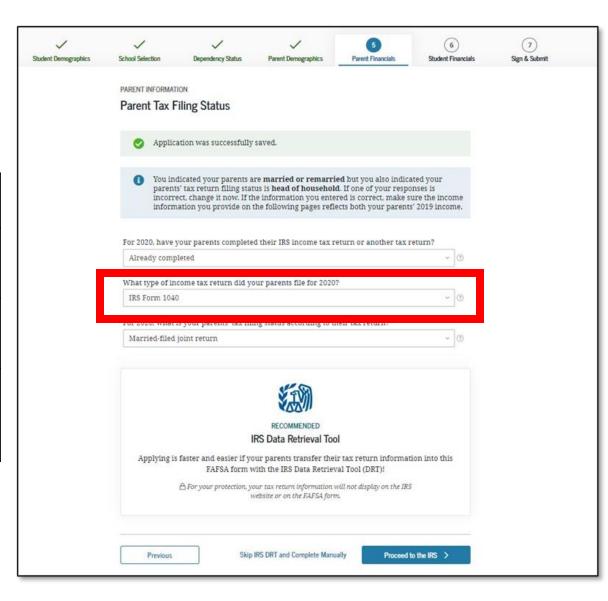




# Parent Tax Filing Status

# What type of income tax return did your parents file for 2020?

Select an answer from the list below:	What does this mean?
	If your parent(s) have filed, or will file a IRS
IRS 1040	1040 income tax return for 2020, select this option
	If your parent(s) have filed, or will file a
A foreign tax return, IRS 1040NR	foreign tax return, IRS 1040NR income tax
	return for 2020, select this option
	If your parent(s) have filed, or will file a IRS
A tax return with Puerto Rico, a us	a tax return with Puerto Rico, a US
territory, or Freely Associated State	territory, or a Freely Associated State,
	select this option

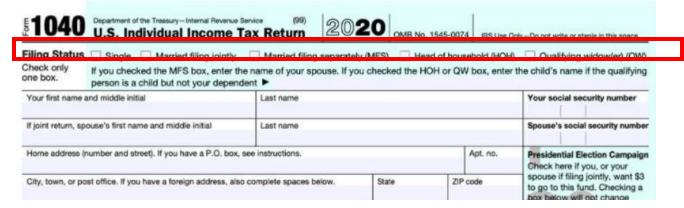




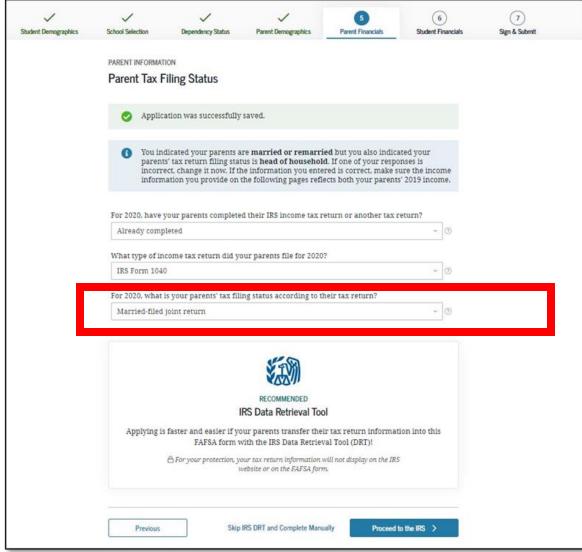
For 2020, what is your parents tax filing status according to their tax return?



If your parents filed an IRS 1040 TAX RETURN, the filing status is located on the top of the form









# Parent Eligible for the IRS Data Retrieval Tool

If your parent(s) is/are eligible for the IRS Data Retrieval tool, the FAFSA will let you know by showing this message.

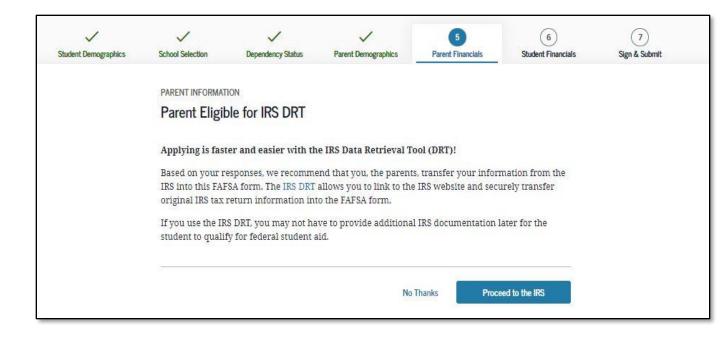
#### WHO CAN USE IT?

- Must have valid Social Security Number
- Must have filed 2020 federal tax returns; no amendments.
- No change to marital status since 12/31/2020
- Must have filed as single or married filing jointly

#### WHO CAN'T USE IT?

- Those married filing separately
- Those married filing as head of household
- Those unmarried and living together
- Filed using ITIN
- Foreign tax returns
- Victims of identity theft

NOTE: If you are not eligible for the IRS Data Retrieval Tool, you will have to input financial information in the FAFSA **manually** 



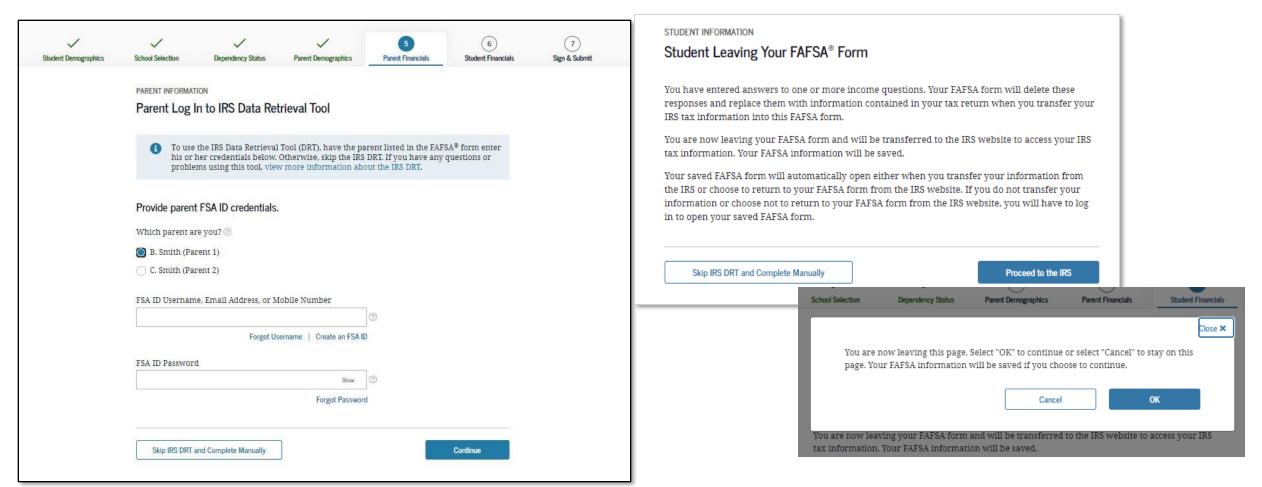
If you are filling out the FAFSA manually, click here to skip to the manually entering tax/income information section

LEARN MORE: studentaid.gov



### Log In to the IRS Data Retrieval Tool

If parent(s) decide to use IRS Data Retrieval Tool, sign in using FSA ID and proceed to IRS site



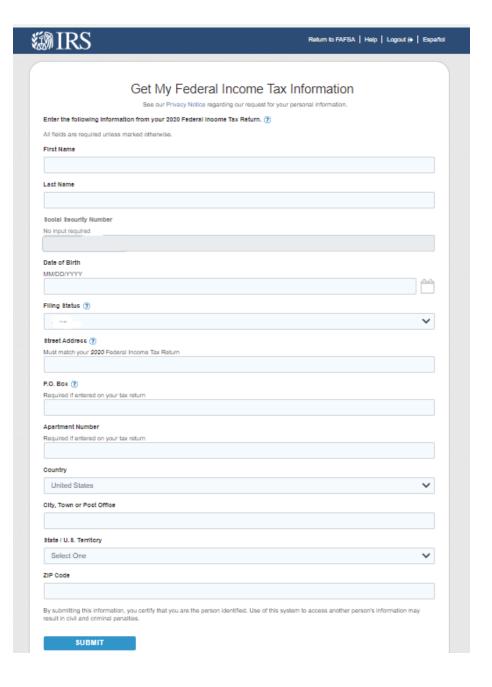
LEARN MORE: <u>studentaid.gov</u>



Once you click "Link to IRS" on the FAFSA, it will redirect you to the IRS site

- Retrieve your tax information from the IRS site by entering information from your 2020 tax return
  - Make sure this information matches what is on the tax return:
    - Social security number, date of birth, and address
    - Street address can be tricky!
      - St. does not match ST or Street, so double check!





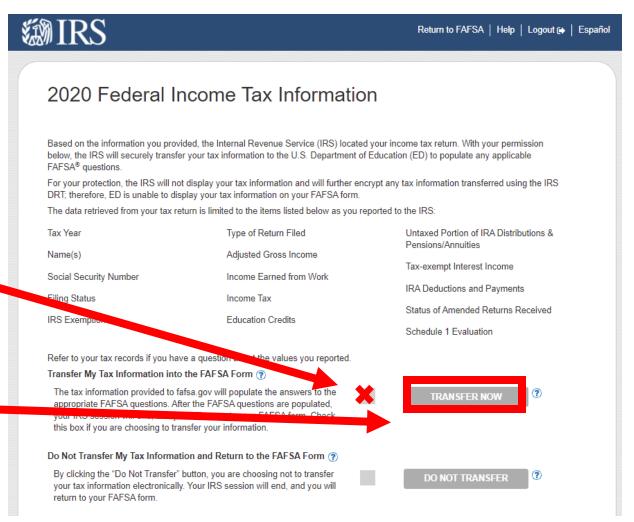


#### Transferring Data from IRS Data Retrieval Tool

If tax information is available, select the first statement to transfer to your FAFSA

Then, Click

**Transfer Now** 

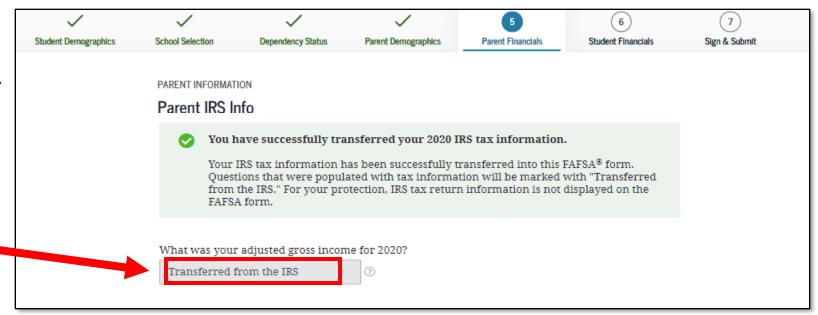




### Back to the FAFSA — Data Transfer Confirmation

**NOTE:** Transferred tax information **will not be viewable** on the FAFSA or SAR

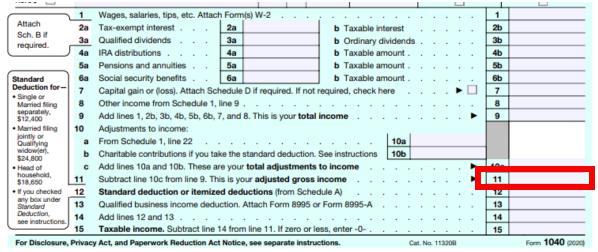
For all data transferred from the IRS, it will appear on your FAFSA/SAR as "Transferred from the IRS"



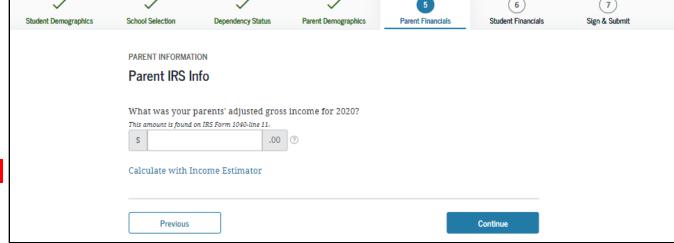


# Manually entering tax/income information Parent(s) Adjusted Gross Income

#### Report from IRS 1040 (2020), Line 11



#### What was your parents adjusted gross income for 2020?

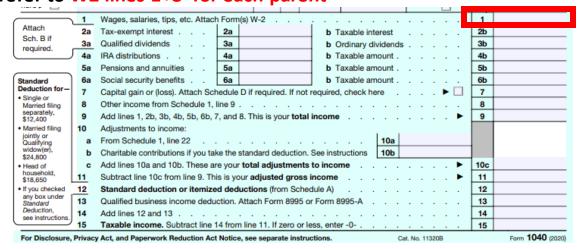


### Parent Income

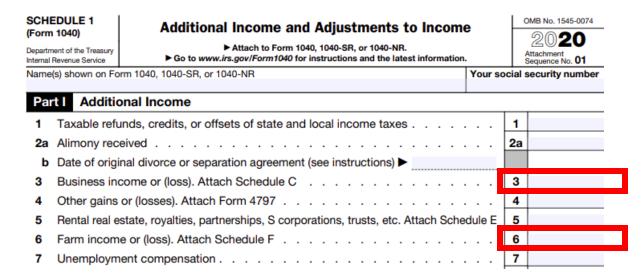


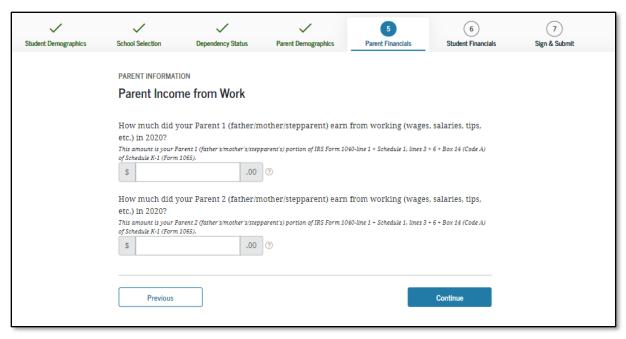
#### **Scenario 1:** IF **Schedule 1** and **Schedule K-1** were filed:

Report amount from IRS 1040 line 1 if filing single/If filing jointly, then, refer to W2 lines 1+8 for each parent



#### PLUS lines 3 + 6 from Schedule 1





#### PLUS Box 14 from Schedule K-1 (ONLY IF IT IS CODE A)

	14	Self-employment earnings (loss)				
	21	More than one activity for at-ri	sk purposes*			
)	22	More than one activity for pass	sive activity purposes*			
	*See attached statement for additional information.					
	2					
	ŏ					
	For IRS Use Only					
(Loss)	S					
,	<u> </u>					
	P <sub>0</sub>					
www.irs.o	nov/For	rm1065 Cat. No. 11394	B Schedule K-1 (Form 1065) 2020			

LEARN MORE: studentaid.gov

### Parent Income



Scenario 2: If neither schedule was filed

Report from W2 form(2020), Box 1 + 8, "Wages, tips and

other compensations"

Copy C—For EMPLOYEE'S RECORDS (See Notice to Employee on the back of Copy B.)

a En	ployee's social security number	OMB No. 1545-0	Thi are ma	is information is being furnis required to file a tax return, by be imposed on you if this	hed to the Internal Re a negligence penalty income is taxable and	venue Service. If you or other sanction I you fail to report it.	
b Employer identification number (EIN)				, tips, other compensation	2 Federal incor		
c Employer's name, address, and ZIP code				O Occial Security Wages		4 Social security tax withheld	
			5 Medic	are wages and tips	6 Medicare tax	withheld	
		-	7 Social	security tips	8 Allocated tips	5	
d Control number		9	)		10 Dependent c	are benefits	
e Employee's first name and initial  f Employee's address and ZIP code	Last name	1:	TO DEVOISOR	valified plans	12a See instructi	ions for box 12	
5 State Employer's state ID number	16 State wages, tips, etc.	17 State income t	ax 1	B Local wages, tips, etc.	19 Local income ta	x 20 Locality nam	
W-2 Wage and Tax		707		D11	f the Treasury—Inter	mal Bayanya Sawii	

~	<b>~</b>	~	~		•	<i>'</i>
Student Demographics	School Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Submit
	PARENT INFORMAT	TON				
	Parent Incor	ne from Work				
	How much did v	our Parent 1 (father/m	other/stepparent) earn	from working (wages	. salaries, tips.	
	etc.) in 2020?		outer, outerparter, outer		, caracter, tape,	
			parent's) portion of IRS Form 10	40-line 1 + Schedule 1, lines 3	+ 6 + Box 14 (Code A)	
	of Schedule K-1 (Form	1065).	1			
	\$	.00	?			
		our Parent 2 (father/m	other/stepparent) earn	from working (wages	, salaries, tips,	
	etc.) in 2020?					
	This amount is your P of Schedule K-1 (Form		parent's) portion of IRS Form 10	40-line 1 + Schedule 1, lines 3	+ 6 + Box 14 (Code A)	
	s	.00	0			
	3	.00				
	Previous				Continue	
	Trevious				Continue	

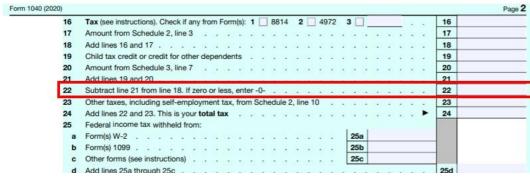
Prepare and eFile Your Tax Return at eFile.com



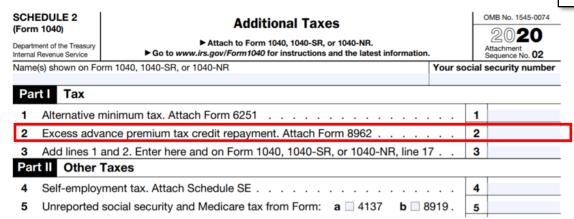
### Parent Income Tax

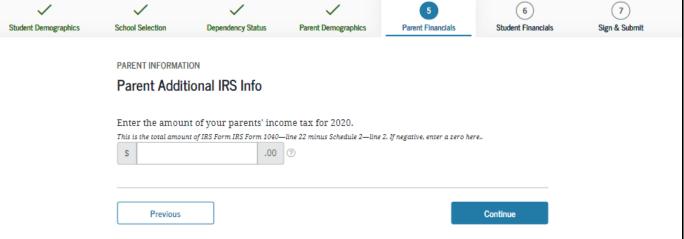
#### Enter the amount of your parent(s)' income tax for 2020

#### Report from Form 1040 (2020), Line 14



#### **Subtract** with **Schedule 2**, **Line 2** (if filed)





### Schedule 1

You indicated that your parent(s) filed an IRS 1040.

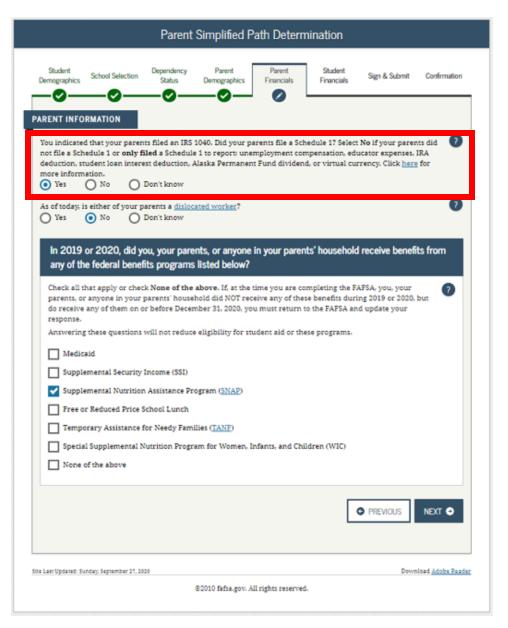
Did your parent(s) file a schedule 1?

Select "NO" if...

- Your parent did not file a schedule 1
- Your parent filed a schedule 1 to report any of the following:
  - Unemployment compensation
  - Educator expenses
  - IRA deductions
  - Student loan deduction
  - Alaska Permanent Fund Dividend
  - Virtual currency

SOURCE: studentaid.gov







### Dislocated Worker

#### As of today, are either of your parents a dislocated worker?

A parent may be considered a dislocated worker if he or she

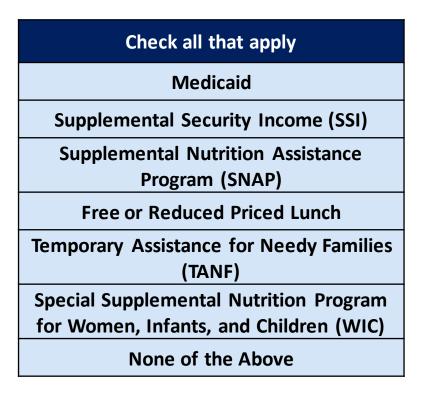
- is receiving unemployment benefits due to being laid off or losing a job and is unlikely to return to a previous occupation;
- has been laid off or received a lay-off notice from a job;
- was self-employed but is now unemployed due to economic conditions or natural disaster;
- is the spouse of an active-duty member of the U.S. armed forces and has experienced a loss of employment because of relocating due to permanent change in duty station;
- is the spouse of an active-duty member of the U.S. armed forces and is unemployed or underemployed, and is experiencing difficulty in obtaining or upgrading employment; or
- is a displaced homemaker. A displaced homemaker is generally a person who previously provided unpaid services to the family (for example: a stay-at-home mom or dad), is no longer supported by the spouse, is unemployed or underemployed, and is having trouble finding or upgrading employment.

Parent Simplified Path Determination Sign & Submit Confirmation Financials Financials PARENT INFORMATION You indicated that your parents filed an IRS 1040. Did your parents file a Schedule 17 Select No if your parents did 💨 not file a Schedule 1 or only filed a Schedule 1 to report: unemployment compensation, educator expenses, IRA deduction, student loan interest deduction, Alaska Permanent Fund dividend, or virtual currency. Click here for As of today, is either of your parents a dislocated worker? In 2019 or 2020, did you, your parents, or anyone in your parents' household receive benefits from any of the federal benefits programs listed below? Check all that apply or check None of the above. If, at the time you are completing the FAFSA, you, your parents, or anyone in your parents' household did NOT receive any of these benefits during 2019 or 2020, but do receive any of them on or before December 31, 2020, you must return to the FAFSA and update your Answering these questions will not reduce eligibility for student aid or these programs. Medicaid Supplemental Security Income (SSI) Supplemental Nutrition Assistance Program (SNAP) Free or Reduced Price School Lunch Temporary Assistance for Needy Families (TANF) Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) None of the above Site Last Updated: Sunday, September 27, 2020 Download Adobe Reader @2010 fafsa.gov. All rights reserved.

## Benefits

In 2020 or 2021, did you, your parent(s), or anyone in your parent(s)' household receive benefits from any of the federal benefits programs listed below?

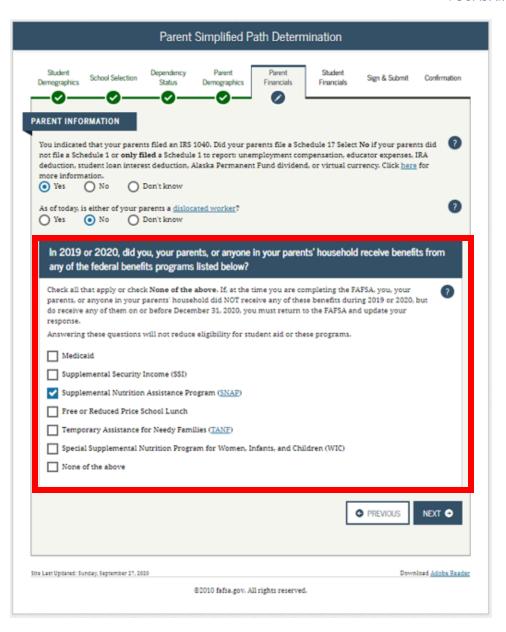
Check all that apply to you/your family for 2019 or 2020



NOTE: You do not have to report amounts, you must verify whether you/your family has received these benefits

SOURCE: studentaid.gov





# Combat Pay



Did your parent(s) receive combat pay or special combat pay for 2020?

(Only enter taxable combat pay included in your parents adjusted gross income)

#### If your parent is an...

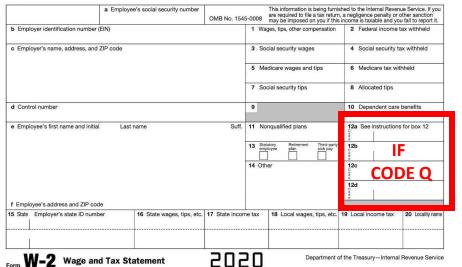
**Entitled person and warrant officer** – combat pay is non-taxable and you should report zero for combat pay or special combat pay

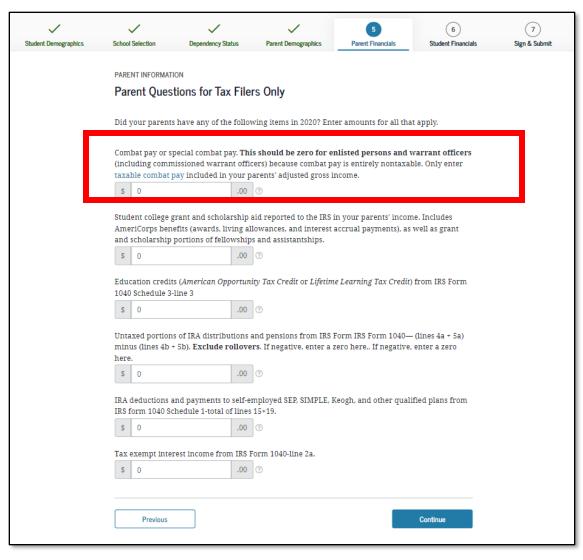
**Commissioned officer** – combat pay in excess of the highest enlisted person's pay (plus imminent danger/hostile fire pay) is taxable, you should report their combat pay

SOURCE: studentaid.gov

#### To calculate the taxable amount:

- Use the total combat pay from your service person's leave and earnings statements
- subtract the untaxed portion, which is reported in the W2 form (2020) box 12
  of the W2 form with code Q





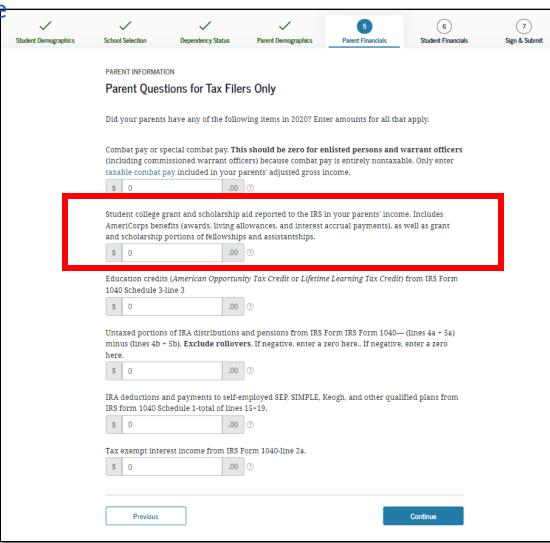


College Grants/Scholarships Reported

Did your parent(s) report any college grant/scholarships to the IRS in their income for 2020?

# Report on the FAFSA any college grants/scholarships that were reported in your parent(s)' income to the IRS, including:

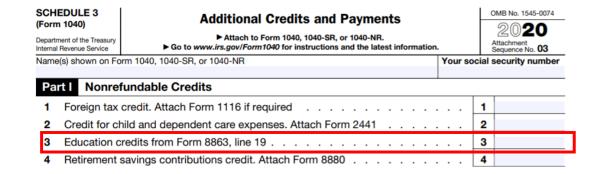
- Grants
- Scholarships
- Waivers/Remissions
- Fellowships/Assistantships (grant or scholarship portions)
- AmeriCorps education awards
- AmeriCorps living allowances (but not insurance or childcare payments
- AmeriCorps interest accrual payments (for student loan interest during the student's or spouse's AmeriCorps term of service)



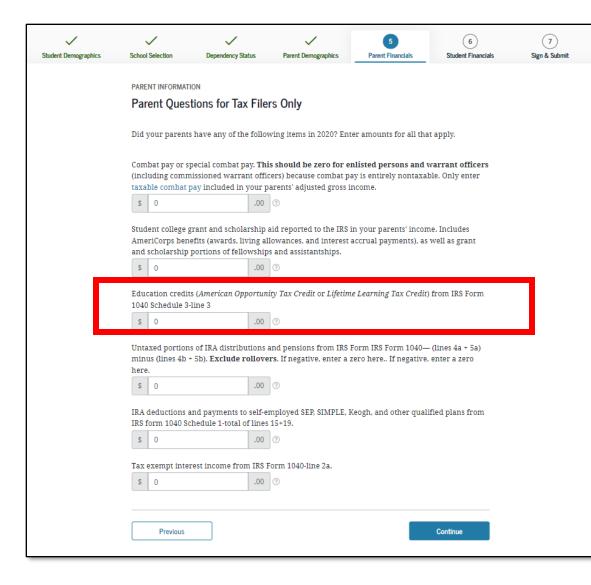


Did your parent(s) report any **education credits** (American Opportunity Tax Credit or Lifetime Learning Tax Credit) for 2020?

#### Report from Schedule 3, line 3



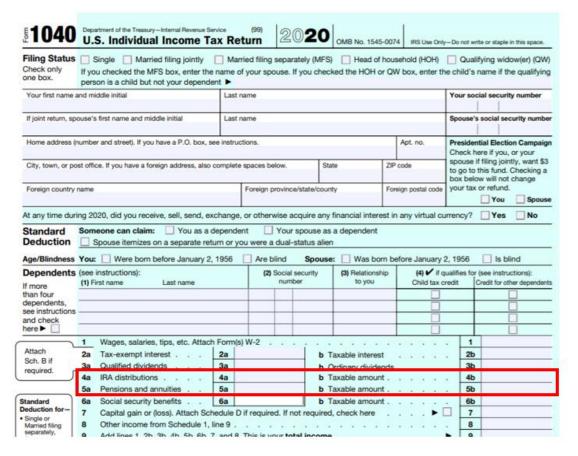




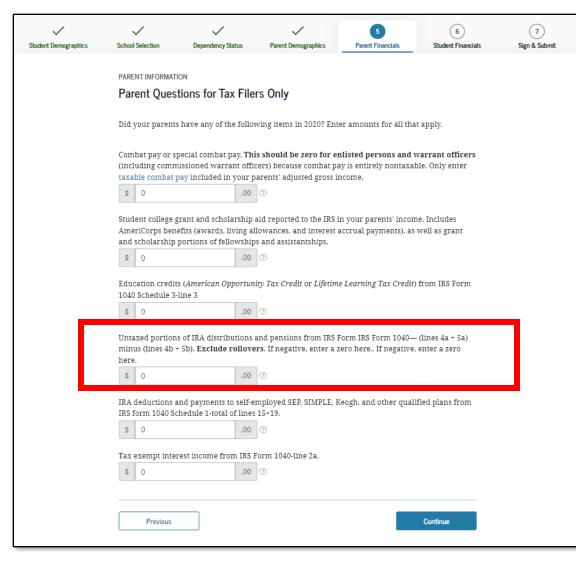


Did your parent(s) have any untaxed portions of IRA distributions and pensions reported for 2020?

Report from IRS Form 1040 (2020) lines (4a+5a)-(4b+5b)



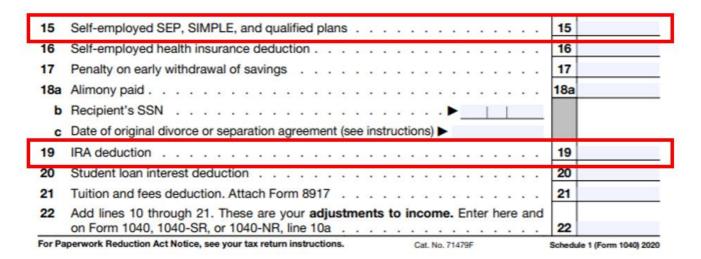


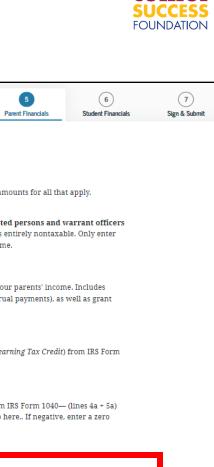


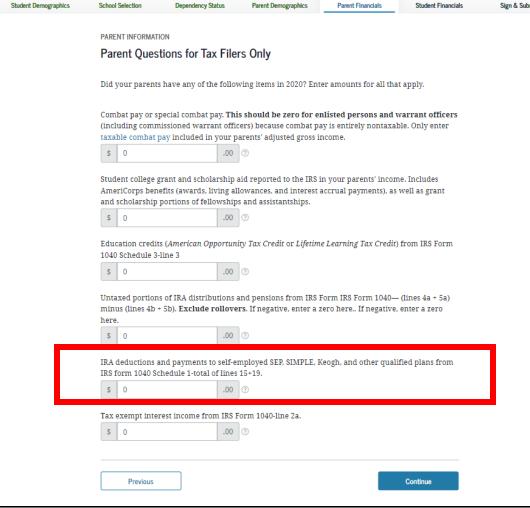
IRA Deductions and Payments to Self-Employed

Did your parent(s) have any IRA deductions and payments to self-employed SEP SIMPLE, Keogh and other qualified plans for 2020?

### Report from Schedule 1, add lines 15+19





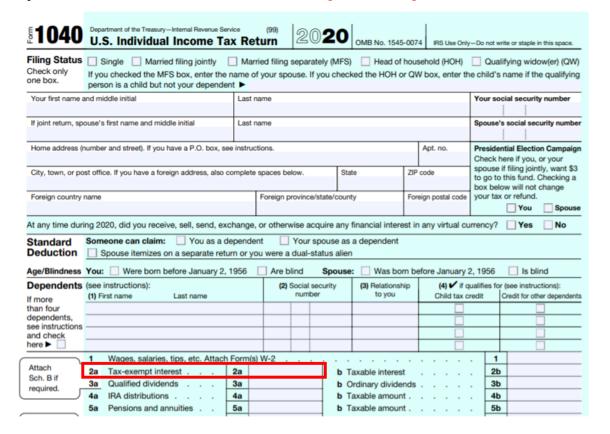


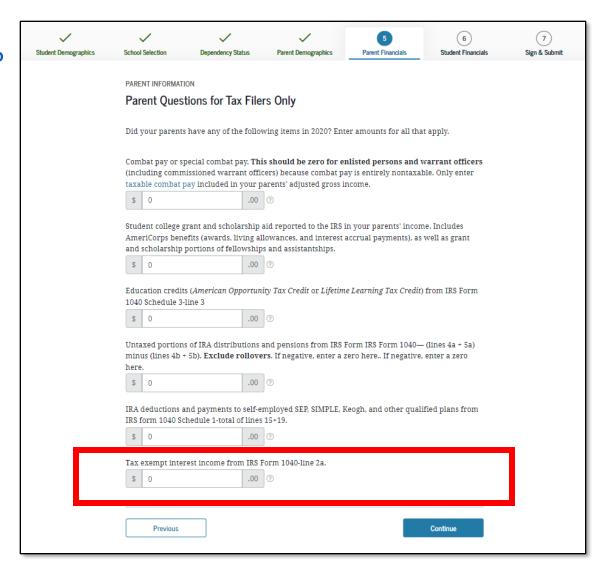


# Tax Exempt Interest Income

Did your parent(s) have tax exempt interest income for 2020?

### Report from IRS 1040 (2020), Line 2A







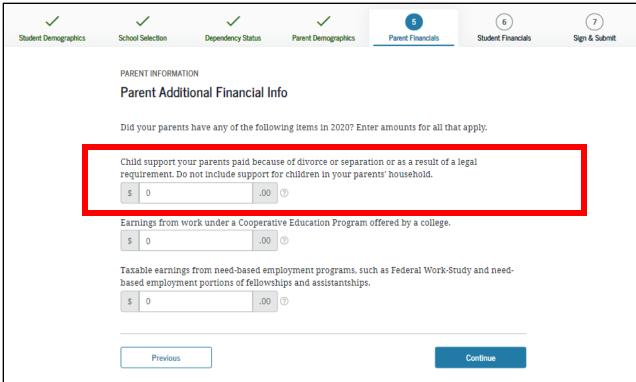
# Child Support Paid

Did your parent(s) pay any child support in 2020 because

of divorce or separation, or as a result of a legal requirement?

Enter the total amount of child support your parent(s) paid in 2020 because of separation or as a result of a legal requirement

**NOTE:** Do not include child support for children in your parent(s) household



SOURCE: <u>studentaid.gov</u>

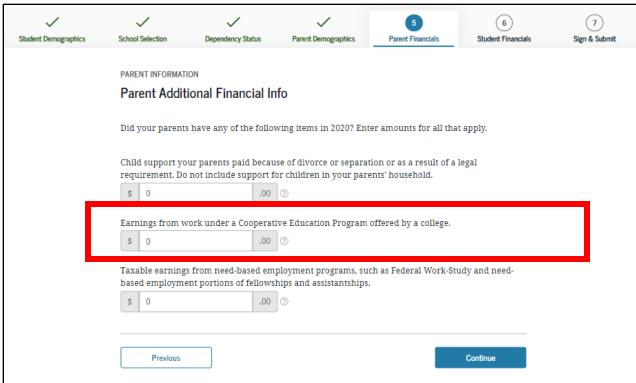


# Cooperative Education Program

Did your parent(s) have any earnings from work under a Cooperative Education Program offered by a college for 2020?

Report the total amount of income that your parents reported from work under a Cooperative Education

Program offered by a college



SOURCE: studentaid.gov

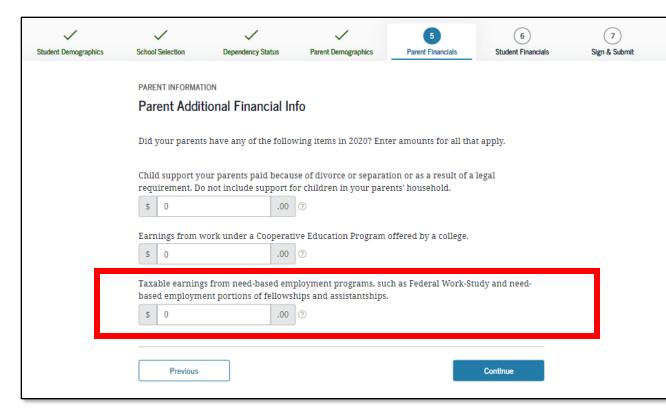


## Taxable Earnings From Need-based Employment Programs

Did your parents receive any taxable earnings from need-based employment programs?

Enter the total amount of taxable earnings your parents received from:

- Federal work-study
- Need based employment portions of fellowships and assistantships



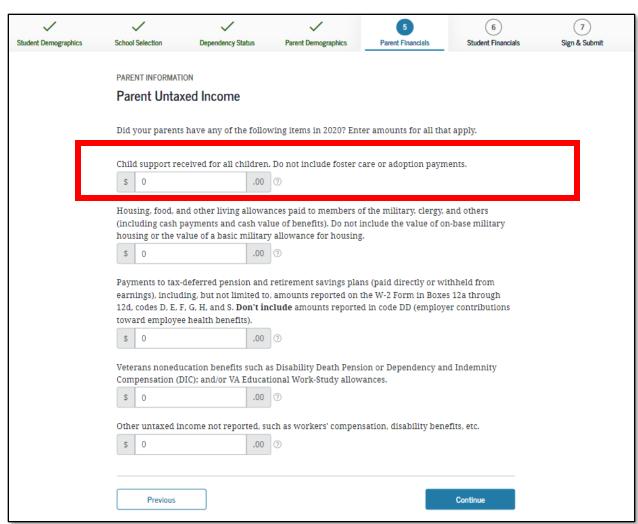


# Child Support Received

Did your parent(s) receive any child support in 2020?

Enter the cash value of any child support received for all children in the household

NOTE: Do not include foster care or adoption payments



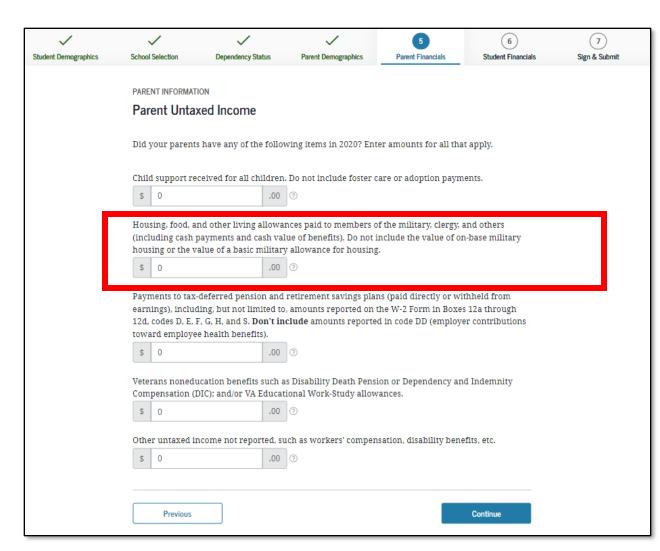


### Allowances Received

Did your parents receive any housing, food or other living allowances provided to members of the military, clergy and others in 2020?

Enter the total cash value of housing, food and any other living allowances your parent(s) received in 2020 (often paid to military, clergy and others)

NOTE: Do not include rent subsidies for low-income housing, the value of on-base military housing, or the value of basic military allowance for housing



SOURCE: studentaid.gov

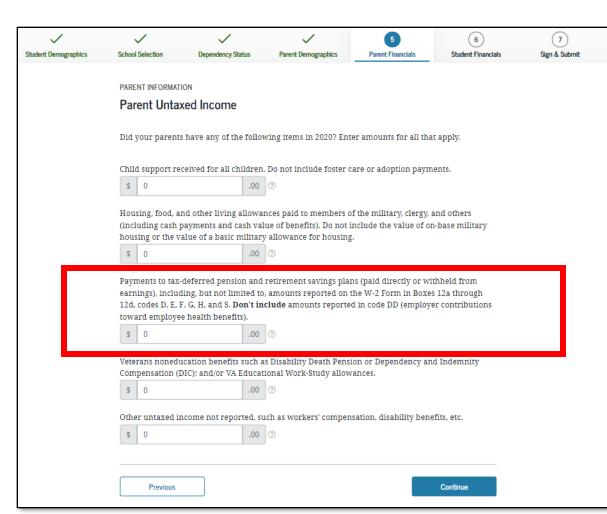
# Payments to Tax Deferred Pensions/Retirement Savings

Did your parents make any payments to tax-deferred pension and retirement savings (paid directly or withheld from earnings) in 2020?

Report from your W-2 Forms

Add boxes 12a – 12 D (Report only codes D, E, F, G, H, and S. DO NOT include code DD)

	a Employee's social security number	OMB No. 1545-	are required to file a tax return,	hed to the Internal Revenue Service. If you a negligence penalty or other sanction income is taxable and you fail to report it.
<b>b</b> Employer identification number (	EIN)		1 Wages, tips, other compensation	2 Federal income tax withheld
c Employer's name, address, and	ZIP code		3 Social security wages	4 Social security tax withheld
			5 Medicare wages and tips	6 Medicare tax withheld
			7 Social security tips	8 Allocated tips
d Control number			9	10 Dependent care benefits
e Employee's first name and initial	Last name	1	1 Nonqualified plans  3 Statutory Retirement plan Third-party slick pay  4 Other	2a See instructions for box 12
f Employee's address and ZIP cod	de			2d
5 State Employer's state ID numb	er 16 State wages, tips, etc.	17 State income	tax 18 Local wages, tips, etc.	19 Local income tax 20 Locality nar
W_2 Wage and	d Tax Statement	בחב	Department of	f the Treasury—Internal Revenue Serv





### Veterans Non-Education Benefits

Did your parent(s) receive any veteran's non-education benefits in 2020?

Report any veteran non-education benefits received by your parents

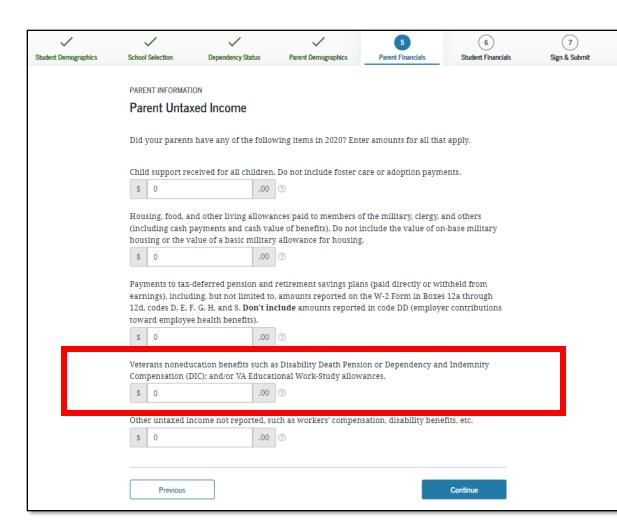
#### **Veteran non-educational benefits include:**

- Disability
- Death Pension
- Dependency & Indemnity Compensation (DIC)
- VA Educational Work-Study allowances

#### DO NOT INCLUDE veterans' educational benefits such as:

- Montgomery GI Bill
- Dependents Education Assistance Program
- VA Vocational Rehabilitation Program
- Veterans' educational assistance program benefits
- Post 9/11 GI Bill

SOUCE: studentaid.gov



### Other Untaxed Income



Did your parent(s) have any other untaxed income that was not reported?

Report any other income your parent(s) received in 2020

#### "Other" Untaxed Income includes:

- Workers' compensation
- Black Lung Benefits
- Untaxed portions of Railroad retirement benefits
- Foreign income not taxed by any government
- Disability benefits
- etc.

NOTE: Don't include extended foster care benefits, student aid, earned income credit, child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Innovation and Opportunity Act educational benefits, on-base military housing or a military housing allowance, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion, or credit for federal tax on special fuels.

SOURCE: studentaid.gov

<b>✓</b>	<b>✓</b>	<b>✓</b>	<b>✓</b>	5	6	7
Student Demographics	School Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Sub
	PARENT INFORMAT	TION				
	Parent Unta	xed Income				
	Did your parent	s have any of the follo	wing items in 2020? Ent	ter amounts for all tha	t apply.	
	Child support re	eceived for all children	. Do not include foster (	care or adoption paym	ents.	
	\$ 0	.00	9			
	(including cash	payments and cash va	nces paid to members of lue of benefits). Do not it y allowance for housing	include the value of or		
	\$ 0	.00	⑦	,		
	earnings), inclu 12d, codes D, E,	ding, but not limited to	retirement savings pla o, amounts reported on cclude amounts reporte	the W-2 Form in Boxe	s 12a through	
	\$ 0	.00	3			
			as Disability Death Pens tional Work-Study allow		d Indemnity	
	\$ 0	.00	7			
	Other untaxed i	ncome not reported, s	uch as workers' comper	nsation, disability bene	efits, etc.	
	\$ 0	.00	0			
	Previous				Continue	



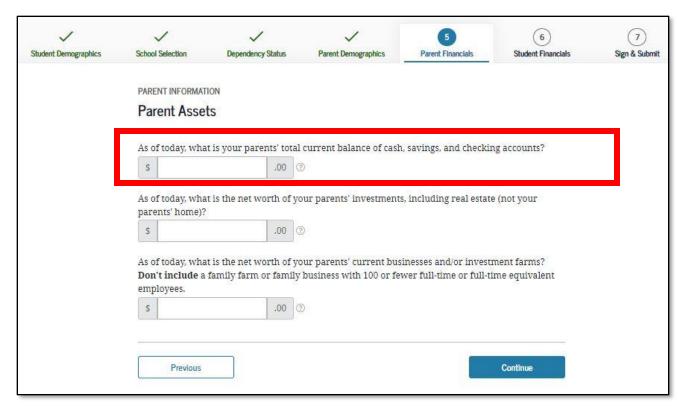
# Cash, Savings and Checking Balances

As of today, what is your parent(s) total current balance of cash, savings, and checking accounts?

### Report the total of your parent(s):

- Cash on hand
- Savings balances
- Checking balances

As of the day you file the FAFSA



SOURCE: studentaid.gov

### Parent Investments



As of today, what is the net worth of your parents' investments, including real estate (not your parents' home)?

Report the net worth of your parents' investments (any home your parents' own outside of the home you live in)

Investments include:	
Real estate (not including the home in which your parents live)	Stock options
Rental property (includes a unit with a family home that has its own entrance, bath, kitchen, and bath rented to some one other than a family member)	Uniform Transfers to Minor Act (UTMA) and Uniform Gifts to Minor Act (UGMA) accounts
Trust funds	Bonds
Money market funds	Other securities
Mutual funds	Installments and land sale contracts (including mortgage held)
Certificates of deposit	Commodities
Stocks	Qualified educational benefit or education savings account such as: Coverdell saving accounts, 529 college saving plans, and the refund value of 529 prepaid tuition plans

The net worth of your parent's investments is the amount left over after **deducting the debt** from the **value of each investment** 

Ex) your parent owns an investment property valued at \$100,000, however, \$75,000 is owed on the property

The net worth of the investment is \$25,000

(\$100,000-\$75,000 = \$25,000)

~	<b>/</b>	~	~	5	(6)	7
Student Demographics	School Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Submit
	PARENT INFORMAT	CION				
	Parent Asse	ts				
	As of today, wha	at is your parents' total	current balance of casl	h, savings, and checkin	ng accounts?	
	S	.00	3			
	98 85 Med 1040	96 885 (Sak 95	9292	52 - 53 - 78 AV - 33	91g	
	As of today, what parents' home)?	7)	our parents' investment	ts, including real estat	e (not your	
	S	.00	0			
	As of today, wha	at is the net worth of v	our parents' current bu	sinesses and/or invest	ment farms?	
			business with 100 or fe			
	employees.					
	S	.00	3)			
				1112		
	Previous				Continue	
	Maria Maria Adalah Maria				0.5400.000	

If your parents' net worth value as of the day you submit the FAFSA form is:	Enter on the FAFSA
Ten million or more	999999
Zero or less than zero	0

# Parent Businesses/Investment Farms



As of today, what is the net worth of your parents' current businesses and/or investment farms?

A **business and/or investment farm value** includes the market value of:

Business/investment farm value includes:				
Land	Equipment			
Buildings	Inventory			
Machinery	ETC.			

The net worth of your parent's investments is the amount left over after deducting the debt from the value of each investment

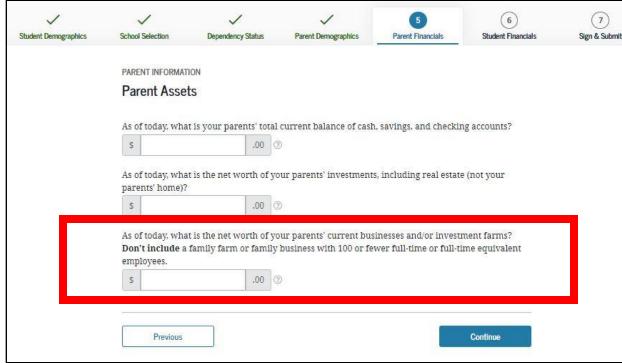
Ex) your parent owns an investment property valued at \$100,000, however, \$75,000 is owed on the property

The net worth of the investment is \$25,000

(\$100,000-\$75,000 = \$25,000)

#### Do not include:

- The value of a small business if your family owns and controls more than 50% of the business and the business has 100 or fewer full-time or fulltime equivalent employees
  - For small businesses, family includes:
    - Person directly related to your parent, such as parent, sister, or cousin OR
    - Persons who are or were related to you by marriage such as spouse, stepparent or sister-in-law



If your parents' net worth value as of the day you submit the FAFSA form is:	Enter on the FAFSA
Ten million or more	9999999
Zero or less than zero	0





### IRS Data Retrieval Tool

Student FINANCIALS
Quick Links

Student IRS Info – Adjusted Gross Income

Student Income from Work

Student Tax Questions for Tax Filers Only

Additional financial Info

Student Untaxed Income

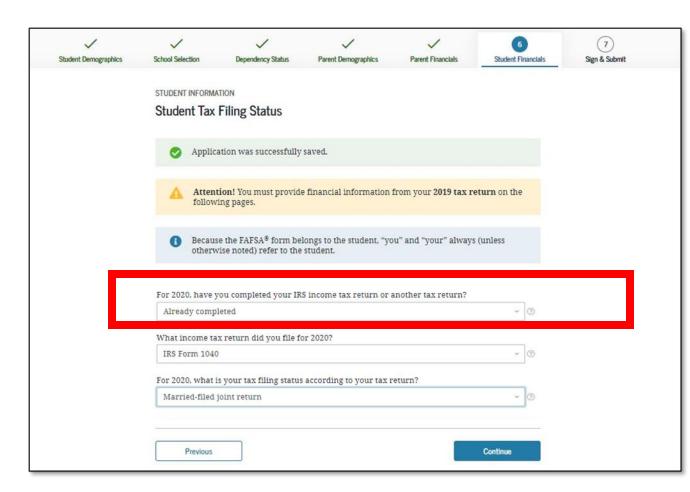
**Student Assets** 



# Student Tax Filing Status

Has the student completed an IRS 2020 income tax return or another tax return?

Select an answer from the list below:	What does this mean?
Already completed	The student already filed their 2020 taxes
Will file	The student has not filed their 2020 taxes, but will file their 2020 taxes
Not going to file	The student will not file their 2020 taxes



SOURCE: <u>studentaid.gov</u>

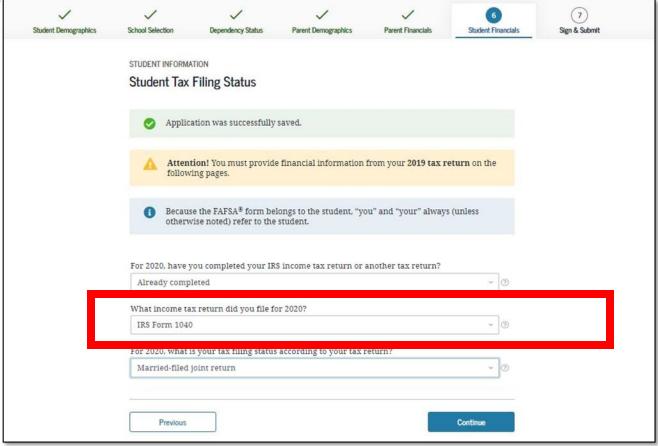


# Student Tax Filing Status

If the student filed a tax return, what type of income tax return did they file for 2020?

Select an answer from the list below:	What does this mean?
IRS 1040	If the student has filed, or will file an IRS 1040 income tax return for 2020, select this option
A foreign tax return, IRS 1040NR	The student has filed, or will file a foreign tax return, IRS 1040NR or an IRS 1040 NR-EZ income tax return for 2020, select this option
A tax return with Puerto Rico, a us territory, or Freely Associated State	If the student has filed, or will file an IRS a tax return with Puerto Rico, a US territory, or a Freely Associated State, select this option

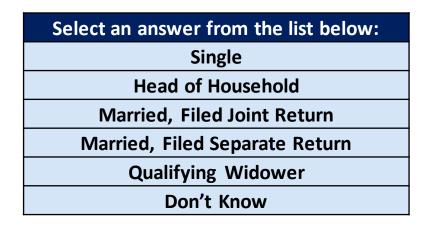
NOTE: If student filed an IRS 1040-SR for the purposes of the FAFSA form, answer that you filed an IRS 1040



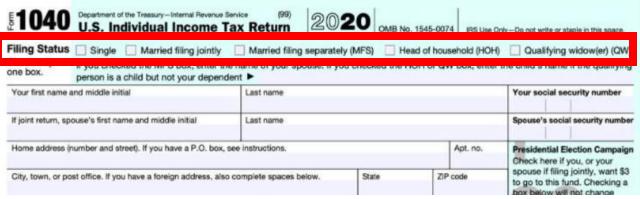


# Student Tax Filing Status

If the student filed taxes for 2020, what is the student's tax filing status according to their tax return?



If you filed an IRS 1040 TAX RETURN



Student Demographics	School Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	7 ) Sign & Submit	
	STUDENT INFORMA						
	Student lax	Filing Status					
	Applic	ation was successfully	saved.				
	Atten follow	tion! You must providering pages.	e financial information	from your 2019 tax r	eturn on the		
	Because     others	se the FAFSA® form be	longs to the student, "yo	ou" and "your" always	(unless		
	Because otherw	se the FAFSA® form be vise noted) refer to the	longs to the student, "yo student.	ou" and "your" always	(unless		
L	otherv	vise noted) refer to the	student.	* *	s (unless		
L	otherv	vise noted) refer to the	llongs to the student, "yo student. S income tax return or	* *	s (unless		
L	For 2020, have y	vise noted) refer to the you completed your IR pleted	student.	* *			
L	For 2020, have y Already comp	vise noted) refer to the you completed your IR oleted ax return did you file fo	student.	* *	~ ] <sub>@</sub>		
L	For 2020, have y	vise noted) refer to the you completed your IR oleted ax return did you file fo	student.	* *			
L	For 2020, have y Already comp What income ta	wise noted) refer to the you completed your IR oleted ax return did you file fo	student.	another tax return?	~ ] <sub>@</sub>		
L	For 2020, have y Already comp What income ta	you completed your IR oleted ax return did you file fo	student. S income tax return or or 2020?	another tax return?	~ ] <sub>@</sub>		
L	For 2020, have y Already comp What income ta IRS Form 1046	you completed your IR oleted ax return did you file fo	student. S income tax return or or 2020?	another tax return?	~ ③		



# Student Eligible for the IRS Data Retrieval Tool

If student is eligible for the IRS Data Retrieval tool, the FAFSA will let you know by showing this message.

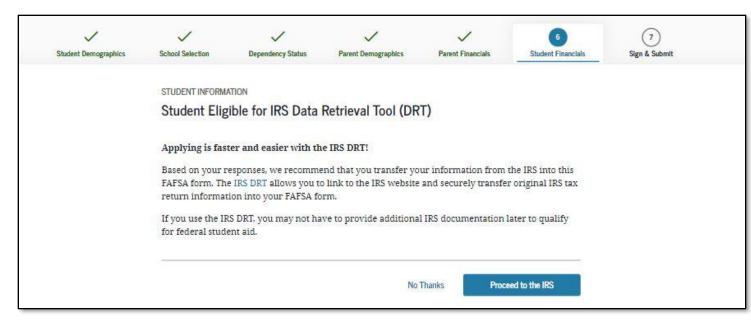
#### WHO CAN USE IT?

- · Must have valid Social Security Number
- Must have filed 2020 federal tax returns; no amendments.
- No change to marital status since 12/31/2020
- Must have filed as single or married filing jointly

#### WHO CAN'T USE IT?

- Those married filing separately
- Those married filing as head of household
- Those unmarried and living together
- Filed using ITIN
- Foreign tax returns
- Victims of identity theft

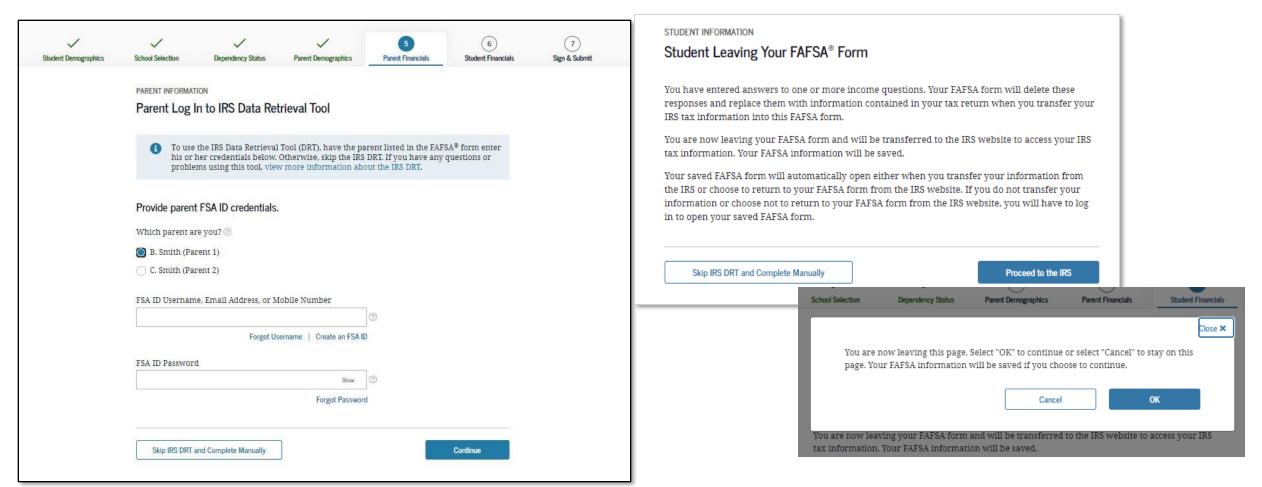
NOTE: If you are not eligible for the IRS Data Retrieval Tool, you will have to input financial information in the FAFSA **manually** 





# Log In to the IRS Data Retrieval Tool

If parent(s) decide to use IRS Data Retrieval Tool, sign in using FSA ID and proceed to IRS site



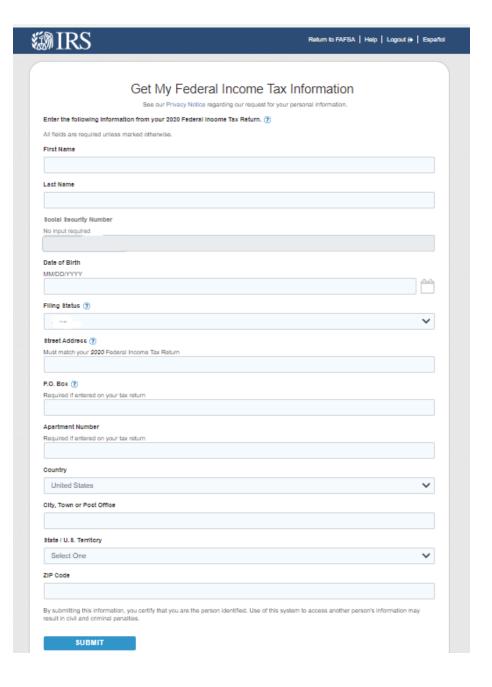
LEARN MORE: <u>studentaid.gov</u>



Once you click "Link to IRS" on the FAFSA, it will redirect you to the IRS site

- Retrieve your tax information from the IRS site by entering information from your 2020 tax return
  - Make sure this information matches what is on the tax return:
    - Social security number, date of birth, and address
    - Street address can be tricky!
      - St. does not match ST or Street, so double check!





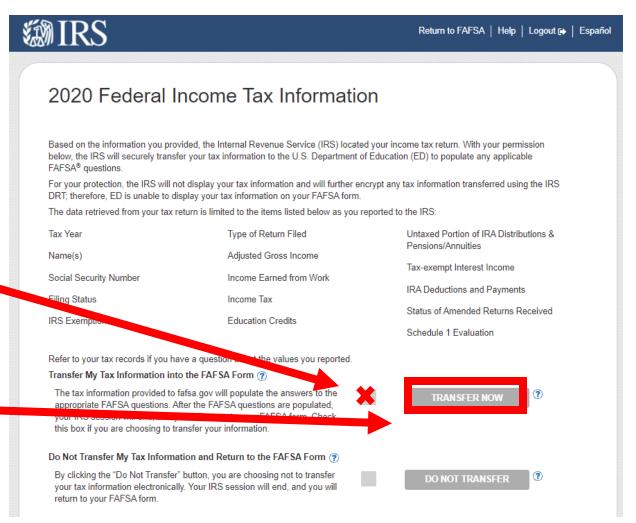


# Transferring Data from IRS Data Retrieval Tool

If tax information is available, select the first statement to transfer to your FAFSA

Then, Click

**Transfer Now** 

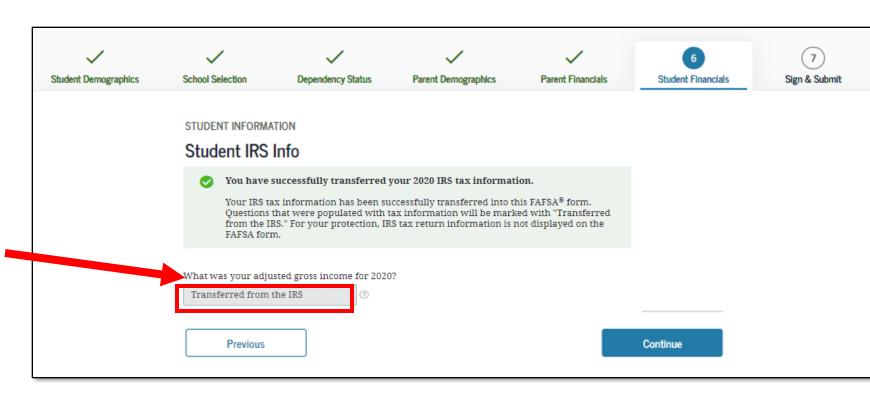




### Back to the FAFSA — Data Transfer Confirmation

NOTE: Transferred tax information will not be viewable on the FAFSA or SAR

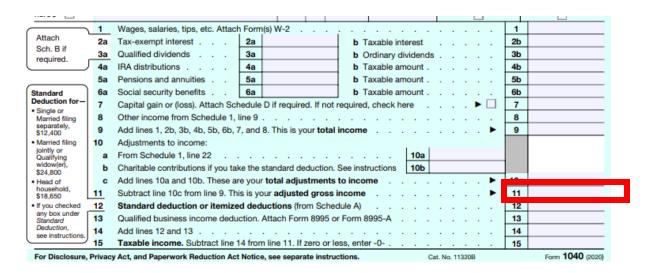
For all data transferred from the IRS, it will appear on your FAFSA/SAR as "Transferred from the IRS"





# Student Adjusted Gross Income

#### Report from IRS 1040 (2020), line 11



#### What was your <u>adjusted gross income</u> for 2020?

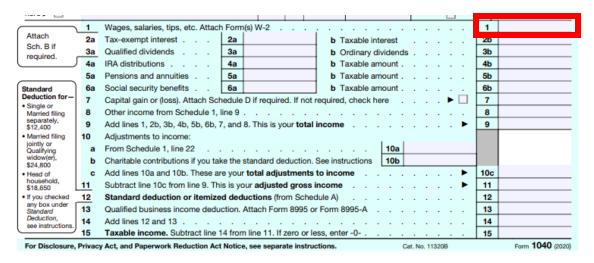
✓ ·	~	~	<b>~</b>	~	6	7
Student Demographics	School Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Submit
	STUDENT INFORMA Student IRS  What was your a This amount is found a  S  Calculate with In	Info and your spouse's adju nn 1040-line 1100	sted gross income for 20	020?		
	Previous				Continue	

### Student Income from Work

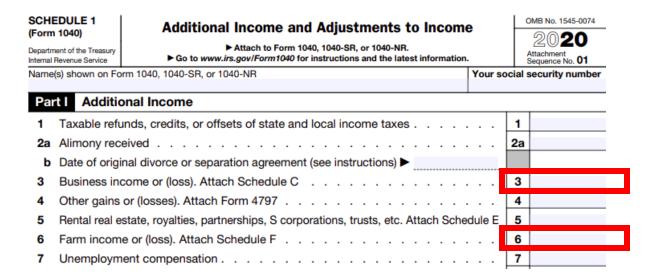


#### **Scenario 1:** For tax filers

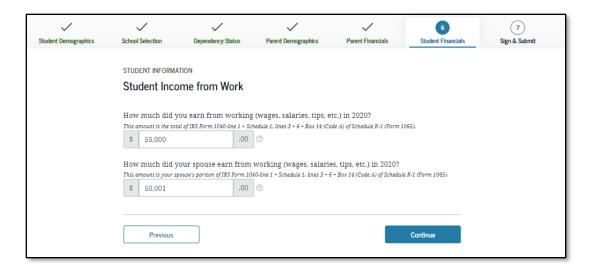
Step 1. Report student earnings from working from IRS 1040 (2020), line 1



#### Step 2. ADD lines 3+6 from Schedule 1



## How much did the student earn from working (wages, salaries, tips, etc.) in 2020?



#### Step 3. ADD Box 13 from Schedule K-1 (ONLY IF IT IS CODE A)

	14	Self-employment earnings (loss)				
	21	More than one activity for at-risk	purposes*			
)	22	More than one activity for passive	activity purposes*			
	*See attached statement for additional information.					
	Ąı					
	Only					
	Use					
(Loss)	_					
	For IRS					
	Ē					
wayny ire	rov/Eo	rm1065 Cat No. 11394B	Schodule K-1 (Form 1065) 2020			

LEARN MORE: studentaid.gov

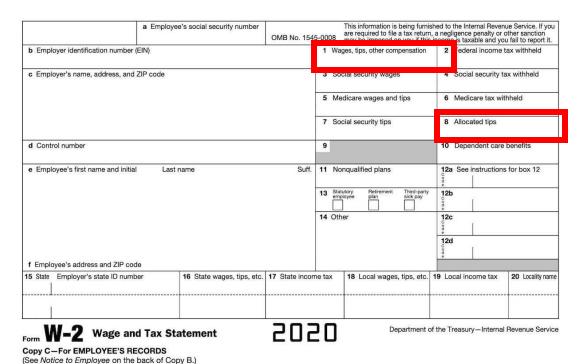


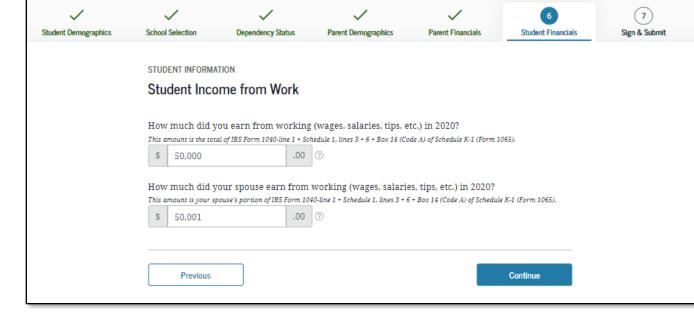
### Student Income from Work

#### Scenario 2: If student didn't file taxes

Report from W2 form(2020), Box 1+8, "Wages, tips and other compensations"

How much did the student earn from working (wages, salaries, tips, etc.) in 2020?





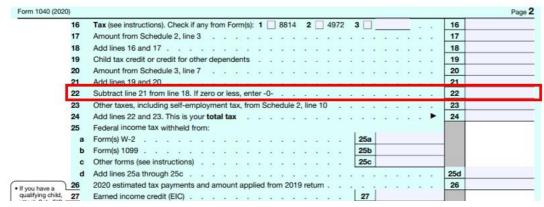
Prepare and eFile Your Tax Return at eFile.com



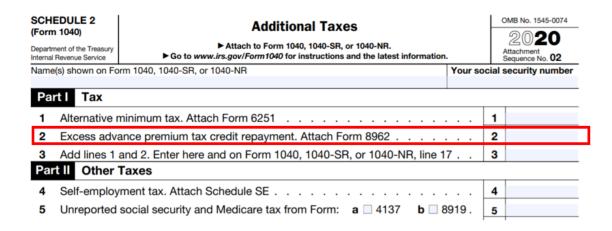
### Student Income Tax

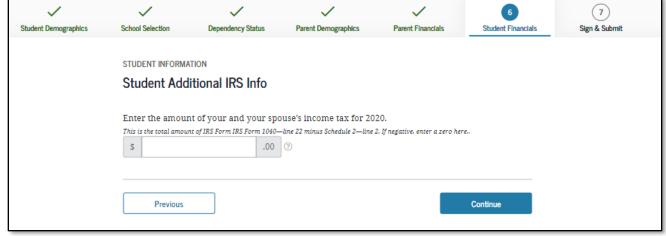
Enter the amount of the student's income tax for 2019

#### Report from Form 1040 (2020), Line 14



#### **Subtract** with **Schedule 2**, **Line 2** (if filed)





### Student Combat Pay

#### Did the student receive combat pay or special combat pay for 2020?

(Only enter taxable combat pay included in your adjusted gross income)

#### If you are an...

**Entitled persons and warrant officers** – combat pay is non-taxable, and you should report zero for combat pay or special combat pay

**Commissioned officers** – combat pay in excess of the highest enlisted person's pay (plus imminent danger/hostile fire pay) is taxable, you should report their combat pay

SOURCE: studentaid.gov

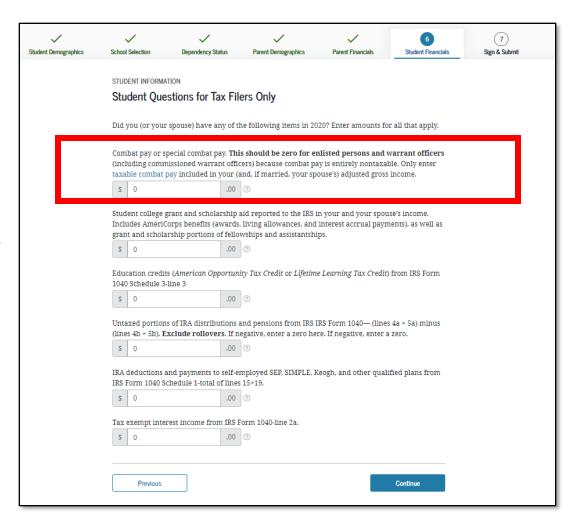
#### To calculate the taxable amount,

Copy C—For EMPLOYEE'S RECORDS
(See Notice to Employee on the back of Copy B.)

- Use the total combat pay from your service person's leave and earnings statements
- subtract the untaxed portion, which is reported in the W2 form (2022) box 12 of the
   W2 form with code Q

	a Employee's social security number	OMB No. 1545-0008 ma	is information is being furnished e required to file a tax return, a r ay be imposed on you if this inc	d to the Internal Revenue Service. If you negligence penalty or other sanction ome is taxable and you fail to report it
b Employer identification number (EIN)			, tips, other compensation	2 Federal income tax withheld
c Employer's name, address, and	ZIP code	3 Social	security wages	4 Social security tax withheld
		5 Medic	are wages and tips	6 Medicare tax withheld
		7 Social	security tips	8 Allocated tips
d Control number		9		10 Dependent care benefits
e Employee's first name and initia	I Last name			12a See instructions for box 12
		13 Statutor employe	y Retirement Third-party e plan sick pay	12b
		14 Other		CODE O
f Employee's address and ZIP coo	40			6 12d G
15 State Employer's state ID numb		17 State income tax 1	8 Local wages, tips, etc. 19	Local income tax 20 Locality hair
I				
	d Tax Statement	חכחכ	Department of th	e Treasury—Internal Revenue Servi





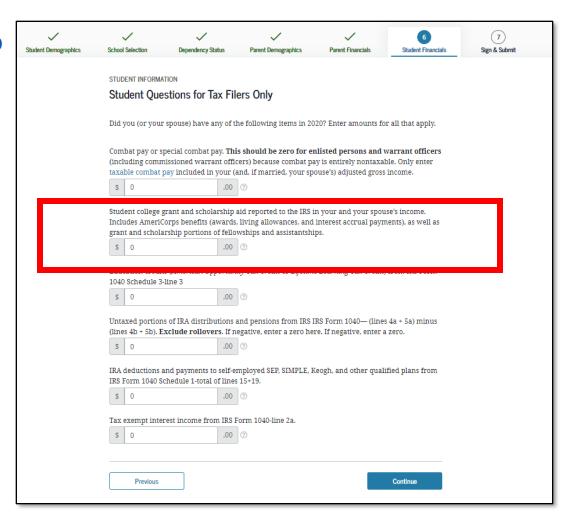


### College Grants/Scholarships Reported

Did the student report any college grant/scholarships to the IRS in their income for 2020?

Report on the FAFSA any college grants/scholarships that were reported in the student's income to the IRS, including:

- Grants
- Scholarships
- Waivers/Remissions
- Fellowships/Assistantships (grant or scholarship portions)
- AmeriCorps education awards
- AmeriCorps living allowances (but not insurance or childcare payments
- AmeriCorps interest accrual payments (for student loan interest during the student's or spouse's AmeriCorps term of service)

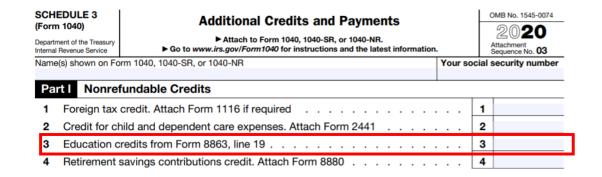


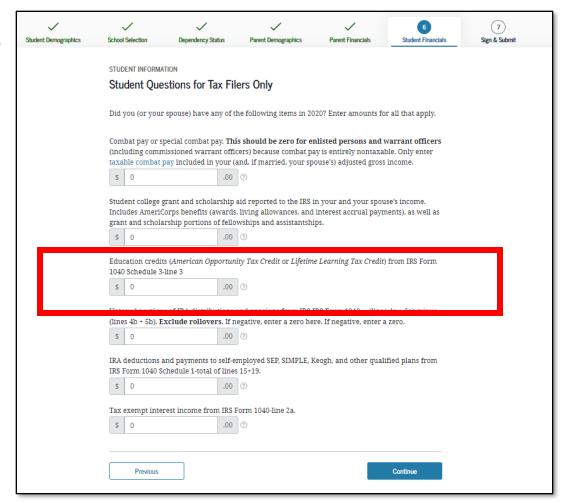


### **Education Credits**

Did the student report any **education credits** (American Opportunity Tax Credit or Lifetime Learning Tax Credit) for 2020?

#### Report from either Schedule 3, line 3

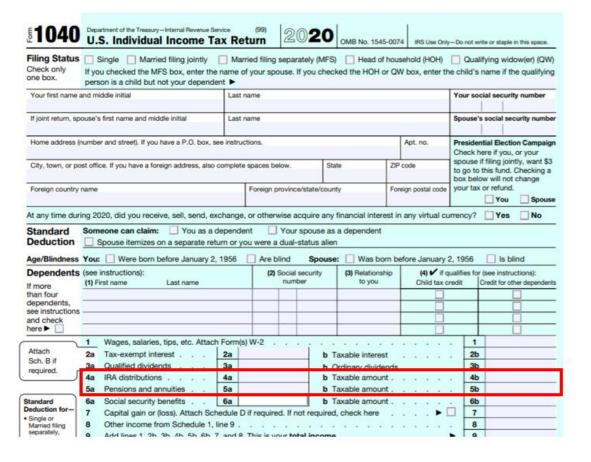




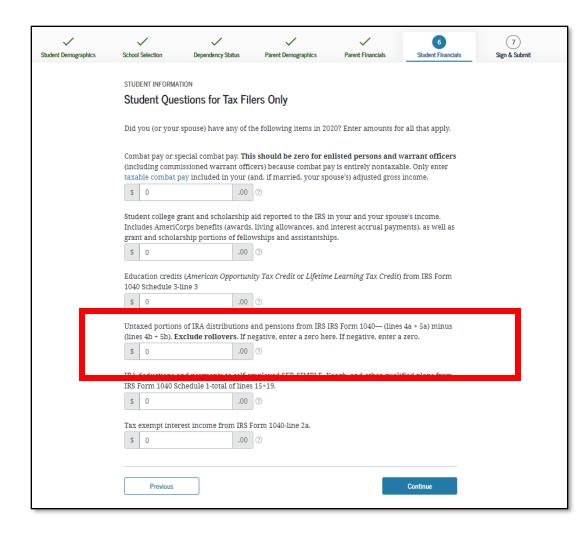


Did your parent(s) have any untaxed portions of IRA distributions and pensions reported for 2020?

Report from IRS Form 1040 (2020) lines (4a+5a)-(4b+5b)





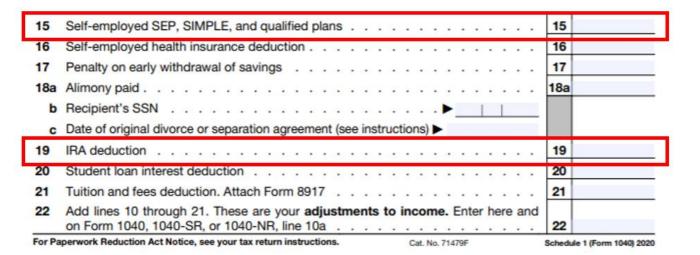


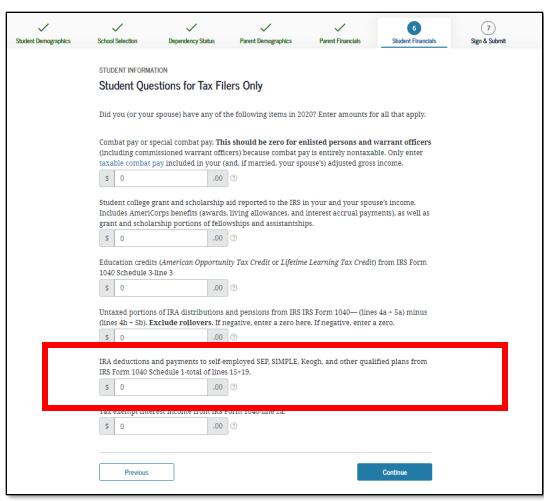


# IRA Deductions and Payments to Self-Employed

Did the student have any IRA deductions and payments to selfemployed SEP SIMPLE, Keogh and other qualified plans for 2020?

#### Report from Schedule 1, add lines 15+19



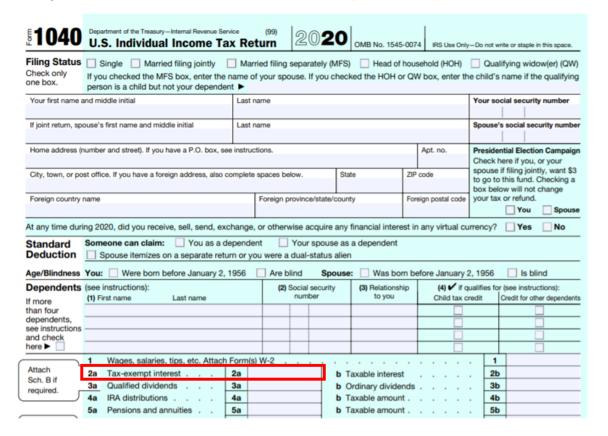


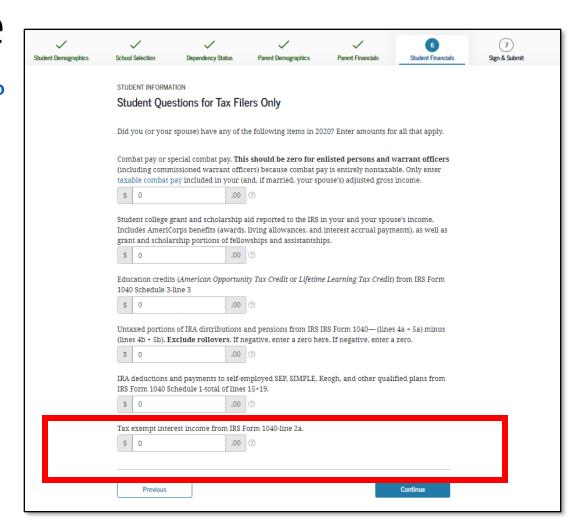


### Tax Exempt Interest Income

Did the student have tax exempt interest income for 2020?

### Report from IRS 1040 (2020), Line 2A





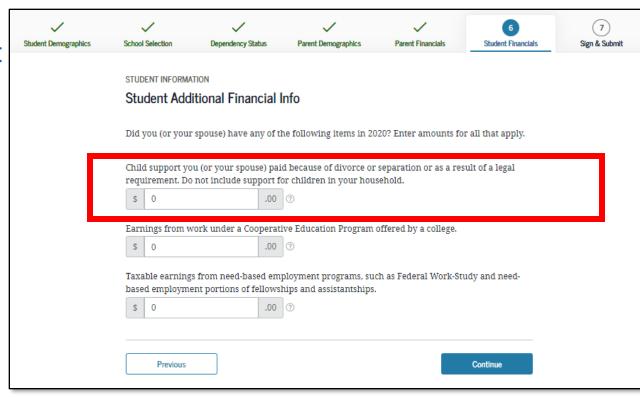


# Child Support Paid

Did the student pay any child support in 2020 because of divorce or separation, or as a result of a legal requirement?

Enter the total amount of child support you paid in 2020 because of separation or as a result of a legal requirement

**NOTE:** Do not include child support for children in your household

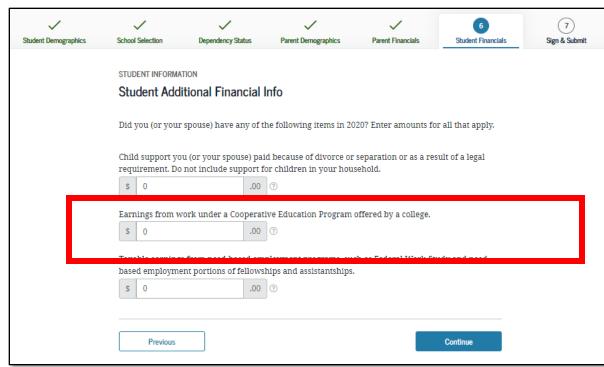




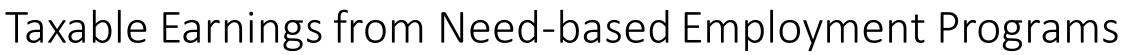
### Cooperative Education Program

Did the student have any earnings from work under a Cooperative Education Program offered by a college for 2020?

Report the total amount of income that your parents reported from work under a **Cooperative Education Program offered by a college** 



SOURCE: <u>studentaid.gov</u>



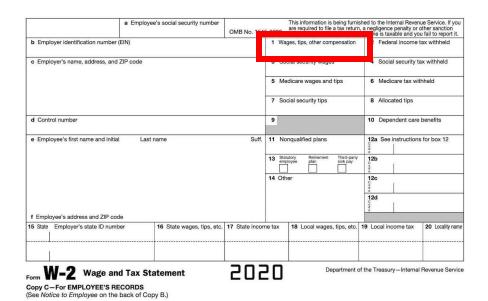


Did the student receive any taxable earnings from need-based employment programs?

Enter the total amount of taxable earnings the student received from:

- Federal work-study
- Need based employment portions of fellowships and assistantships

This income should appear on your W-2 form for your work study, fellowship or assistantship



(7) Student Demographics Parent Financials Student Financials School Selection Parent Demographics Sign & Submit STUDENT INFORMATION Student Additional Financial Info Did you (or your spouse) have any of the following items in 2020? Enter amounts for all that apply. Child support you (or your spouse) paid because of divorce or separation or as a result of a legal requirement. Do not include support for children in your household. s 0 .00 ② Earnings from work under a Cooperative Education Program offered by a college. Taxable earnings from need-based employment programs, such as Federal Work-Study and needbased employment portions of fellowships and assistantships. .00 ② Previous

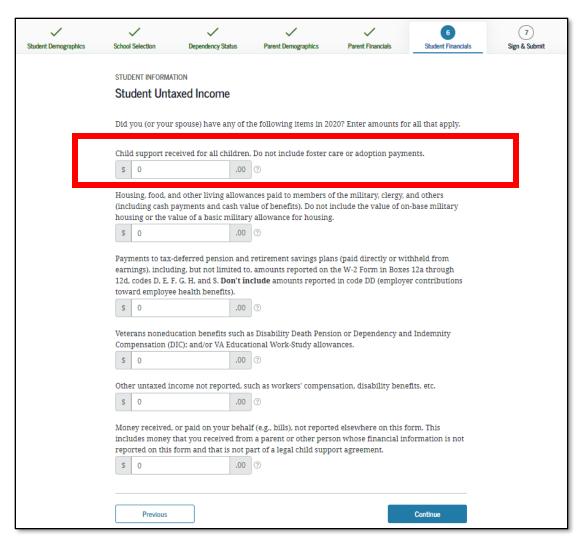


# Child Support Received

Did the student receive any child support in 2020?

Enter the cash value of any child support received for all children

NOTE: Do not include foster care or adoption payments



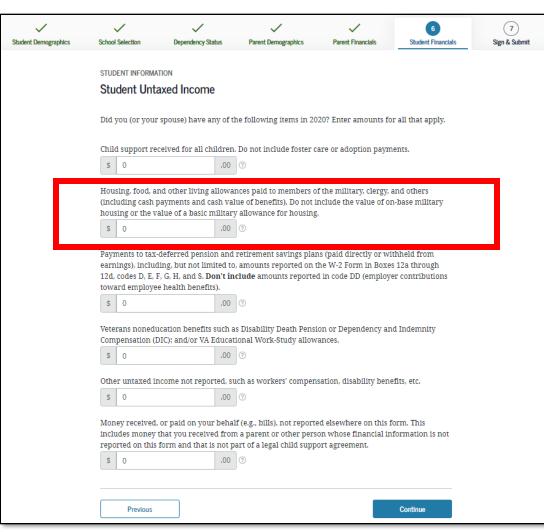


### Allowances Received

Did the student receive any housing, food or other living allowances provided to members of the military, clergy and others in 2020?

Enter the total cash value of housing, food and any other living allowances you received in 2020 (often paid to military, clergy and others)

NOTE: Do not include rent subsidies for low-income housing, the value of on-base military housing, or the value of basic military allowance for housing



SOURCE: <u>studentaid.gov</u>

# Payments to Tax Deferred Pensions/Retirement Savings

Did the student make any payments to tax-deferred pension and retirement savings (paid directly or withheld from earnings) in 2020?

Report from your W-2 Forms

(See Notice to Employee on the back of Copy B.)

Add boxes 12a – 12 D (Report only codes D, E, F, G, H, and S. DO NOT include code DD)

	a Employee's social security number	OMB No. 1545-	are required to file a tax return,	ned to the Internal Revenue Service. If you a negligence penalty or other sanction ncome is taxable and you fail to report it.	
<b>b</b> Employer identification number (EIN)			1 Wages, tips, other compensation	2 Federal income tax withheld	
Employer's name, address, and	ZIP code		3 Social security wages	4 Social security tax withheld	
			5 Medicare wages and tips	6 Medicare tax withheld	
			7 Social security tips	8 Allocated tips	
Control number			9	10 Dependent care benefits	
Employee's first name and initial	Last name	Suff.	11 Nonqualified plans	2a See instructions for box 12	
		1	Statutory employee Plan Third-party sick pay	2b	
		7	14 Other	2c	
				2d	
Employee's address and ZIP coo	de				
State Employer's state ID numb	eer 16 State wages, tips, etc.	17 State income	tax 18 Local wages, tips, etc.	19 Local income tax 20 Locality name	
W-2 Wage an	d Tax Statement	202		the Treasury—Internal Revenue Service	



<b>✓</b>	<b>✓</b>	<b>✓</b>	<b>✓</b>	<b>✓</b>	6	7
Student Demographics	School Selection	Dependency Status	Parent Demographics	Parent Financials	Student Financials	Sign & Submit
	Student Informa					
	Did you (or your	spouse) have any of t	he following items in 20	20? Enter amounts for	all that apply.	
	Child support re	ceived for all children	. Do not include foster c	are or adoption paym	ents.	
	<b>s</b> 0	.00	<b>]</b> ⑦			
	(including cash p	ayments and cash va	nces paid to members o lue of benefits). Do not i y allowance for housing	nclude the value of on		
	earnings), includ 12d, codes D, E, F	ing, but not limited to	retirement savings plar o, amounts reported on t i <b>clude</b> amounts reported	he W-2 Form in Boxes	12a through	
			as Disability Death Pensi		l Indemnity	
	\$ 0	.00	tional Work-Study allow	ances.		
	Other untaxed in	icome not reported, st	uch as workers' compen	sation, disability bene	fits, etc.	
	<b>s</b> 0	.00	3			
	includes money	that you received fror	lf (e.g., bills), not reporte n a parent or other pers art of a legal child supp	on whose financial in		
	\$ 0	.00	0			
	Previous				Continue	



### Veterans Non-Education Benefits

Did the student receive any veteran's non-education benefits in 2020?

Report any veteran non-education benefits the student received in 2020

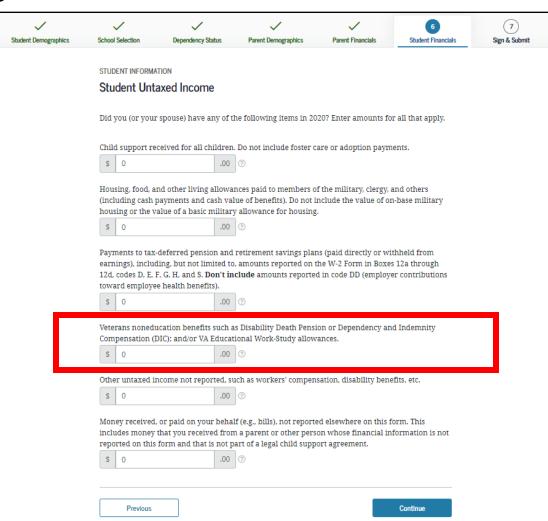
#### Veteran non-educational benefits include:

- Disability
- Death Pension
- Dependency & Indemnity Compensation (DIC)
- VA Educational Work-Study allowances

#### DO NOT INCLUDE veterans' educational benefits such as:

- Montgomery GI Bill
- Dependents Education Assistance Program
- VA Vocational Rehabilitation Program
- Veterans' educational assistance program benefits
- Post 9/11 GI Bill

SOUCE: studentaid.gov





### Other Untaxed Income

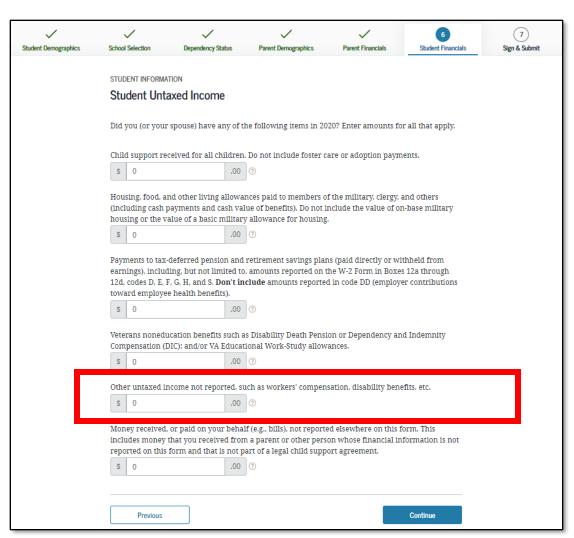
Did the student have any other untaxed income that was not reported?

Report any other income you received in 2020

#### "Other" Untaxed Income includes:

- Workers' compensation
- Disability benefits
- Black Lung Benefits
- Untaxed portions of Railroad retirement benefits
- Foreign income not taxed by any government

NOTE: Do not include extended foster care benefits, student aid, earned income credit, child tax credit, welfare payments, untaxed social security benefits, supplemental security income, workforce innovation and opportunity act educational benefits, on-base military housing or a military housing allowance, combat pay, benefits from flexible spending arrangements, foreign income exclusion, or federal tax on special fuels



SOURCE: <u>studentaid.gov</u>

### Money Received/Paid on your Behalf



Report the amount of cash support the student received from a friend or relative if:

- The student is a dependent student
- The support is not reported elsewhere on the application

This amount should include money paid on the student's behalf by someone other than the student (and their spouse) while the student is attending school for:

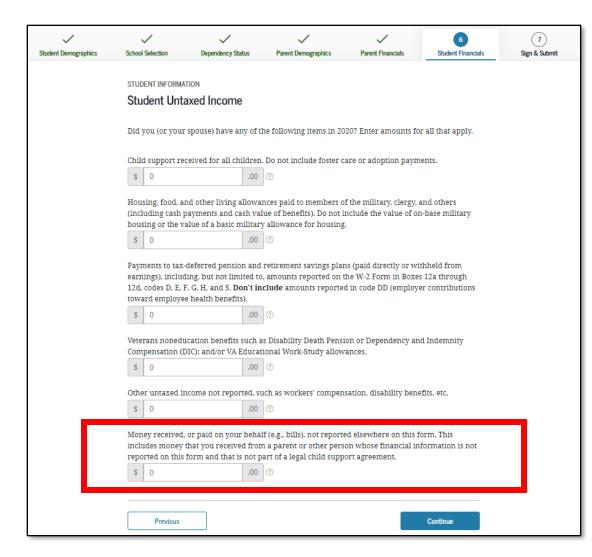
- Rent
- Utilities
- Bills etc.

If the person making these payments is the parent whose information is reported in this FAFSA, then you will not report the amount.

Include money received from a parent or other person whose financial information is not reported on the FAFSA application and that is not part of a legal child support agreement

NOTE: This amount also includes any distributions to the student beneficiary from a 529 plan that is owned by someone other than the parents (in the case of a dependent student) or the student (such as grandparents, aunts, uncles and non-custodial parents)

SOURCE: <u>studentaid.gov</u>





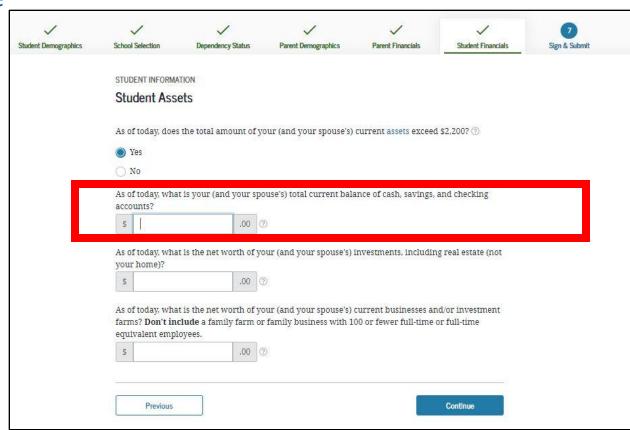
# Cash, Savings and Checking Balances

As of today, what is the student's total current balance of cash, savings, and checking accounts?

### Report the total of the student's:

- Cash on hand
- Savings balances
- Checking balances

As of the day you file the FAFSA



### Student Investments

**COLLEGE SUCCESS**FOUNDATION

As of today, what is the net worth of the student's investments, including real estate (not the student's home)?

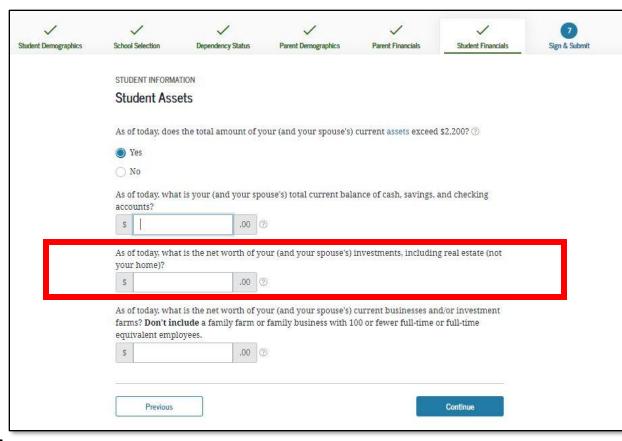
Report the net worth of your investments (any home you own outside of the home you live in)

Investments include:	
Real estate (not including the home in which your parents live)	Stock options
Rental property (includes a unit with a family home that has its own entrance, bath, kitchen, and bath rented to some one other than a family member)	Uniform Transfers to Minor Act (UTMA) and Uniform Gifts to Minor Act (UGMA) accounts
Trust funds	Bonds
Money market funds	Other securities
Mutual funds	Installments and land sale contracts (including mortgage held)
Certificates of deposit	Commodities
Stocks	Qualified educational benefit or education savings account such as: Coverdell saving accounts, 529 college saving plans, and the refund value of 529 prepaid tuition plans

### The net worth of your investments is the amount left over after deducting the debt from the value of each investment

Ex) You own an investment property valued at \$100,000, however, \$75,000 is owed on the property

The net worth of the investment is \$25,000 (\$100,000-\$75,000 = \$25,000)



If your net worth value as of the day you submit the FAFSA form is:	Enter on the FAFSA
Ten million or more	9999999
Zero or less than zero	0

### Student Businesses/Investment Farms



As of today, what is the net worth of the student's current businesses and/or investment farms?

A business and/or investment farm value includes the market value of:

Business/investment farm value includes:		
Land	Equipment	
Buildings	Inventory	
Machinery	ETC	

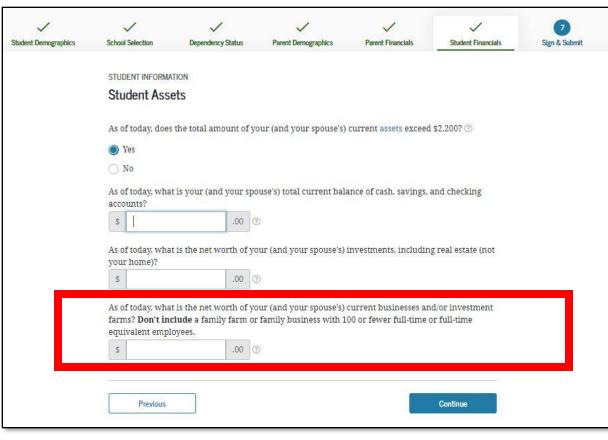
The net worth of your investments is the amount left over after deducting the debt from the value of each investment

Ex) your parent owns an investment property valued at \$100,000, however, \$75,000 is owed on the property

The net worth of the investment is \$25,000 (\$100.000-\$75.000 = \$25.000)

#### Do not include:

- The value of a small business if your family owns and controls more than 50% of the business and the business has 100 or fewer full-time or full-time equivalent employees
  - For small businesses, Family includes:
    - Person directly related to your parent, such as parent, sister, or cousin OR
    - Persons who are or were related to you by marriage such as spouse, stepparent or sister-in-law



If your net worth value as of the day you submit the FAFSA form is:	Enter on the FAFSA
Ten million or more	999999
Zero or less than zero	0





**FAFSA Summary** 

SIGN AND SUBMIT

Quick Links

Student Signature

Option 1: Parent with FSA ID

Option 2: Parent with out FSA ID

What's Next?



# Are you a preparer?

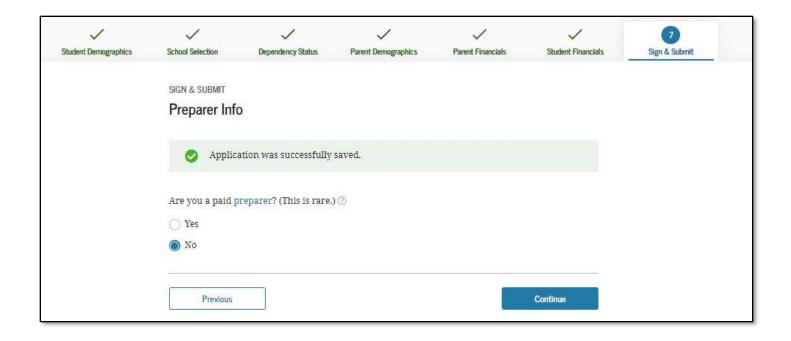
A preparer is anyone who charges a fee for helping you fill out your *Free* Application for Federal Student Aid (FAFSA®) form

Who is not considered a preparer?

- Relative/friend helping you file
- High school counselors, financial aid admins, other mentors who do not charge you for their services

If you are not paying for any FAFSA support, select "NO"

SOURCE: studentaid.gov

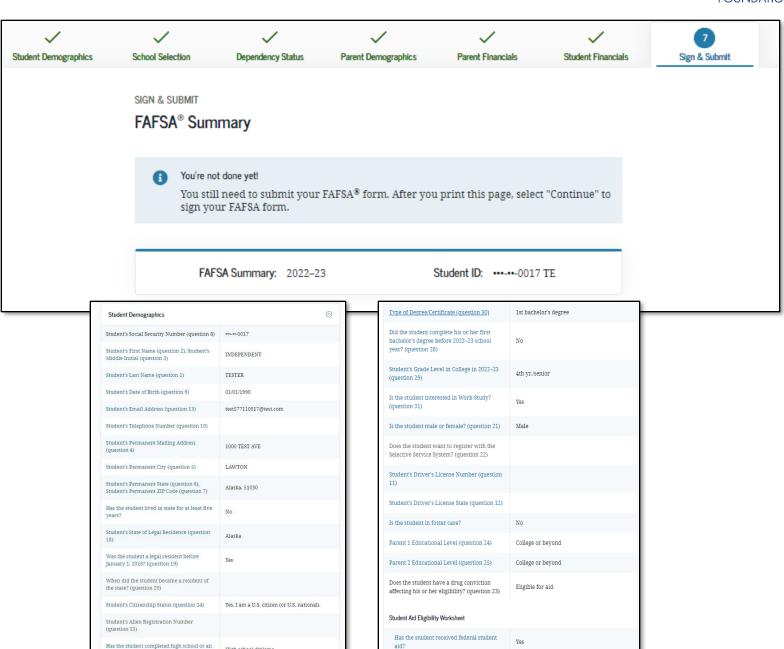




### FAFSA Summary

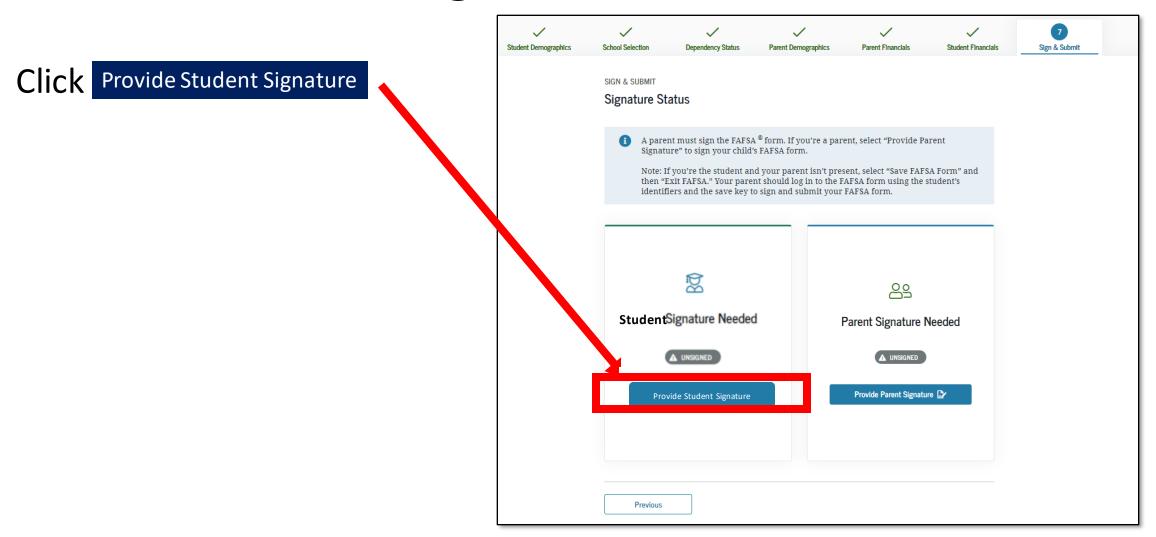
# Make sure to review your FAFSA summary and look for:

- Any mistakes/errors that need to be corrected
- Misspelling in names
- Incorrect date of birth, social security numbers
- Household number is correct
- Family members in household in college is correct
  - DO NOT include your parent in this count even if they are enrolled in a college program
- All untaxed income information is correct





# Provide Student Signature

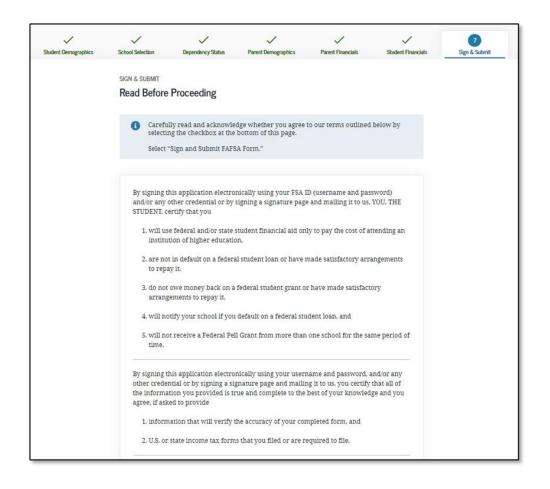


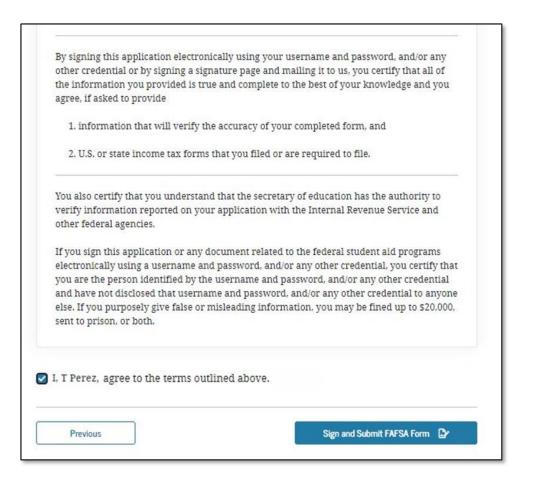


# Agreement of Terms

Read over the terms outlined in the FAFSA, click "AGREE"

And then Sign and Submit FAFSA form to sign



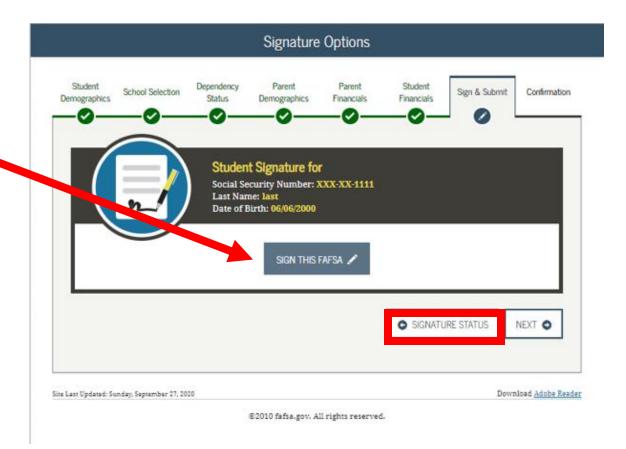




# Student Signature

To provide your electronic signature, click SIGN THIS FAFSA

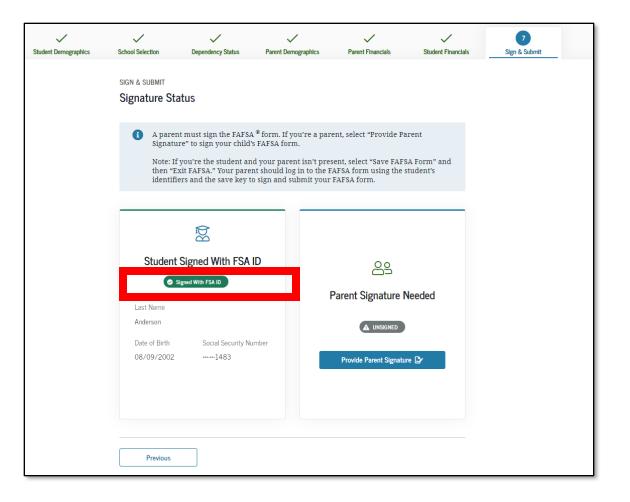
Sign using your **FSA ID and password** 





# Signed Electronically

Once your FAFSA is signed using your FSA ID, it will indicate so by showing the signature status as "Signed w/ FSA ID"





### Parent Signature: FSA ID

#### **OPTION 1**

#### If your parent:

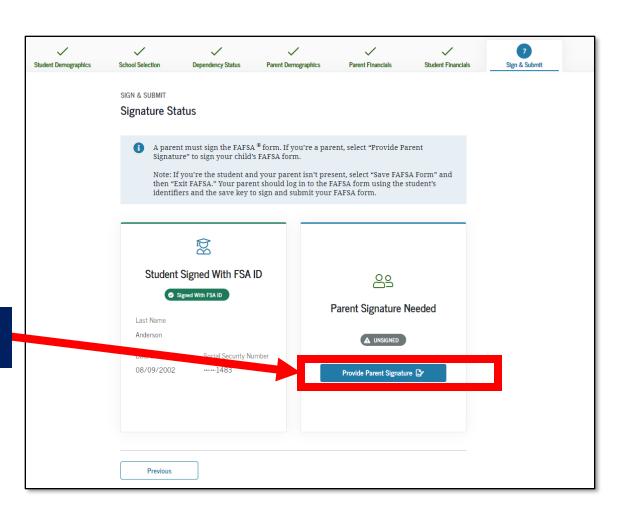
- Has a social security number
- Is able to access their FSA ID

Then proceed by clicking

Provide Parent Signature

#### If your parent:

- Does not have a social security number
- Or is unable to access their FSA ID
   Click <u>HERE</u> to proceed to signing option 2





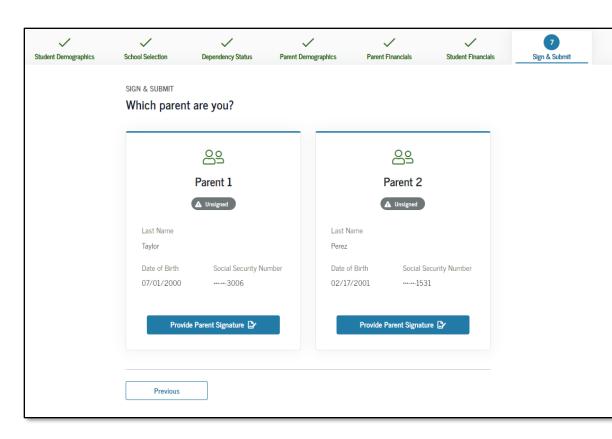
### Choose Which Parent Signs

#### OPTION 1

Select which parent you would like to sign your FAFSA

This parent should have an FSA ID

If they do not have an FSA ID, go to <a href="FSAID.ED.GOV">FSAID.ED.GOV</a> to create their account



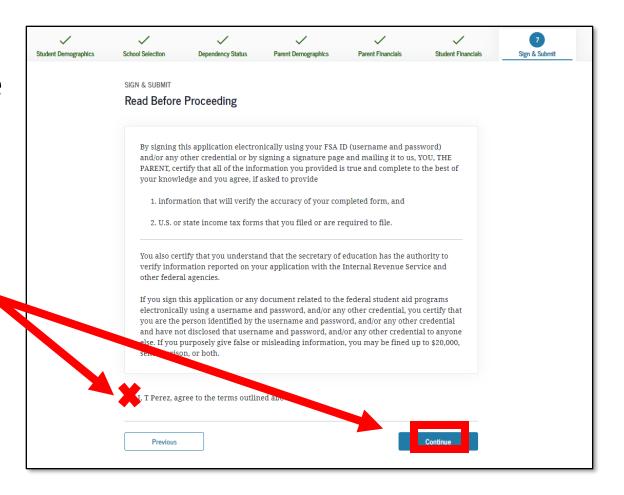


### Agreement of Terms

#### **OPTION 1**

Read over the terms outlined in the FAFSA, click "AGREE"

And then **NEXT** to sign

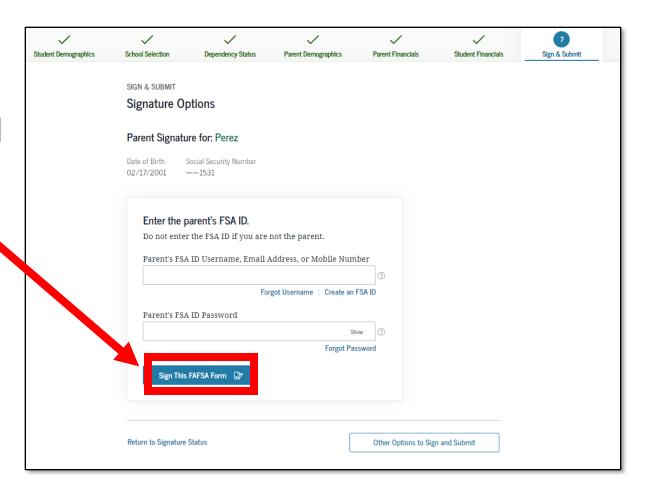




# Sign using Parent's FSA ID

#### **OPTION 1**

Sign using your **Parent's FSA ID and password**, and click **SIGN THIS FAFSA** to submit

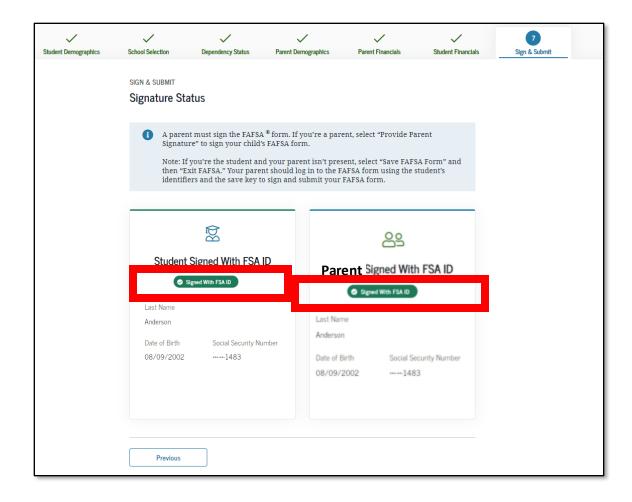


### Submit

#### **OPTION 1**

Once both student and parent sign electronically, it will indicate so by showing both signature statuses as "Signed with FSA ID"

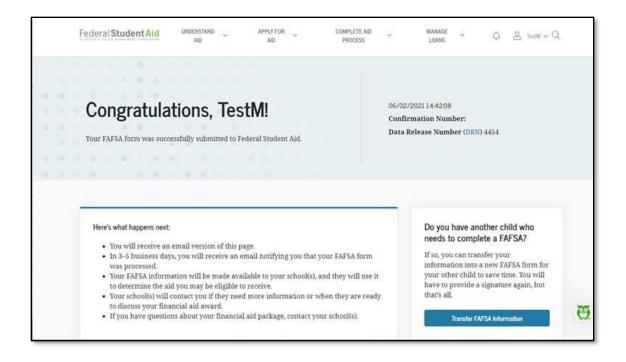


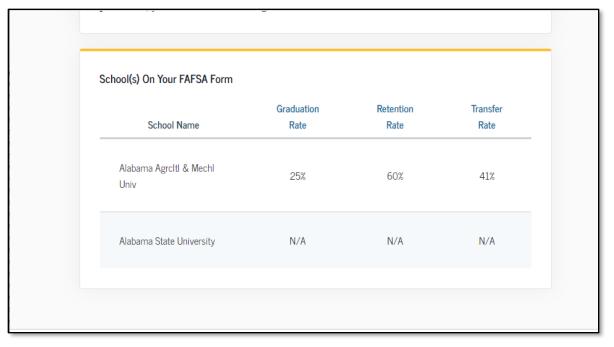




# Confirmation Page

Once you reach the confirmation page, your FAFSA was successfully submitted to Federal Student Aid







### Parent Signature: FSA ID

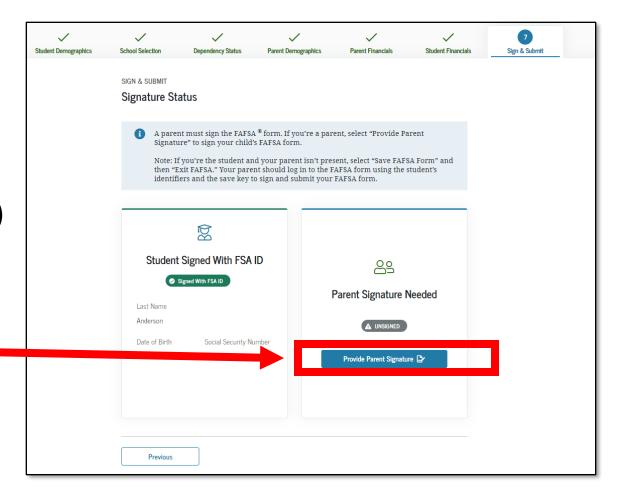
#### **OPTION 2**

#### If your parent:

- parent does not have a social security number (SSN)
- Unable to resolve name, SSN, date of birth mismatch (so FSA ID doesn't work)
- Forgot login credentials and unable to recover account

Proceed by clicking

Provide Parent Signature

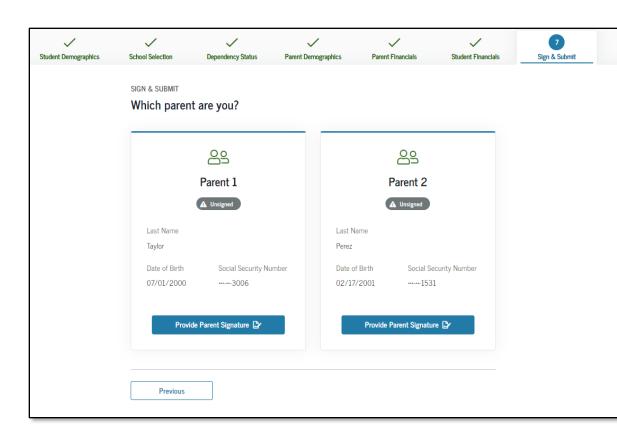




### Choose Which Parent Signs

#### **OPTION 2**

Select which parent you would like to sign your FAFSA



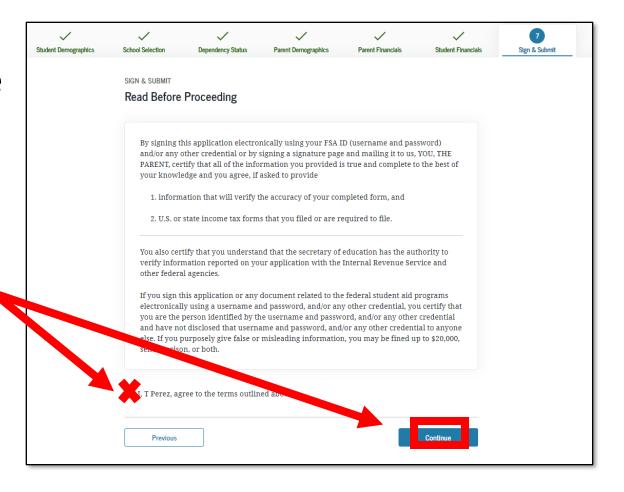


### Agreement of Terms

#### **OPTION 2**

Read over the terms outlined in the FAFSA, click "AGREE"

And then **NEXT** to sign

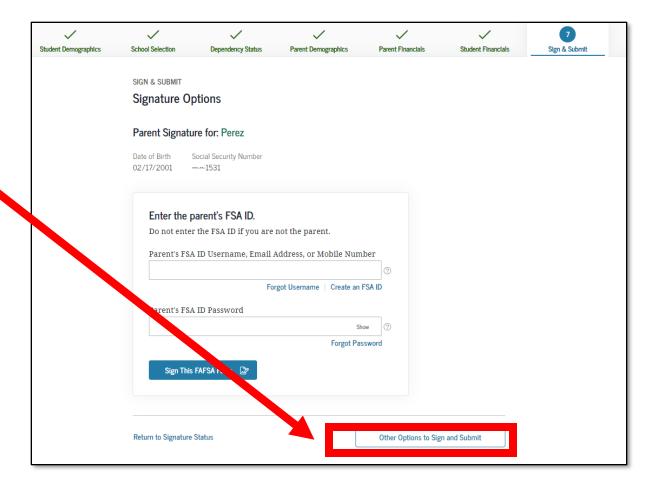




# Other Options to Sign

**OPTION 2** 

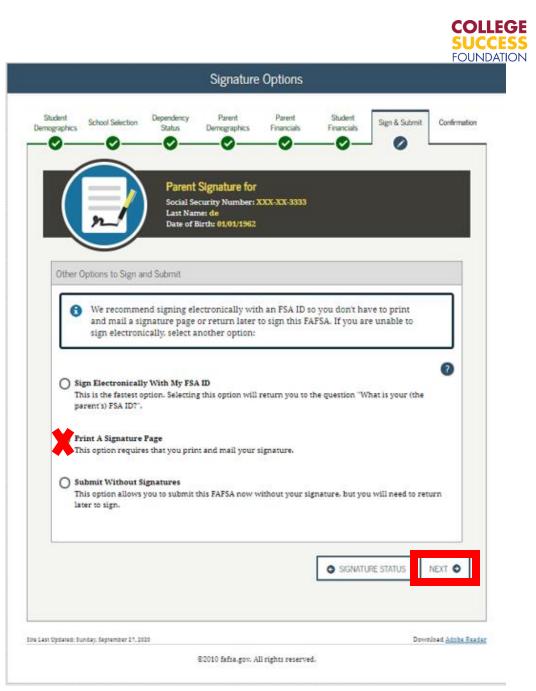
Click on Other Options to Sign and Submit



### Print Signature Page

#### **OPTION 2**

- 1. Select the "Print a Signature Page" option
- Print out the signature page and an extra copy for your records
- 3. Have your parent sign their signature
- Mail the signature page to the address provided on the signature page
- Click NEXT to proceed





# Invalid/Valid Signature Rules

# The following types of signatures will result in a **rejected signature page:**

- Last name or first name only, unless the student/parent indicated they only have one name
  - i.e signature page only shows one name for student or parent and there is a notation on the form that the student or parent indicates they only have one name
- Initials only (e.g. "JHB")
- Typed or stamped name
- Photocopied Signature
- Words like "father", "mother" or "dead" instead of signature
- Comments like "none" or "not applicable"
- Signature of legal guardian (that is not biological or adoptive parent)

SOURCE: studentaid.gov

# Additional acceptable and valid signature types include the following:

- An X, thumbprint, fingerprint, or mark will be construed as a legal signature if noted as such on the document, as long as it is also noted and supported by one witness.
- Printed (non-cursive) signatures are accepted.
- Signatures that run together with no spaces (i.e., "JaneSueDoe") are accepted.
- Signature accompanied by a power of attorney document is acceptable, provided power of attorney is not limited. If power of attorney is questionable, the signature page is referred to Federal Student Aid for further evaluation.
- A signature from an FAA or a high school counselor is an acceptable substitute for a parental signature if due to one or more of the following:
  - Parent(s) is not currently in the U.S., and unable to be contacted by normal means of communication.
  - The whereabouts of the parent(s) is unknown.
  - Parent(s) is mentally or physically unable to sign.

**Note**: A parenthetical or attached note indicating why the FAA or counselor has signed on behalf of the parent is required for this to be considered a valid signature.

Do not include any other documentation with the mailed signature page unless noted above.

SOURCE: <u>ifap.ed.gov</u>



### Submitted Without Signatures

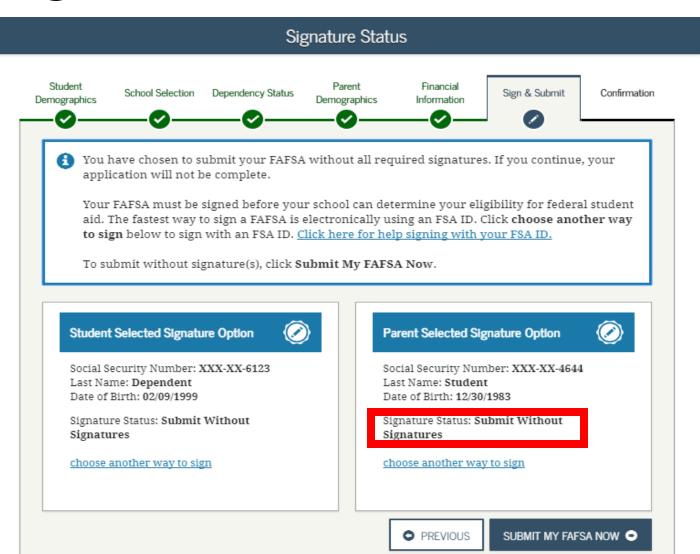
#### **OPTION 2**

If you sign using option 2, your parent's signature status show **Submit Without Signatures** 

Once Federal Student Aid receives your signature page, the processor will match the electronic application they received from you with the signature page

After they match it, your FAFSA process will be complete

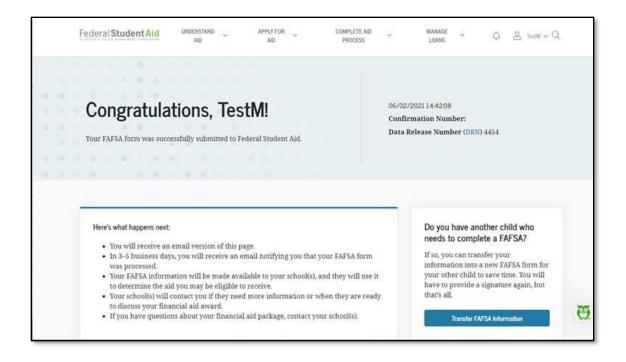
Log in to check your signature status to see if the signature status changes. If 2 weeks pass and nothing changes, you may want to send another signature page in the mail as your other signature page may be lost in the mail

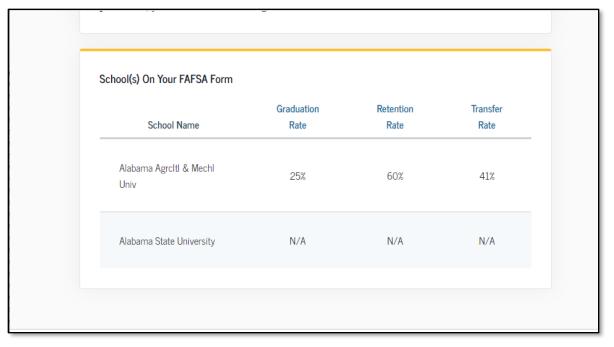




# Confirmation Page

Once you reach the confirmation page, your FAFSA was successfully submitted to Federal Student Aid







### What's Next?

#### 1. Get your Student Aid Report

- Within 3-7 days, your application will be processed
- Review your answers for accuracy
- Make corrections if necessary
- Provide missing signatures if necessary
- Request tax transcript from IRS
- If you don't receive your Student Aid Report, it is likely that you may have not submitted your FAFSA

#### 2. Contact your financial aid office

- There may be additional paperwork you need to complete
- Check your email and student portal <u>regularly</u>. Respond <u>promptly</u> to any requests.
- Prepare petitions and gather documentation if you fall under special circumstances (See our special circumstances hand out)
- Consider appealing if you have special circumstances.

#### 3. Reapply every year in October